

Moscow City Council



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, May 3, 2021

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the rise in COVID-19 cases in the area, the meeting is open to the public, but is subject to social distancing protocols and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. The number of attendees at any one time is limited to no more than 14 due to social distancing requirements in Stage 3 of the Idaho Rebounds Plan and the City of Moscow Public Health Emergency Order. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION – BIKE MONTH

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 19, 2021 Minutes - Laurie M. Hopkins

B. Public Art Guidelines 2021 - Megan Cherry

The Moscow Arts Commission and City staff propose updates to the Public Art Guidelines, which were originally created in 2011. During the intervening years, MAC and Arts staff have recognized the need for greater clarity in the areas of location prioritization as well as selection processes and criteria for each part of the Public Art Collection. Additionally, the City of Moscow Legal Department has provided updates to ensure that the document is in alignment with City code. Following development by the Public Art Subcommittee of the Moscow Arts Commission (MAC), the full MAC discussed these proposed updates during their March 9, 2021 meeting, and voted to recommend the guidelines on April 13, 2021. This was reviewed by the Administrative Committee on April 26, 2021 and recommended for approval.

ACTION: Approve the 2021 Public Art Guidelines.

C. Personnel Policy Updates, Pay and Leave Sections - Jen Pfiffner

Updates to the City of Moscow Personnel Policies continue. Leave, time and attendance, and pay policy drafts include updates to current policies and a new proposed policy. Updates to language throughout are included in the presented drafts, with significant changes to Military Leave and Sick Leave Bank policies. A new proposed Paid Parental Leave Policy is also included for

consideration. The Administrative Committee reviewed the policies on April 26, 2021 and recommended approval of the policies with the changes noted below.

Changes made per the Administrative Committee's direction include:

- Paid Parental Leave -added language to read, "birth, adoption, or permanent full-time custody of a child nor previously under the employee's care"; "caregiver" with mention of parents; and "domestic partner" and "caregiver" as well as "assuming significant parental and financial responsibility for a child"
- Compensatory Pay - added "or if repeated requests to use compensatory time are unable to be scheduled and reasonable opportunities to use such time are unavailing.
- Compensatory Time - added In the event the supervisor or employee feel repeated requests for time have not been met or are not able to be accommodated, a request for such payout is to be directed to Human Resources for review.
- Holidays - "Columbus Day" corrected to "Indigenous People's / Columbus Day"

All changes are noted in track changes in the attached document. Policy sections will continue to be presented for review. As policies are approved, each section will become the current version for use. Timeline for completion for all policies to be updated, reviewed and approved is estimated to be completed by July 2021.

ACTION: Approve the leave, time and attendance, and pay policy drafts as presented.

D. Paradise Pathway Lighting Project - 2021 Bid Results and Contract Award - Nate Suhr

The City published an advertisement for bids on April 2nd, 2021 for the Paradise Pathway Lighting Project. The bid for the project includes the installing an electrical service connection, eighteen (18) lighted bollards, and twenty-nine (29) overhead lighting fixtures along the Paradise Pathway between Main Street and Styner Avenue located in Moscow, Idaho. Work also consists of the trenching and installation of approximately two thousand eight hundred and fifty (2,850) feet of conduit, accompanying electrical wire, and installing seven (7) junction boxes to power the lighting system. The Engineer's estimate for the project was \$178,035.40. Bid opening for the project took place on April 20th, 2021, at which one (1) bid was received. The bid received was in the amount of \$358,458.00 and was submitted by Germer Construction, Inc. A bid tabulation is attached. This was considered by Public Works/Finance Committee on April 26th and the Committee made the recommendation to reject all bids.

ACTION: Reject all bids.

E. Slurry Seal - 2021 Bid Results and Contract Award - Nate Suhr

The City published an advertisement for bids on April 2nd, 2021 for the Slurry Seal -2021 Project. The bid for the project consists of applying an Asphalt Slurry Seal Coat (Type II) at the following locations: Area 1 - Concord, Eisenhower, and Moser (56,717 SY); Area 2 – Adams, Spotswood, and Styner (44,320 SY); Area 3 – Jackson and "D" Street (3,186 SY). On April 12, 2021 an addendum was issued adding Area 4 - Lanny, Highland, and Kirk Drive (11,844 SY). The Engineer's estimate for the project, including the addendum, was \$197,313.90. Bid opening for the project took place on April 16th, 2021, at which four (4) bids were received. Of the responsive bids received, numbers ranged from \$207,759.93 to \$247,222.71. Blackline, Inc. was the low bidder on the project and a bid tabulation is attached. This was considered by the Public Works/Finance Committee on April 26, 2021 and recommended for approval.

ACTION: Accept the low bid from Blackline, Inc. and award the contract in the amount of \$207,759.93, and authorize staff approval for construction change orders in an amount not to exceed 10% (\$20,775.99) of the contract amount.

F. Acceptance of the Southview Extension Right-of-way Dedication - Bob Buvel

On June 17, 2019, the City Council approved a lot division on the parcel of land east of the Southview Avenue / Alice Street intersection. Every buildable lot is required by city code to abut public right-of-way so the lot split required a dedication of right-of-way that would extend Southview Avenue approximately 128 feet. The public improvements associated with the lot split have been completed and the right-of-way containing those improvement needs to be accepted by City Council per state code. The dedication was reviewed by the Public Works / Finance Committee on April 26, 2021 and recommended for acceptance.

ACTION: Accept the right-of-way dedication extending Southview Avenue.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report – Moscow Pathways Commission – David Schott / Jonathan Gradin

6. Appeal of Conditional Use Permit at 1400 E Seventh Street (ACTION ITEM) - Aimee Hennrich

On February 19, 2021, PI Tower Development LLC applied for a Conditional Use Permit (CUP) to construct an 80-foot-tall Wireless Communication Facility (WCF) that would resemble a church tower, located at 1400 E Seventh Street. The Board of Adjustment conducted a public hearing for the proposed CUP on March 29, 2021, and subsequently voted to deny the application.

On April 16, 2021, the Community Planning and Design Department received an appeal letter from Wireless Policy Group on behalf of Parallel Infrastructure, stating that they wish to appeal the Board of Adjustment's decision to City Council.

PROPOSED ACTIONS:

1. After considering the record and appeal request; sustain the decision of the Board in whole or in part; reverse the decision of the Board in whole or in part; or remand the matter in whole or in part to the Board with comments and/or instructions for further consideration by the Board; or take other such action deemed appropriate.
2. Direct staff to prepare a written decision based on the Council's action.

7. BBC LLC Developer Participation Request (ACTION ITEM) - Bill Belknap

On April 8th of this year, City Staff received a request from Rich Beebe, representative of BBC LLC, owner of 232 acres located to the south of the City's playfield property located on W. Palouse River Drive, requesting the City's financial participation in the construction of the extension of Conestoga Road and the accompanying bridge construction as it provides mutual benefit to both parties. The total cost of the construction of the roadway, bridge and attendant utilities to the southerly boundary of the City's property is estimated at \$2,372,062. Staff will present information on the history of the City's property and prior proposed playfield development of the property for the Council's consideration.

PROPOSED ACTIONS: Review request and provide Staff direction.

REPORTS

City Council

Mayor

Staff

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.