

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair
mpc@ci.moscow.id.us

Regular Meeting ~Agenda~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
May 11, 2021**

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

- 1. Approval of Pathways Commission April 13, 2021 Minutes (ACTION ITEM)**
Presentation of minutes for approval.
PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.
- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
- 3. Bike to Work Day Time, Date, and Venue (ACTION ITEM) – Gradin / Schott**
May is National Bike Month. Bike to Work Week 2021 will take place May 17-23, 2021 with Bike to Work Day on Friday, May 21. The Pathways Commission will discuss time and the venue for Bike to Work Day.
ACTION: Approve time and venue for Bike to Work Day; or take other such action deemed appropriate.
- 4. Consideration of the May 22, 2021 Farmer's Market (ACTION ITEM) – Gradin**
The Pathways Commission will discuss staffing and theme for the May 22nd Farmer's Market.
ACTION: Approve staffing and theme for the May 22, 2021 Farmer's Market; or take other such action deemed appropriate.
- 5. Report: 2021 Pathways Commission Annual Report – Gradin**
Each year the Pathways Commission presents their Annual Report to City Council. Jonathan Gradin presented the Annual Report on May 3, 2021.
ACTION: No action, report.

UPCOMING EVENTS / MEETINGS

Next meeting: June 8, 2021

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
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Regular Meeting
~DRAFT Minutes~

David Schott
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<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday
April 13, 2021

5:00 PM

Mayor's Conference Room
206 E. 3rd St.

The meeting was called to order at 5:06 PM

PRESENT: Erin Bacon (Virtual); Tanya Denison, Vice Chair; Jonathan Gradin, Chair; Robert Heckendorn (Virtual.)

STAFF: Donna Howard, Staff; Sandra Kelly, City Council Liaison (Virtual); David Schott, Parks and Recreation Assistant Director.

ANNOUNCEMENTS

Schott announced that long time Parks and Recreation Director Dwight Curtis recently retired. Greg Morrison will be handling Recreation programs, Schott will be handling Parks and Community Forestry.

REGULAR AGENDA

1. Approval of Pathways Commission March 9, 2021 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Denison moved to approve the minutes as presented. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. There were none.

3. **Consideration of the 2021 Pathways Commission Annual Report (ACTION ITEM) – Gradin**

Each year the Pathways Commission presents their Annual Report to City Council. This is May 3, 2021 at 7:00 pm this year. The Pathways Commission will review the draft Annual Report prior to the presentation at City Council.

ACTION: Approve the Annual Report; or take other such action deemed appropriate.

Gradin shared the PowerPoint presentation. It included the updated MPC map/brochure Gradin designed, pathway lighting at Berman, new MPC banners for public events like Farmers Market, the bike tours, improvements for orphan paths and pedestrian pathways, and future projects like improving safety at pathway/road intersections, constructing the Highway 95 underpass and involvement in pathway planning for new developments. As the MPC was not able to make a presentation in 2020, Gradin included items from 2019 and 2020. Bacon suggested changing the wording, “become more...” to “pursue involvement” for pathway planning in new developments.” Gradin made additional edits to wording for clarification.

Bacon moved to approve the Annual Report PowerPoint presentation for City Council with the discussed edits. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Bike to Work Day Time, Date, and Venue (ACTION ITEM) – Gradin / Dibble

May is National Bike Month. Bike to Work Week 2021 will take place May 17-23, 2021 with Bike to Work Day on Friday, May 21. The Pathways Commission will discuss these dates and the venue for Bike to Work Day.

ACTION: Approve time, date and venue for Bike to Work Day; or take other such action deemed appropriate.

Since Dibble was unable to attend this meeting, Schott read an email from her. She expressed concern over the increase of diagnosed COVID-19 cases in the New York Times and thought it might be best to cancel this event. Schott needs to get this on the City Council Agenda soon in order for the Mayor to be able to read a proclamation. Bacon thought this event could be held safely, with physical distancing, and would like to see it happen. She recommended not handing out items to reduce the risk of spreading COVID-19. Denison asked for clarification about the MPC's role in this event; Schott answered that the MPC earmarked \$100 toward Bike to Work Day in the 2021 Budget. Gradin added that the City was going to be more involved by promoting the event and providing volunteers. Kelly suggested the MPC could participate by setting up a small table, display the MPC banners, and perhaps a sign promoting Bike to Work day/week and volunteers handing out the map/pamphlets (or have them available on the table.) Gradin asked for volunteers to help at the table; Denison said she could assist; the others will check their schedule. Denison asked about shelter in case of rain. Schott will check with Public Works, he thinks they set up a canopy for the 2019 event. He will also check with Dibble to see what the local Bike for Life group is planning. Schott needs to know tonight if the event will be supported by the MPC so he can start the proclamation.

Denison moved to approve Bike to Work Day for May 21st then finalize the specifics at the May meeting. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration Farmer's Market Promotional Materials (ACTION ITEM) – Schott

The Pathways Commission will discuss ideas for promotional materials for the Farmer's Market.

ACTION: Approve promotional materials for the 2021 Farmer's Market; or take other such action deemed appropriate.

Gradin updated the trifold brochure to include Heron's Hideout as well as some other, minor changes. Howard will print them in-house so the MPC can hand out lots those at FM. Schott shared details for the giveaway items. Reflective stickers turned out to be much more expensive than expected. Howard eventually found a place that was reasonably priced, can purchase approximately 230 stickers and still remain within budget. This would not allow the raffled bike light as it is \$70, not enough money available for that as well. A discussion followed about how the stickers could be used. Bacon felt that the stickers didn't have to be reflective. Howard suggested also buying paper sticker label sheets, she could print the color logo in-house and the MPC could give away some reflective stickers and some non-reflective stickers. By reducing the number of reflective stickers to 200 there would be enough money to buy a pack of 300 paper stickers. Heckendorn suggested, in the future, the MPC could accept art work for a sticker contest. They could vote on designs and print the winning choice in-house.

Denison moved to approve 200 reflective and 300 in-house printed paper stickers. Bacon seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

6. Consideration of the Parkland Dedication for the Edington Subdivision (ACTION ITEM) – Schott

The developer for the Edington Subdivision has submitted the preliminary plat for phase 1 of the proposed subdivision. To satisfy the parkland dedication requirements, the developer has proposed

pathways and green space for park in a later phase of the total development of the subdivision. The proposed subdivision is located south of the City owned West Palouse River Drive Property.

ACTION: Recommend approval of the pathways and green space for a park concept; or take other such action deemed appropriate.

Schott shared a PowerPoint highlighting the details of this proposal. The Parks and Recreation Commission will consider this as well, because parkland dedications are within their purview, but Schott wanted to get feedback from the MPC commissioners as well since it involved pathways. The development will be near the City's property and the future Schweitzer Engineering Laboratories' Moscow Campus. The City proposed deferring the first phase's parkland dedication of 1.02 acres to a later phase of development. Instead, the developer will eventually incorporate over three miles of public pathways and a centrally located 1.7-acre park to satisfy the parkland dedication requirement. The group discussed the merits of accepting this alternative. Heckendorn asked if the pathways would be 10-feet wide; Schott answered his understanding is it's a paved, asphalt 10-foot wide path but in some areas the specification is written at 4' where it goes between the townhomes. Denison though this plan is so exciting, appreciates that it's an integral part of this new development. Schott added that the developer wants to make this a pathway community, it's all in the planning stages now but asked if the MPC commissioners would recommend accepting this alternative.

Bacon moved to approve the pathway and parkland plan as presented. Denison seconded. Roll Call Vote: Ayes: Three (3). Nays: None. Abstentions: One (Heckendorn). Motion carried.

UPCOMING EVENTS / MEETINGS

Next meeting: May 11, 2021; May 3rd, MPC's Annual presentation to City Council.

The meeting was adjourned at 6:14 p.m.