

# MOSCOW ARTS COMMISSION



Christine Gilmore  
Chair

~Agenda~

Megan Cherry  
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

---

**Tuesday, May 11, 2021**

**5:00 PM**

**Council Chambers  
206 E. 3rd St.**

---

## WELCOME AND ATTENDANCE

## REGULAR AGENDA

### 1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social, educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

### 2. Approval of Moscow Arts Commission April 13, 2021 Minutes (ACTION ITEM)

**PROPOSED ACTION:** Approve minutes, amend minutes, or take such other action deemed appropriate.

### 3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

### 4. MAC Onboarding (DISCUSSION)

- Topic: Third Street Gallery

### 5. Third Street Gallery Exhibition Ideas for 2022 (DISCUSSION)

The Third Street Gallery (TSG) opened in September 1997, and since that time it has presented the work of local and regional artists on the second and third floors of City Hall. The TSG currently features new exhibitions on a quarterly basis, a schedule that is contingent upon the City's budget process. MAC members and Arts staff collaborate to determine the structure and topic of each show as well as the artists represented. Members of the public and City staff occasionally suggest ideas for exhibitions; these suggestions are kept in a document for the MAC's TSG subcommittee to review while drafting recommendations for each year's exhibition schedule. The TSG subcommittee's recommended schedule is adopted and operationalized following a majority vote during a regular MAC meeting. At that point, all artist communications, registration processes, music and catering contracts, promotional efforts, and other Gallery operations are implemented by Arts staff.

The Third Street Gallery subcommittee has requested that the MAC review the full history of exhibitions and contribute initial thoughts about what shows might be appropriate for the upcoming calendar year. The Gallery aims to keep audiences engaged by avoiding the repetition of media or thematically-focused exhibitions that have been presented in recent years. Similarly, the Gallery schedule balances the presentation of invitational, juried, open call, and solo/two-person exhibitions. Slots available for exhibition are as follows:

January – March  
April – June  
July – September  
October - December

**6. Mayor's Arts Awards Call for Nominations (ACTION ITEM)**

The Events and Programs subcommittee has collaborated to create proposed updates to the Mayor's Arts Awards (MAA) call for nominations, which is set to open in March 2022. Proposed changes to the MAA program structure are based upon the reflections and observations of MAC and Arts staff members during the MAA 2020 process. Updates include a formalized selection process for awardees and award makers; adjustments to nominator, awardee, and selection panel member eligibility; and the addition of selection criteria for each award category. A majority vote of MAC members is needed to send this document for the Mayor's approval.

**PROPOSED ACTION:** Recommend the Mayor's Arts Awards call for nominations, or take such other action deemed appropriate.

**7. Portable Collection Donation (ACTION ITEM)**

Five works by artist Pam Overholtzer have been offered as a donation to the City's Portable Collection. Overholtzer comes from a long line of artists with a lifelong passion for design, art and craft. She maintained an interior design practice focused on historic architecture and interiors before returning to college to study architecture at the University of Idaho where she earned a Master of Architecture degree and research-oriented Master of Science degree. The seeds for this project began when Pam first saw Lillian Ottness's well-known book "*A Great Good Country*," and particularly Lillian's sketches of the historic buildings in downtown Moscow. While working on City Hall's Centennial Art Show at the Third Street Gallery as a member of the Moscow Historic Preservation Commission, she had an opportunity to work directly with Ottness's original drawings. Musing about the sketches, Pam sought a way to apply her artistic talent, a penchant for detail-oriented projects, and model-building skills to three dimensional interpretations of Ottness's beautiful sketches in the form of small, multi-dimensional models mounted in shadow boxes. The donation is offered by architect and longtime City of Moscow Planning & Zoning and Historic Preservation Commission member Wendy McClure.

Section VII.B.2 of the 2021 Public Art Guidelines outlines the following steps regarding the donation of works to the City's Portable Collection:

- a. Donor contacts appropriate City staff to discuss the potential gift, providing photos or the actual artwork.
- b. Arts Program Manager presents consideration of the gift to the MAC. If presented in graphic form, the MAC reserves the right to postpone any decision until the actual artwork is reviewed.
- c. Arts Program Manager (in consultation with MAC and as approved of by City Council) accepts or declines the gift. If accepted, the donor is acknowledged (if requested).

- d. Funds for maintenance are agreed upon by the donor and Arts Program Manager and deposited by the donor into a public art maintenance fund.

The Public Art Subcommittee recommends acceptance of this donation and states a preference for keeping all five works together in a single display location. Staff does not anticipate the need for maintenance funds to support this series. Professional photographs will be needed to document each work, which is a standard part of the accession process. Upon a majority vote by the MAC, staff will bring the donation recommendation for City Council consideration.

**PROPOSED ACTION:** Recommend acceptance of artwork donation, or take such other action deemed appropriate.

## **REPORTS**

1. **Arts & Culture Education (McCleary)**
2. **Events & Programs (Gilmore)**
3. **Public Art (Clancy)**
4. **Third Street Gallery (Johnson)**
5. **Volunteer Hour Tally**
6. **Operational Report**
  - **Artwalk Registration (Christen)**
  - **Arts Representation Guidelines (Cherry)**

## **ADJOURN**

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.