

MOSCOW ARTS COMMISSION



Christine Gilmore
Chair

~Minutes~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Tuesday, April 13, 2021

5:00 PM

**Council Chambers
206 E. 3rd St.**

Meeting called to order at 5:04 p.m.

IN ATTENDANCE: Christine Gilmore (Chair), Katherine Clancy (Vice Chair), David Wilson, Sandra Stoops, Lauren McCleary, Sue Clark, Sonja Foard, Diane Walker (Virtual), Robert Caisley (Virtual), Aaron Johnson

ABSENT: Donna Woolston, Cindy Barnhart

OTHER: Brandy Sullivan (Council Liaison)

STAFF: Megan Cherry (Arts Program Manager), Britnee Christen (Arts Administrative Specialist)

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social, educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

Mission Statement was read by Gilmore.

2. Approval of Moscow Arts Commission March 9, 2021 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

McCleary moved, Foard seconded to approve the March 9, 2021 Minutes.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

No public comment offered.

4. MAC Onboarding (DISCUSSION)

- Topic: Moscow Poet Laureate Program History

Gilmore stated Alexandra Teague helped build the Moscow Poet Laureate program out of a need for representation of the poetry community of Moscow. Tiffany Midge served as the first Moscow Poet Laureate (MPL) from 2015-2015. Gilmore stated Midge represented poetry as an approachable art. The second MPL, Susan Hodgins, is nearing the end of her three-year term in June. The Moscow Poet Laureate program helps promote the expansion on literature and the impact of literature in the community.

5. Mayor's Arts Awards Selection Panel Membership (DISCUSSION)

Following the updated selection processes utilized during the 2020 Mayor's Arts Awards (MAA), the Events & Programs subcommittee has been working to refine the 2022 MAA Call for Nominations. That document will be brought to the full MAC for discussion and revision as needed, followed by a vote to recommend the document for the Mayor's approval. At this stage of development, the subcommittee requests Commission input on the Selection Panel membership structure. The proposed model is as follows:

Voting members:

3 – Moscow Arts Commission Members

1 – Arts & Culture Community Representative

1 – Past Mayor's Arts Awards Recipient

Non-voting members:

Arts Department Staff (Selection Panel facilitation)

Johnson asked what would happen if a former award winner did not want to participate? Gilmore answered the past Mayor's Arts Awards recipient could be anyone who has won recently, not just within the last round of selection. She continued if someone declines the next person on the list could be contacted.

6. Moscow Poet Laureate 2021-2024 RFQ (ACTION ITEM)

The Arts & Culture Education subcommittee has collaborated to create proposed updates to the RFQ for the next Moscow Poet Laureate. Upon approval, the RFQ is set to be released in April 2021. Updates to the MPL program structure are reflected in the RFQ language, which was last released to the public during the selection period for MPL 2018-2021. Updates include the addition of a formalized selection process and changes to the honorarium, submission requirements, and scope of work required of the selected candidate.

PROPOSED ACTION: Approve the Moscow Poet Laureate RFQ, or take such other action deemed appropriate.

McCleary stated the updated RFQ clearly sets expectations for the selected Moscow Poet Laureate. Additionally, there was an alignment of the term start with that of the new fiscal year. In 2021 there will be a slight gap between terms. McCleary also stated the selection panel will include a youth member, an invitation to the former Moscow Poet Laureate, a literature community member and two MAC members.

The Commission members discussed what elements that defined a published poet. Caisley recommended using the literary representative as a resource to vet publication sources.

The Commission also discussed the development of the Moscow Poet Laureate program graphic in early 2020, how the RFQ will be advertised, and how the updates to the RFQ help to eliminate the over-extension of the selected representative.

Foard moved, Johnson seconded to approve the Moscow Poet Laureate RFQ as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. Public Art Guidelines (ACTION ITEM)

The Public Art Subcommittee proposes updates to the Public Art Guidelines. The previous document was created in 2011. During the intervening years, MAC and Arts staff have recognized the need for greater clarity in the areas of location prioritization as well as selection processes and criteria for each part of the Public Art collection. Additionally, the City of Moscow Legal Department has provided updates to ensure that the document is in alignment with City code.

PROPOSED ACTION: Recommend approval of the Public Art Guidelines, or take such other action deemed appropriate.

Gilmore suggested the last page, last paragraph, second sentence to edit the pronoun “her” to “their”. Cherry stated she will speak with the Legal Department regarding the use of pronouns throughout the document.

Clancy moved, Foard seconded to recommend approval of the Public Art Guidelines with the suggested edits.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

1. Arts & Culture Education (McCleary)

MACTivities Toolbox #3 will launch in the spring. Toolbox #4 will focus on public art in Moscow and the hope is to release it in the summer. The subcommittee also discussed moving the survey to Submittable and utilize the registration process to capture the data. The April Poetry Relay is Thursday, April 15 and there are currently 21 registered attendees.

2. Events & Programs (Gilmore)

The subcommittee discussed the 2022 Mayor’s Arts Awards nomination RFP and received an operations update regarding Artwalk registration.

3. Public Art (Clancy)

The vinyl wrap designs for 2021 were selected by the Vinyl Wraps Selection Panel. Installation will be completed in early summer. Additionally, the vinyl wrap artwork sites for 2022 have been selected. The ITC Sculpture Garden call for artists is open now and closes on April 19. Clancy stated an RFP draft is in the works for the memorial sculpture that will be placed in the ITC Sculpture Garden. The subcommittee will move into updating the Public Art Master Plan.

4. Third Street Gallery (Johnson)

Third Street Gallery’s *Silver & Gold* exhibition launches April 15. Design work for the *Ctrl+P* printmaking show is underway and Mike Sonnichsen will jury the show. The 2021 Palouse Plain Air exhibition will be hosted at the Prichard Art Gallery. The show will be in the front part of the gallery and will be up September 17-October 17. The subcommittee also discussed developing a

gallery lighting recommendation. In April the subcommittee will begin discussing the 2023 Third Street Gallery exhibition schedule.

5. Volunteer Hour Tally

Hours reported.

6. Operational Report

- **Artwalk Registration (Christen)**

As of April 13, nine businesses had registered for Artwalk 2021. Four of those registrations were non-profit organizations and five were businesses. The registrations made for a total of 11 art/offering listings, all of which were visual art listings.

- **Arts Representation Guidelines (Cherry)**

Part of the Artwalk project has been the development of the Arts Representation Guidelines. The intent is to give businesses a sense of how different areas of the arts industry represent artists. These guidelines are inclusive of visual, literary, performing and culinary arts. Additionally, these will help businesses represent artists from both an aesthetic and economic standpoint.

- **Arts Opportunities (Cherry)**

The Arts Staff developed an Arts Opportunities rack card. The development of this marketing tool completed a strategic plan item identified in 2019. The rack card provides an additional opportunity to connect with people and share the ways in which people can connect with Arts programming.

ADJOURN

Meeting adjourned at 5:59 p.m.

Minutes Approved On

May 11, 2021


Clerk/Deputy Signature