

Administrative Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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**Monday
May 10, 2021**

4:30 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

PRESENT: Sandra Kelly, Brandy Sullivan, Gina Taruscio

OTHERS: Mayor Bill Lambert, Council Member Art Bettge, Council Member Maureen Laflin (Virtual)

STAFF: Gary Riedner, Taylor Riedner, Jen Pfiffner (Virtual), Mia Bautista (Virtual), Bill Belknap, Aimee Hennrich, Chief James Fry

1. Approval of April 26, 2021 Administrative Committee Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Consideration of Mayor and City Council Salary Adjustments (ACTION ITEM) - Jen Pfiffner

Per City of Moscow Code Title 1, Chapter 8 according to Idaho Code, § 50-203: "The salary for elective officers shall be fixed by ordinance. Salary adjustments for such elective officers shall be made every two (2) years from the date of the previous adjustment in accordance and in proportion with adjustments in the Consumer Price Index (CPI) as published by the United States Department of Labor. Such adjustments must be specifically approved by ordinance at least six (6) months prior to the effective date of such adjustments."

The proposed Ordinance amends the Mayor and City Council salaries by the CPI adjustment of the past 24 months: January 1, 2019 to December 31, 2020. The reported CPI values were 2.1% and 2.4% for 2019 and 2020, respectively. Proposed increases to monthly salaries would be effective January 1, 2022, and are as follows:

Mayor - From \$2028.50 per month to \$2,119.78 per month

Council - From \$703.28 per month to \$734.93 per month

PROPOSED ACTIONS: Recommend Council consideration of the proposed ordinance making salary adjustments for Mayor and City Council effective January 1, 2022 or provide staff further direction.

Pfiffner introduced the item as written above. Salary adjustments are proposed every two years to give individuals time to declare candidacy. Council members have the option to reject their pay and can donate it back to the City. The Committee recommended approval and that it be placed on the Council regular agenda.

3. Remand Decision Regarding the Appeal of Conditional Use Permit at 1400 E Seventh Street (ACTION ITEM) – Aimee Hennrich

On February 19, 2021, PI Tower Development LLC applied for a Conditional Use Permit (CUP) to construct an 80' Wireless Communication Facility (WCF) that would accommodate three carriers within a fully enclosed 800 sf lease area and would resemble a church tower, located at 1400 E Seventh Street. The Board of Adjustment conducted a public hearing for the proposed conditional use on March 29, 2021, and subsequently voted to deny the CUP application. On April 16, 2021, the Community Planning and Design Department received an appeal letter from Wireless Policy Group on behalf of Parallel Infrastructure, stating that they wish to appeal the Board of Adjustment's decision to City Council. On May 3, 2021, City Council considered the appeal during a public

meeting and remanded the matter to the Zoning Board of Adjustment and directed staff to prepare a written decision based on the Council's action.

PROPOSED ACTIONS: Recommend acceptance of the proposed written decision, or provide staff further direction.

Hennrich introduced the item as written above. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:35 p.m.

