

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, June 14, 2021

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Anne Zabala, Maureen Laflin

OTHERS: Mayor Bill Lambert, Council Member Sandra Kelly, Council Member Gina Taruscio

STAFF: Mia Bautista, Aimee Henrich, Todd Drage, Nate Suhr, Cameron Lee, Bob Buvel, Jen Pfiffner, Taylor Riedner

REGULAR AGENDA

1. Approval of May 24, 2021 Public Works/Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report for May 2021 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending May, 2021.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of May 2021.

Tack introduced the item by highlighting the previous month's major expenses, including a Well #10 Phase 2 payment and Indian Hills water line improvements. Needing no further discussion, the Committee approved the report, gave verbal authorization for the use of their digital signatures, and recommended it be placed on the Council consent agenda.

3. Lot Line Adjustment: 816 and 902 Public Avenue (ACTION ITEM) - Aimee Hennrich

The applicant, Pat Planagan, is requesting a lot line adjustment between two properties located at 902 and 816 Public Ave. The proposed lot line adjustment would reduce 902 Public which is currently 51,231 Square Feet (1.17 Acres) by 34,193 square feet (.78 Acres) and become 17,038 square feet (.39 Acres). And expand 816 Public Ave from 37,093 to 71,286 (1.64 Acres). The portion of the adjusted lot is being sold to the owner of 816 Public Ave. 902 Public Ave contains a barn currently used for storage. 816 Public Ave currently has a single-family home. The subject properties are located within the Medium Density Residential District (R-3). Within the R-3 Zoning District, lots are limited to single-family, twin homes, townhouses and two-family dwellings, require a minimum area of 6,000 square feet for a single-family home and a minimum lot width of 60 feet and 20 feet in width for flag lots. The proposed lot line adjustment meets all of these standards.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Hennrich introduced the item as written above and stated that the adjustment would not restrict fire and emergency access. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

4. Sixth and Logan Asphalt Improvement Project Bid Results and Contract Award (ACTION ITEM) - Nate Suhr

The City published an advertisement for bids on May 21st, 2021 for Sixth & Logan Asphalt Improvement Project. The bid for the project includes the replacement of eighty-four (84) tons of

deteriorated asphalt and the installation of two hundred and seventy (270) feet of subsurface drain pipe to catch groundwater that caused the deterioration in the asphalt. The Engineer's estimate for the project was \$65,776.00.

Bid opening for the project took place on May 28th, 2021, at which one (1) bid was received. Motley-Motley Inc. was the only bidder on the project with a bid of \$57,940.00. A bid tabulation is included in the packet.

PROPOSED ACTIONS: Accept the low bid from Motley-Motley Inc. for Base Bid, award the contract in the amount of \$57,940.00 and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Suhr introduced the item as written above and provided additional details on the project location. Construction for this project will be completed this year before September, though the exact start date is yet to be determined and will take approximately three weeks to complete. Once the bids are closed, bidders are allowed to know what the City engineer's estimate was. The Committee recommended approval and that it be placed on the Council consent agenda.

5. Ridgeview Estates 2nd Addition Development Agreement Amendment (ACTION ITEM) - Todd Drage

Noel Blum, on behalf of Blum Enterprises - 3 LLC, has requested to amend the Development Agreement for the Ridgeview Estates 2nd Addition Subdivision. The Ridgeview Estates Second Addition was platted in 2014 and the development agreement was approved and signed in November of that year. The requested modification is to allow the development to be completed in two phases, as detailed in Section 18 and Exhibit B of the attached agreement. The phasing modification is the only item requesting to be amended. All other sections of the original development agreement would remain unchanged.

PROPOSED ACTIONS: Recommend approval of the Amended Development Agreement with Blum Enterprises - 3 LLC for Ridgeview Estates 2nd Addition, or provide staff further direction.

Drage introduced the item by providing a background and location of the property just south of Notting Hill Drive. The property has not been developed since the agreement was approved in November 2014. There are 42 buildable lots in this development ranging from 7,000 to 14,000 square feet and a parkland dedication roughly one-third of an acre. Construction plans have been submitted and meet city standard requirements. Phase 1 of the construction includes developing the upper 16 lots, while Phase 2 will construct the remaining 27 lots. The Parks department is included in the planning process for the parkland dedication and has reviewed the plat process. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

Staff Report (if needed)

Pfiffner mentioned that many staff and Council members would be traveling and attending the AIC Conference during the week and Artwalk happening the same week.

ADJOURN

The meeting adjourned at 3:18pm

