

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
July 6, 2021

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Minutes from May 4, 2021 (ACTION ITEM) - Eifert

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Display Banners Review (ACTION ITEM) – Eifert / Schott

In the FY2021 budget, the Tree Commission has \$250 for the development and purchase of display banners for the Farmer's Market and other Tree Commission events. The Tree Commission will review the draft content to be included on the display banners.

ACTION: Approve the display banners content prior to fabrication; or take such actions deemed appropriate.

4. Consideration of the Fall / Early Winter Parks and Recreation Brochure Classes (ACTION ITEM) – Schott

Submittals for tree classes and workshops are due the first part of July for the fall / early winter Parks and Recreation Brochure. This brochure will cover September 1, 2021 through December 31, 2021.

ACTION: Discuss and approve classes and workshops for inclusion in the upcoming fall and early winter brochure or take other such action deemed appropriate.

5. Report: Harvest Park – Schott

Schott will make a progress report on the Core Development Team activities to include status on the management plan for Harvest Park.

ACTION: No action, report.

6. Report: Moscow Heritage Tree Program – Schott

Schott will make a progress report on the ad hoc committee developing a Moscow Heritage Tree Program.

ACTION: No action, report.

ANNOUNCEMENTS / DISCUSSION

UPCOMING EVENTS / MEETINGS

Next meeting: August 3, 2021

ADJOURN

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~DRAFT Minutes~

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Tuesday
May 4, 2021

5:00 PM

Mayors Conference Room
206 E 3rd Street

Due to a lack of quorum until 5:20 pm, the reports were given but are not included in the minutes.

The meeting was called to order at 5:20 pm.

PRESENT: Pam Brunsfeld; Ellis Eifert; Zena Hartung (Virtual); David Rauk.

STAFF: Donna Howard; Sandra Kelly (Virtual); David Schott.

REGULAR AGENDA

1. Approval of Minutes from April 6, 2021 (ACTION ITEM) - Eifert

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Hartung moved and Brunsfeld seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. There were none.

3. Farmer's Market Display Banners Review (ACTION ITEM) – Eifert / Schott

In the FY2021 budget, the Tree Commission has \$250 for the development and purchase of display banners for the Farmer's Market and other Tree Commission events. The Tree Commission will review the draft content to be included on the display banners.

ACTION: Approve the display banners content prior to fabrication; or take such actions deemed appropriate.

The Commissioners discussed the first drafts and suggested adding more photos and eliminating as much writing as possible

Rauk moved to review the revised drafts at the next meeting after the recommended changes are made. Brunsfeld seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Report: 2021 Arbor Day Celebration – All

The Tree Commission will discuss the Arbor Day celebration that was held at Lola Clyde Park and included students from PCEI's Palouse Roots on Friday, April 30, 2021.

ACTION: No action, report.

5. Report: Farmer's Market on May 1, 2021 - All

The Tree Commission attended the Farmer's Market on May 1, 2021. Group will report on engagements with the public and the Arbor Day tree seedling giveaway.

ACTION: No action, report-

6. Report: Harvest Park Spring Tree and Shrub Planting - Schott

Schott will report on the 2021 spring edible tree and shrub plantings at Harvest Park, which included the planting of 43 edible trees and shrubs.

ACTION: No action, report.

ANNOUNCEMENTS / DISCUSSION

Schott said that the MTC's tree pruning education materials will be included in the May utility newsletter instead of April as originally planned.

UPCOMING EVENTS / MEETINGS

Next meeting: June 8, 2021

ADJOURN

The meeting was adjourned at 5:36 pm.