

TRANSPORTATION COMMISSION



Bob Sanders
Commission Chair
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Regular Meeting ~Minutes~

Bill Belknap
Staff Liaison
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

**Thursday
June 10, 2021**

4:00 PM

**Council Chambers
206 E. Third Street**

The meeting was called to order at 4:09 PM

MEMBERS PRESENT: Bob Sanders, Chair; Erin Bacon, Ben Calabretta, Rebecca Couch, Mary DuPree, Joel Hamilton
MEMBERS ABSENT: Randy Baukol, Mike McGahan
OTHERS: Ben Aiman, Gina Taruscio
STAFF: Bill Belknap, Jennifer Fleischman

REGULAR AGENDA

1. Approval of Minutes from May 13, 2021 (ACTION ITEM)

Presentation of minutes for approval.

DuPree moved for approval of the minutes as written, seconded by Calabretta. Vote by Acclamation: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None.

3. Review of Proposed E-Bike and E-Scooter Code Amendment (ACTION ITEM) – Bill Belknap

As previously discussed by the Commission, the City has seen recent interest in the deployment of shared mobility devices (E-scooters) within the City by two scooter companies. Staff has prepared a draft of an amendment to City Code to address the use to E-bikes, E-scooters and similar devices upon the City's streets, sidewalks and pathways in anticipation of the potential increased use within the City. Staff will present the draft for the Commission's review and recommendations.

Belknap reviewed the background of the Commission's and City's discussion regarding e-bike and e-scooter code to accommodate a new policy. There was some discussion regarding licensing e-scooters with the Police Department. An added component of the code amendment is an e-board. Belknap went over the proposed code amendment in detail, covering all the sections with proposed changes, explaining why they were added, changed, or deleted.

Bike registration cost \$5.00 for licensing, but it is unknown the actual cost to the Police Department. Continued discussion about cost for residents to license devices. Mobility scooters and ADA compliant devices are listed as exempt from motorized vehicles on the pathway systems. The Commission discussed adding more verbiage to protect ADA necessary transportation devices and ADA access points. Some minor edits to language used; grammar and punctuation were discussed and approved by the Commission.

- 4. Review of Proposed Shared Mobility License Agreement Template (ACTION ITEM) – Bill Belknap**
The City has seen recent interest in the deployment of shared mobility devices (E-scooters) within the City by two scooter companies. Staff has prepared a draft license agreement for shared mobility providers that would regulate their operations and standards of performance. Staff will present the draft for the Commission's review and recommendations.

Belknap went over the draft Shared Mobility License Agreement template, as described above, covering the information that would be pertinent to the Transportation Commissioners. There was discussion about helmets and that e-scooter companies generally encouraged riders to provide their own. The e-devices are covered under the same collision reporting schedule that are required for motorized vehicles. Someone in the Police Department would be working with the e-scooter companies to manage data and device coordination. There was discussion about needing to pay before use, or if there was a way to use the devices without electronic payment methods. Geo-fencing was discussed in detail, as well as the City's liability for the condition of the devices. The term 'Shared Mobility' was talked about at length.

- 5. Review of Draft Neighborhood Traffic Calming Policy (ACTION ITEM) – Bill Belknap**
Over the last year staff have received multiple requests for the installation of traffic calming devices in different locations within the community which led staff to identify the need to develop a standardized process and approach to addressing traffic calming device requests. The Commission conducted a preliminary review on the topic in February and staff has prepared a draft policy for the Commission's review and recommendations.

Belknap presented the draft Neighborhood Traffic Calming Policy as described above, going over the policy in detail to answer questions and accept comments. The City would attempt to make some sort of Traffic Calming Device fund for future requests. The Commission might help review applications and give advice on requests, especially in regards to keeping the policy up to date. Most resident request that have been submitted did not have a particular resolution in mind. There continued to be discussion regarding stop sign requests, traffic calming measures, and other ways to take pressure off of residential neighborhood roads.

REPORTS

The left turn signal on D Street and Main should be installed within the next week.

ANNOUNCEMENTS

The Commission asked to discuss forming an ad-hoc committee regarding a public transportation system between Moscow, Pullman, the University of Idaho, Washington State University, and the Pullman-Moscow Regional Airport.

UPCOMING EVENTS / MEETINGS

- 1. The next regular scheduled Transportation Commission meeting is July 8, 2021.*

The meeting adjourned at 5:25 PM



Robert Sanders, Chair