

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
July 22, 2021

4:30 PM

Mayor's Conference Room
206 E Third Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of April 22, 2021 and June 2, 2021 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Discussion on Library Interpretive Sign Location (ACTION ITEM)

The Commission conducted a site visit on April 7, 2021 to discuss the location of the Library interpretive sign and subsequently decided on a tentative location. The Commission has since received feedback from the Library Director who is proposing an alternative location slightly to the north of the Commission's preferred location.

PROPOSED ACTIONS: Final review prior to a sample from the sign company being created.

3. 2021 Orchid Awards (ACTION ITEM)

Discuss possible Orchid Award recipients for 2021 and the Orchid Awards event.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

4. Future Interpretive Signs Locations and Content (ACTION ITEM)

Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

UPCOMING EVENTS / MEETINGS

ADJOURN

NOTICE: Moscow City Council and Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
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Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
April 22, 2021

4:30 PM

Mayor's Conference Room
206 E Third Street

The meeting was called to order at 4:33 PM

MEMBERS PRESENT: Nels Reese, Chair; Laurabeth Landis (virtual), Renee Magee (virtual), Jack Porter, Steve Taylor (virtual), Ali Tong
MEMBERS ABSENT: Cynthia King, Jared Norman
OTHERS: Anne Zabala (virtual)
STAFF: Mike Ray

REGULAR AGENDA

1. Approval of March 25, 2021 Minutes (ACTION ITEM)

Porter moved for approval of the minutes as presented, seconded by Tong. Vote by Acclamation: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Final Discussion on Library Interpretive Sign (ACTION ITEM)

The Commission conducted a site visit on April 7, 2021 to discuss the location of the Library interpretive sign. The Commission needs to discuss the location with the Library Director, Facilities Staff, and report to City Council on the proposed location.

Commissioners took a field trip tour to the Library on April 7, 2021 to decide the final placement of the Interpretive Sign. The Commission will confirm with the Library Board of Directors that the proposed location is acceptable and work with City Facilities for placement.

3. Discussion of Potential National Register Nomination for the Water Department Building (ACTION ITEM)

The City made structural improvements including a new roof on the Water Department Building at 201 N Main Street. The Commission would like to discuss the potential of a National Register Nomination for the building.

The Commission will plan a field trip and tour of the Water Department building in early June. Magee proposed speaking with local architects about the eligibility of the building before entering it into the National Register. The State Historic Preservation Office in Boise will be contacted before the next meeting.

4. Update on Fort Russell Street Signs (ACTION ITEM)

In 2019 and 2020 the Commission had developed a street sign design for the Fort Russell Historic District. The Streets Departments opinion based upon the Manual on Uniform Traffic Control Devices (MUTCD) that the City should use a white background with black letters vs. the white letters on black background that is used on the downtown signs. The downtown signs are all well illuminated by the numerous street lights. The residential lighting of the Fort Russell District is not sufficient to effectively illuminate the signs without appropriate retro-reflectivity.

There was discussion about the Fort Russell Street signs and it was decided to use a white background for the signs, as the residential areas have less street lighting. The Commission will contact the Streets Department to

see if it's possible to move the Third and Monroe street sign to the north side of the street so that the historic sign could be placed in their stead, within the Historic District boundaries.

5. Future Interpretive Signs Locations and Content (ACTION ITEM)

Discuss the possibilities for interpretive signage in Friendship Square or other locations.

The Commission discussed placing a sign in Friendship square. It was decided that a sign would not be placed on the Shield building nor on New Saint Andrews building. The other two building corners would make good possibilities for sign placement. A draft sign will be made and taken to the owners of the two buildings for consideration.

6. Historic District Brochures (ACTION ITEM)

Discuss possible brochures for the historic districts in Moscow.

Brochure templates were discussed and it was decided that the Commissioners would send the Chair their ideas.

7. 2021 Orchid Awards (ACTION ITEM)

Discuss possible Orchid Award recipients for 2021 and the Orchid Awards event.

Orchid Award nominations and the facility to host the event were discussed. The Commission plans to rent the main room of the 1912 Center on November 4th for the event.

REPORTS

None.

ANNOUNCEMENTS

Reese submitted an Architecture Class proposal for 90-minute class, perhaps starting in June. He asked if 3-4 of the Commissioners would like to volunteer to participate. There will be three (3) sessions on world architecture and four (4) sessions on residential architecture in America. The eight session would cover some important architects: Thomas Jefferson, Frank Lloyd Wright, and Frank Gehry.

UPCOMING EVENTS / MEETINGS

Next regularly scheduled meeting is set for May 27th, 2021.

The meeting adjourned at 6:00 PM

Nels Reese, Chair

HISTORIC PRESERVATION COMMISSION



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Orchid Award Committee ~Meeting Minutes~

Mike Ray
Staff Liaison
208.883.7008

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**Wednesday
June 2, 2021**

4:00 PM

**King Residence
103 S Polk Street**

The meeting was called to order at 4:13 PM

MEMBERS PRESENT: Jack Porter, Committee Chair; Cynthia King, Laurabeth Landis, Renee Magee,
Nels Reese, Steve Taylor, Ali Tong
MEMBERS ABSENT: Jared Norman

SPECIAL AGENDA

1. Orchid Awards Committee Discussion

The Orchid Awards Committee will discuss potential award recipients, a late summer/fall award event, and next steps.

The Committee reviewed the image slides of the nominations and narrowed the list of possible awardees down to seven (7). There was discussion about the publicity of the awardees, the award event, and the Historic Preservation Commission. A one-page brochure and a one-page feature or advertiser-supported special section in the local newspaper was suggested.

The date of the Orchid Awards event was tentatively set for Thursday November 4th, 2021 at the 1912 Center in Moscow. Tong and Landis volunteered to begin working on the event planning, while Taylor and Reese contacted the newspaper about possible publications. The teams would report on their progress at the next Historic Preservation Commission meeting.

REPORTS

None.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

Next regular Historic Preservation Commission meeting scheduled for June 24, 2021.

The meeting adjourned at 5:50 PM

Nels Reese, Chair