

Administrative Committee



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208-883-7015

Monday, July 26, 2021

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. The meeting is open to the public but due to the continued presence of COVID-19 cases in our area, we encourage those that have not received the COVID-19 vaccination, to continue to keep 6-foot physical distance from non-household members and wear face coverings when distance is unable to be maintained. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Citizens wishing to comment on business on the agenda may also communicate with the City Council through email (council@ci.moscow.id.us). Please note that Council Committee meetings are televised, videotaped and/or recorded. The meeting is streamed on YouTube and Spectrum Cable 1301. A link to stream the meeting can be found on the City website (www.ci.moscow.id.us). Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of July 12, 2021 Administrative Committee Minutes (ACTION ITEM) - Taylor Riedner

2. Beer/Wine Garden request for Grace Agenda Block Party (ACTION ITEM) - Amanda Argona

The Grace Agenda Block Party is requesting alcohol use for a Beer/Wine Garden as part of their community event on Saturday, August 14. The applicant has submitted all required paperwork and the event has been reviewed and approved by City staff. In accordance with alcohol use requests in the Downtown Central Business Zoning District, a Resolution has been drafted to allow for a Beer/Wine Garden with the Permitted Event.

PROPOSED ACTIONS: Recommend approval of the Resolution permitting a Beer/Wine Garden for Grace Agenda Block Party, or provide staff further direction.

3. Personnel Policy Updates, Discipline, Grievance, Name Clearing Sections (ACTION ITEM) - Jen Pfiffner

Updates to the City of Moscow Personnel Policies continue. Discipline, Grievance, Name Clearing Sections include updates to current policies and a new proposed policy. Updates to language throughout are included in the presented drafts. A new proposed Name Clearing Policy is also included for consideration.

Policy sections will continue to be presented for review. As policies are approved they will be compiled into an updated document to be implemented at one time. Timeline for completion for all policies to be updated, reviewed and approved is estimated to be completed by September 2021.

PROPOSED ACTIONS: Recommend approval of the proposed personnel policy or provide staff further direction.

REPORTS

Water Conservation and Parks Irrigation - David Schott

Staff Report (if needed)

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.