

MOSCOW ARTS COMMISSION



Christine Gilmore
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Tuesday, June 8, 2021

5:00 PM

**Council Chambers
206 E. 3rd St.**

Meeting called to order at 5:06 p.m.

IN ATTENDANCE: Christine Gilmore (Chair), Lauren McCleary, Kat Clancy (Vice Chair), Aaron Johnson, Cindy Barnhart, Sue Clark, Sandra Stoops, David Wilson, Diane Walker

ABSENT: Sonja Foard, Donna Woolston, Robert Caisley

OTHER: Megan Cherry (Arts Program Manager), Britnee Christen (Administrative Specialist), Brandy Sullivan (Council Liaison)

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social, educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

Mission Statement read by Walker.

2. Approval of Moscow Arts Commission May 11, 2021 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

Barnhart noted she was listed as both absent and present. She suggested editing the attendance to reflect her attendance.

Barnhart motioned, Clancy seconded to accept the Minutes with the presented changes.

Roll Call Vote: Ayes- Unanimous. Nays: None. Abstentions: None.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

No public comment was offered.

4. **MAC Onboarding (DISCUSSION)**

- Topic: Outreach Opportunities as an Advisory Committee

Discussion ensued around the historical context of outreach opportunities with the MAC and how opportunities have shifted with the MAC as an Advisory Committee. Outreach opportunities discussed included: sharing Arts Department social media content, participating in events and tabling opportunities.

5. **2021 Third Street Gallery Schedule Update (ACTION ITEM)**

Upon receipt of the Third Street Gallery (TSG) subcommittee's recommendation, the MAC voted to approve the 2021 TSG schedule during the regular meeting on December 8, 2020. Since that time, Arts staff has received a City staff request for an exhibition of art with subject matter and/or content related to wildlife. Arts staff and the TSG subcommittee propose an update to the final exhibition in the 2021 calendar year. *Sculpted Spaces*, an exhibition of intentionally-shaped architecture and landscape, was originally slated to fill both the second and third floors of the gallery. The proposed schedule adjustment would present *Sculpted Spaces* on the second floor, with the addition of an exhibition called *Wild Lives* on the third floor.

PROPOSED ACTION: Approve the updated Third Street Gallery schedule as presented, or take such other action deemed appropriate.

Clancy motioned, Wilson seconded to approve the updated Third Street Gallery schedule as presented.

Roll Call Vote: Ayes- Unanimous. Nays: None. Abstentions: None.

6. **Micro-Gallery Naming and Ribbon-Cutting**

A six-room micro-gallery has been added to the Arts Department scope of programming. This feature is installed in one of the windows that flanks the entrance to the Arts office on the first floor of City Hall. Each room of the gallery measures approximately 16" x 9" x 10" and is a secure space backed by a painted plywood door. The front is secured by the glass, which is segmented by muntins to create a six-pane window. Viewers will be invited to experience the gallery from the hallway outside the Arts office. The gallery was made possible by a donation of time and materials, with design and construction by James Cherry as well as sanding and finishing by Megan Cherry. It is built from Baltic birch plywood with a high-gloss, waterborne alkyd finish in Cloud White (Benjamin Moore #OC130).

Programming for this gallery will be tracked by Arts staff as are the histories of all other programs, but at this point there are no plans for a formal schedule or fixed advisory structure for the gallery. The intent is to maintain a sense of friendly collaboration, play, and improvisation in this space. Following a discussion with the Moscow Poet Laureate, Susan Hodgins, it has been determined that the gallery's opening exhibition will be a presentation of the poems written during her three-year term. A ribbon-cutting ceremony at 4 p.m. on Thursday, June 17 will mark the gallery's launch.

The Arts & Culture Education and Third Street Gallery subcommittees of the MAC have discussed potential names for the gallery, and invite further discussion from the full Commission on this topic. Suggestions recorded to date include the following:

The PO Box -or- PO Box

The Pocket -or- Pocket Gallery

PROPOSED ACTION: Approve one of the suggested gallery names, create a new name, or take such other action deemed appropriate.

Discussion ensued regarding suggested names for the new gallery. Additional discussion points included: the purpose of the gallery, what kind of artwork would be shown, and how the gallery would function.

Clancy motioned, Johnson seconded to name the gallery The Box Gallery.

Roll Call Vote: Ayes- Unanimous. Nays: None. Abstentions: None.

7. 2021-2024 Moscow Poet Laureate Selection Panel (ACTION ITEM)

The second Moscow Poet Laureate's term will end on June 30, 2021. The RFQ for the next Poet Laureate opened on April 15, with a deadline to submit by July 30, 2021. The MAC voted to approve the Selection Panel structure for this opportunity during their May 11, 2021 meeting. The Arts & Culture Education subcommittee recommends following slate of selection panel members and alternates, and invites MAC to finalize/identify an additional MAC member for the panel.

<u>Selection Panel Structure</u>	<u>Primary</u>	<u>Alternate</u>
1 – Moscow Arts Commission Member	Rob Caisley	
1 – Moscow Arts Commission Member		
1 – Member of Literary Community	Alexandra Teague	Michael McGriff
1 – Former Moscow Poet Laureate	Susan Hodgins	Tiffany Midge
1 – Youth Community Member	Aariah Coile	

Following a majority vote of MAC members to approve the slate of primary and alternate selection panel members, Arts staff will contact individuals to confirm participation and to schedule all selection panel activities. Arts staff will facilitate the selection process in a non-voting capacity.

Barnhart volunteered to fill the second MAC member panel seat.

Johnson motioned, Walker seconded to approve the selection panel with the addition of Barnhart.

Roll Call Vote: Ayes- Unanimous. Nays: None. Abstentions: None.

8. 2021-2022 Artwalk Season Poster RFP (ACTION ITEM)

Artwalk posters have featured local and regional artists' work since the event's beginnings. From 2004 – 2008, artwork was included on event materials on an invitational basis. In 2008, the MAC and Arts staff adopted a method of selection by competitive process. After artists have submitted their work, the Artwalk Steering Committee selects the year's featured artwork. The original artwork becomes a part of the City's Portable Art Collection, and the image of the artwork becomes the visual centerpiece of the event promotions. The artist has the option to display their artwork at City Hall during Artwalk, and receives an honorarium of \$600 for the purchase of the original artwork and the use of its image in promotional materials. This opportunity is open to artists of all ages whose work has not been featured on the Artwalk poster in the last five years.

With Artwalk's expansion to a full season stretching from October – June, the poster art will now be a visual highlight for an extended time. The RFP for this opportunity has been adapted to fit the expanded season, and has been recommended by the Events & Programs subcommittee.

PROPOSED ACTION: Approve the 2021-2022 Artwalk Season Poster RFP, or take such other action deemed appropriate.

Cherry stated the biggest change to the RFP structure was the length of the poster use from one stand-alone event to a full season (October-June). Cherry also stated the agreement with the artist is a purchase agreement including the right of the City to use the image of the artwork for promotional purposes, but that the artist retains copyright to their image. The City cannot reproduce their artwork for the purposes of merchandise, etc. without additional consent of the artist. There was additional discussion regarding participation of MAC members in the call to artists. Cherry stated unless a MAC member is sitting on the selection panel, they are allowed to submit artwork for consideration.

Barnhart motioned, Stoops to approve the 2021-2022 Artwalk Season Poster RFP as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

9. Andrew Becker Memorial Public Art Installation at the ITC Sculpture Garden (ACTION ITEM)

In January 2021, the family of Andrew Thatcher Becker contacted the City of Moscow with an offer to donate funds for a public art installation. Following conversations between donor, staff, and MAC members, the ITC Sculpture Garden was identified as a location that fits the budget and artistic direction for the project. The ITC Sculpture Garden has traditionally hosted temporary installations of three-dimensional artworks that are featured for up to one year. There are five plinths in that location, each of which are filled following an RFP process and selection by a panel of community members. Each artist is paid an honorarium for the loan of their artwork, and this program has traditionally served the UI student artist population. The offer of donated funds to support the accession of an artwork into the Permanent Collection has prompted the re-assignment of one of the plinths as a permanent location for the artwork to be funded by the donor's contribution. This shift would result in four plinths being available for the annual call to artists. The MAC voted during their March 9, 2021 meeting to recommend this re-assignment.

Arts staff has prepared an RFP for this opportunity based upon Becker's biographical information, the Public Art subcommittee's advice, and standard Arts Department processes and timelines. Following a majority vote of Commission members, the MAC's recommendation will be forwarded to City Council by Arts staff.

PROPOSED ACTION: Recommend approval of donation and RFP, or take such other action deemed appropriate.

McCleary motioned, Johnson seconded to recommend approval of the donation. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

REPORTS

1. Arts & Culture Education (McCleary)

The ACE Subcommittee discussed the selection panel make-up for the Moscow Poet Laureate. The subcommittee also discussed MACTivities Toolbox #3. All 50 boxes have been claimed and distribution will take place on Saturday, June 12 at the MAC table at the Moscow Farmers Market. There was also discussion regarding the next toolbox theme and the development of an RFP for educators to submit lesson plan ideas. The subcommittee would like to see an in-person capstone event to bring together those who have participated in the various toolboxes and are continuing conversations around that idea. Other subcommittee meeting discussion included Entertainment in the Park (July 1 and July 8), and follow up regarding the request from Wild @ Art for poetry from Moscow Poet Laureate Susan Hodgin. ACE subcommittee meetings will now be held the third Monday of the month at 5:30 p.m.

2. Events & Programs (Gilmore)

The E&P Subcommittee discussed the Artwalk RFP, details around tabling needs, and other tabling opportunities that may be available. The subcommittee also discussed whether tabling at Entertainment in the Park was appropriate and how this could be an opportunity for MACtivities Toolbox promotion and distribution. Additionally, the subcommittee discussed the development of a public art scavenger hunt.

3. Public Art (Clancy)

Clancy reported on May 5 the Public Art Guidelines were approved by Moscow City Council. The PA Subcommittee also discussed the ITC Sculpture Garden Becker Memorial RFP. Other updates included the completion of vinyl wrap and ITC Sculpture Garden installations. It was noted that Cherry will be presenting Temporary Collection updates to Council on an annual basis. A public art promotional display is being developed for display on the first floor. The subcommittee is continuing to update the Public Art Master Plan.

4. Third Street Gallery (Johnson)

The TSG Subcommittee discussed suggestions for the TSG schedule and lighting options for the gallery. Johnson also reminded MAC members the *Ctrl+P* registration period closes on June 11 at 5 p.m.

5. Volunteer Hour Tally

Christen will email MAC members for their hours.

6. Operational Report

Artwalk Registration Report (Christen)

Christen reported 49 host locations with a total of 80 arts listings are participating in Artwalk on June 17 from 4-8p.m. Cherry added staff has started talking to people about the expanded Artwalk season. After June Artwalk, more information will be posted on the City website.

Wild @ Art and Moscow Poet Laureate

Cherry presented updates to this item during the Events & Programs report.

Meeting Adjourned at 6:24 p.m.

Minutes Approved On

August 10, 2021


Clerk/Deputy Signature