

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Heritage Tree Ad Hoc Committee
Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
August 18, 2021

4:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Minutes from July 13, 2021 (ACTION ITEM) - Hamilton

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Ad Hoc Committee regarding matters NOT on the agenda or currently pending before the Committee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Review Goals and Specific Criteria for Inclusion of the Moscow Heritage Tree Program (ACTION ITEM) – All

ACTION: Approve the goals and specific criteria for inclusion in the Moscow Heritage Tree Program; or take such actions deemed appropriate.

4. Review of Moscow Heritage Tree Program Documentation (ACTION ITEM) – Schott

The ad hoc committee will review documentation of Moscow Heritage Tree Program.

ACTION: Approve the documentation of the Moscow Heritage Tree Program; or take such actions deemed appropriate.

ANNOUNCEMENTS / DISCUSSION

UPCOMING EVENTS / MEETINGS

Next meeting: September 15, 2021; 4:00 P.M.; Mayors Conference Room

ADJOURN

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW TREE COMMISSION



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~Minutes~

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**Tuesday
July 13, 2021**

4:00 PM

**Mayors Conference Room
206 E 3rd Street**

The meeting was called to order at 4:04 pm

PRESENT: Pamela Brunsfeld; Zena Hartung; MaryJo Hamilton.

STAFF: Donna Howard; David Schott.

REGULAR AGENDA

1. Approval of Minutes from June 16, 2021 (ACTION ITEM) - Hamilton

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Brunsfeld moved and Hamilton seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none

3. Review Goals and Specific Criteria for Inclusion of the Moscow Heritage Tree Program (ACTION ITEM) – All

ACTION: Approve the goals and specific criteria for inclusion in the Moscow Heritage Tree Program; or take such actions deemed appropriate.

Schott circulated the rough drafts of the program's forms. After discussing the categories of note, including the goals of the program, specific criteria to approve or deny applications, the nomination form, the definitions of a heritage tree based on size, age, health, form, rare horticultural value, aesthetic qualities, historic value or unique for our area. Hartung offered the goal of the program to be as follows:

The Tree Commission of the City of Moscow seeks to draw attention to trees of significance in our community to:

- * identify the varieties of trees that grow in our local conditions
- * sensitize the community to the natural beauty of trees as they grow and mature
- * inform our citizens and visitors of the value of mature and well-maintained tree cover
- * uplift and celebrate the role played by trees in the environment

No action – postponed for further discussion at future meeting

4. Review of Moscow Heritage Tree Program Documentation (ACTION ITEM) – Schott

The ad hoc committee will review documentation of Moscow Heritage Tree Program.

ACTION: Approve the documentation of the Moscow Heritage Tree Program; or take such actions deemed appropriate.

Looking at the handouts; Schott made the revisions suggested at the last meeting. He inserted a QR code on page 2; added on page 3 that this should be a result of a signed resolution. Hamilton shared her suggestions for edits with Schott; he will incorporate them and bring them to the next meeting. A discussion followed on the program roll out, using a City tree as a sample to avoid privacy issues, including GPS coordinates. Schott would like to get the Heritage Tree program and the City Tree inventory combined at some point.

Hartung left at 4:40 pm.

Brunsfeld offered some suggestions on formatting common names of the trees.

Schott summarized: the Heritage tree program likely will need a City resolution; there should be some sort of tree removal request/special consideration because our existing removal permits are only for trees in the ROW; creating a certificate of recognition.

No action – postponed for further discussion at future meeting

ANNOUNCEMENTS / DISCUSSION

Brunsfeld will email her edits and suggestions for goals to the group.

UPCOMING EVENTS / MEETINGS

Next meeting: August 18, 2021; 4:00 P.M.; Mayors Conference Room

The meeting was adjourned at 4:45 pm.