

# PARKS & RECREATION COMMISSION



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**Strategic Planning  
Workshop  
~Agenda~**

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

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**Thursday  
August 19, 2021**

**5:15 PM**

**Council Chambers  
206 E 3<sup>rd</sup> St**

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## WELCOME AND ATTENDANCE

## WORKSHOP AGENDA

### 1. Overview of Parallel Planning Projects

#### A. *Operational Overview – Staff Responsibility*

Staff will begin work to update the operational overview for the department/divisions. This document will provide a basic understanding of what is required of the organization on a day-to-day basis. It also provides a great resource for determining efficiencies for the organization and will be an integral part in determining activities and “to dos” for the strategic plan once compiled. While planning prescribes the long-term needs short-term activities designed to meet those needs, the operational overview provides background to the other duties that are required on a daily basis. The documents in concert establish the context as to how planning initiatives can be expected to be moved forward.

#### B. *Celebrate & Document History – Staff and Commission Endeavor*

Given the development of issues the organization may face in the future, it is also important to celebrate the accomplishments of the organization from the past. A summarized history noting these achievements provides great support for the work as the organization moves into the future.

### 2. Mission Statement Review

Review of the commission’s current mission statement to determine if it encapsulates the direction the organization as intended. This mission and accompanying values will provide the context for weighing issues as they are identified and prioritized. If adjustments are needed to better provide that framework, the mission statement and values are adjusted accordingly before development of the strategic plan.

#### ***Moscow Parks & Recreation Mission Statement***

*The Moscow Parks & Recreation Department is a citizen-friendly and customer-driven organization established to create and maintain quality parks and to provide recreational and educational services that promote accessibility, quality of life, community involvement and strategic planning for the future needs of the community and its citizens.*

***City of Moscow Mission Statement***

*To provide excellent customer services that are responsive and sensitive to the needs of the public and to preserve and promote Moscow's distinctive character and foster a well-balanced, high-quality living and working environment through long-range planning and code administration.*

**3. Brainstorming Topics for Planning Consideration**

A review and discussion of available resources, the challenges faced, and where these intersect with potential opportunities or obstacles. Through this comprehensive review, a sense of direction for, and specifically a sense of the challenges faced by, the organization will come to light.

**ADJOURN**

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