

MOSCOW ARTS COMMISSION



Public Art Subcommittee

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Commission Members

Katherine Clancy (chair)
Donna Woolston

* * * * *

Staff

Megan Cherry
Arts Program Manager
Britnee Christen
Administrative Specialist

Annual Projects

- ITC Sculpture Garden
- Vinyl Wraps

Public Art Plan Priorities (per 2015 Public Art Master Plan)

- Downtown Streetscape
- Jackson and 6th
- South City Entry - Hwy 95
- Berman Creekside Park
- 1912 Center
- East City Park
- Paradise Path
- Friendship Square

Project locations for consideration in the next PAMP Update

- Moscow Police Station
- Third Street Bridge
- Hwy 8 Underpass
- Blackbird Station
- Moscow City Hall

Public Art Subcommittee

4th Tuesday of the Month

August 24, 2021

4:00 p.m.

Mayor's Conference Room

- Operational Updates
 - Becker Memorial Submission Update
 - 2021-22 PA Map
- Becker Memorial Selection Panel
 - Selection Panel members shall serve at the appointment of the Mayor.
 - Selection Panel will be comprised of at least the following:
 - Voting members:
 - Participating department representative or designee (1)
 - Moscow Council member or designee (1)
 - MAC members (2)
 - Community representative, preferably from project impact area (1)
 - Artist not involved with the respective Capital Improvement project
 - Donor Request: Human Rights Commission member (1)*
 - Donor Request: Milestone Decisions representative (1)*
 - Non-voting members:
 - Arts Department Staff (Selection Panel facilitation)
- 2022 PA Annual Project Schedule
- PA Master Plan: Location Prioritization & Guidelines
- Upcoming Meetings and Events
 - PA Regular Meeting: Tuesday, September 28, 2021

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.



Foundational Documents

- PAMP – update in progress
- Guidelines – updated in 2021
- Maintenance Plan - updated in 2021

Annual/Semi-Annual Projects

- ITC Sculpture Garden
- Vinyl Wraps
- Storm Drain Murals

Additional Opportunities

- Signage at all permanent collection locations
- Lighting at permanent collection installations per update to City Code Title 4, Chapter 6

Prioritized Locations

(per 2015 Public Art Master Plan)

- Downtown Streetscape
- Jackson and 6th
- South City Entry - Hwy 95
- Berman Creekside Park
- 1912 Center
- East City Park
- Paradise Path
- Friendship Square

City of Moscow 2022 Public Art Schedule

Andrew Becker Memorial Sculpture

Project Type: One-time, permanent installation
 Location: ITC Sculpture Garden
 Artist Budget: \$5000
 Funding Source: Donated Funds
 Submission: July - September 2021
 Selection: October - December 2021
 Installation: May 2022

Vinyl-Wrapped Traffic Boxes

Project Type: Annual, temporary
 New Locations: Styner & Hwy 95
 Mountain View & Hwy 8
 Jackson & A St.
 Replacements: Jackson & College
 6th & Alley (between Jackson & Main)
 Honoraria: \$600 per artist for 5-year image use agreement
 Funding Source: Arts/Community Public Art
 Submission: January - February
 Selection: March
 Installation: April – May

ITC Sculpture Garden

Project Type: Annual, temporary
 Location: Intermodal Transit Center (4 plinths)
 Honoraria: \$500 per artist for 1-year loan
 Funding Source: Arts/Community Public Art
 Submission: February - March
 Selection: April
 Installation: May

Storm Drain Murals

Department: Public Works Department
 Project Type: Semi-annual, temporary
 Location: 3rd & Main (NE Corner) 8' x 9' area
 5th & Main (NE Bulb) 10' d circle
 6th & Main (NW Corner) 4' x 10' area
 Budget: \$400 per artist for design & installation
 (paint and site prep provided by City)
 Funding Source: Public Works/Outreach
 Submission: April - May
 Selection: June
 Installation: July - August

Public Art Location Prioritization

Public art location suggestions may come to City Arts staff from a variety of sources, including artists, citizens, public property managers, or staff members from departments across the City of Moscow organization. In keeping with the Public Art Program's ethos of transparency and prioritization of public input, the following process ensures a fair and consistent standard for locating City of Moscow Public Art investments.

Open Call for Location Suggestions

1. During the biannual PAMP update process, Arts staff will create an online form designed to collect Public Art location suggestions. Individuals will not be limited in the number of suggestions they may submit. Arts staff may submit entries based upon recommendations received from staff and the public in the time between PAMP updates, but these will not be given priority over other submissions in the eligibility review and public input stages of location prioritization. Submitters will not be asked for artistic direction for the proposed locations; once a location has been prioritized and funding identified, selected artists, the MAC, and Council will determine aesthetic direction according to the Public Art Guidelines.
2. The form will be shared with City Commission members and staff liaisons, who will be invited to contribute based upon perspectives developed through Commission work and familiarity with the community.
3. Information collected will include the following:
 - A. Name or description of location
 - B. Up to four (4) images of a single, existing location or design materials for a site to be constructed in the future.
 - C. Location's general description:
 - i. City Entrances
 - ii. Downtown Corridor
 - iii. City-owned Building
 - iv. Public Pathway, Trail, or Sidewalk
 - v. Public Park
 - D. Location's potential vantage points, including all of the following that may apply:
 - i. City Street
 - ii. State Highway
 - iii. Public Pathway, Trail, or Sidewalk
 - iv. Public Park

Commented [MC9]: For example, Arts staff could pre-load submissions for locations prioritized in the 2015 PAMP as well as those that have been discussed in the intervening years (e.g. MPD Station, Blackbird Station, 6th & Jackson). A list of these locations could be made available to potential submitters to discourage duplicate submissions.

Commented [MC10]: Should we be thinking about putting out a community-wide call for submissions? It might be a good way to increase transparency and to connect with people interested in the arts.

Location Review Panel

Following the end of the Public Art location submission period, submissions will be reviewed for clarity. Arts staff may reach out to individual submitters to edit any submission that contains suggestions for more than one potential public art location. Arts staff may eliminate duplicate submissions and/or consolidate imagery from multiple submissions depicting the same proposed public art site. The Arts Program Manager will coordinate MAC's recommendation of Location Review Panel members to the Mayor and Council. MAC will consider the guidelines hereinbelow, requests by individuals, and staff recommendations. Each Panel member serves through the completion of one (1) public art location prioritization cycle. Panel members shall serve at the appointment of the Mayor and will be comprised of at least the following:

1. Voting members:

- a. Moscow Council member or designee (1)
 - b. Moscow Arts Commission member (1)
 - c. Historic Preservation Commission member (1)
 - d. Human Rights Commission member (1)
 - e. Moscow Pathways Commission member (1)
 - f. Parks & Recreation Commission member (1)
 - g. Planning & Zoning Commission member (1)
 - h. Arts Community representative (1)
 - i. Business Community representative (1)
2. Non-voting members:
 - a. Arts Program Manager (Selection Panel facilitator)
 - b. City staff members acting in a technical advisory capacity, preferably from departments regularly involved with Public Art projects

Commented [MC11]: This membership list is a start, but needs MAC and Admin review.

Location Review Panel Procedures & Conflicts of Interest

1. No person sitting on a Location Review Panel may submit a location proposal during the PAMP update for which the Panel was formed.
2. Location Review Panel members shall declare a conflict of interest if a location comes before the Panel from which he/she or the household or business could financially benefit. Such person shall recuse themselves from any participation in any process for the project the Location Review Panel is considering.
3. Moscow Arts Program Manager will hold an orientation for each the Location Review Panel. The orientation may include a presentation of locations where public art is currently located, review of program guidelines, and/or a review of any goals already established by the participating department and the Moscow Arts Program Manager and MAC.
4. The Location Review Panel shall:
 - a. Review all public art location submissions using the published eligibility criteria.
 - b. Identify all eligible potential public art locations and advise Arts Program Manager of which submissions shall be presented for public voting.
5. Arts staff shall:
 - a. Invite public voting on eligible locations identified by the Location Review Panel.
 - b. Provide results of public voting, ranked by total number of votes, to the Location Review Panel.
6. The Location Review Panel shall:
 - a. Review results of public voting.
 - b. Establish the lowest possible ranking that qualifies for public art location prioritization.
 - c. Identify and describe any concerns related to the resulting potential public art locations.
 - d. Make recommendations to Arts Program Manager about locations to be presented to the MAC, City Council, and Community Planning & Design for inclusion on the Arts Capital Improvement Plan.
7. Arts Program Manager shall:
 - a. Report the slate of Location Review Panel recommendations to the MAC.
 - b. Following a majority vote of the MAC, present slate of recommendations to Mayor and City Council for final approval.
 - c. Following City Council approval, collaborate with Community Planning & Design to integrate approved locations into the Arts Capital Improvement Plan.

Commented [MC12]: The creation of this plan has been discussed but is not yet fully worked out.

8. The City reserves the option of making no recommendation from submitted locations and may require reopening of the submission process or may propose other methods of location prioritization.
9. The Location Review Panel must always adhere to the requirements of Moscow City Code Title 5, Chapter 18.

Location Eligibility Criteria

~~During the time between PAMP updates, public art locations already identified in the PAMP will have priority over newly identified potential locations.~~ When new potential project locations or concepts are presented, whether by community members or by city departments, the Arts Program Manager and the MAC shall consider their viability pursuant to the following guidelines:

1. The site is publicly accessible at reasonable times, allowing for contemplation and interaction between the public and the work of art;
2. The site is on public property or property managed or controlled by the City;
3. The site suggests art opportunities that would extend the breadth, vitality, and quality of Moscow's public art program;
4. The Public art is likely to enhance the cultural experience of the space and contribute to the visual interest of the area;
5. The site falls within the prominent paths of circulation (e.g., an entry point, transit corridor, or plaza area), or is near a place of congregation (e.g., park, transportation center, entertainment or retail center) in order to reach a significant portion of the population;
6. The site meets the conditions necessary to receive public art funding or grant funding; and
7. The site has been identified and prioritized in the most recently updated Public Art Master Plan.

Commented [MC13]: This text was copied with minor edits from 2021 PA Guidelines section III.C.2.c. The first sentence about prioritization of locations identified in the PAMP has been moved to the "integration into CIP" section.

Commented [MC14]: This text was copied word-for-word from 2021 PA Guidelines section III.C.1

It might be wise to add an 8th criteria point about ADA accessibility.

Commented [MC15]: This criteria point doesn't make sense in this area, but could be copied into the PA Integration into CIP section once other criteria are finalized.

Public Art Guidelines

The Public Art Guidelines are the foundation for the annual operation of all collections, with major features including:

- Public art project funding
- Donations of existing or commissioned works of art;
- Public Art Integration into Capital Improvement projects;
- Public Art project development;
- Selection panel membership, selection methods, and criteria specific to all collections;
- Overview of maintenance and management responsibilities; and
- Public art relocation and deaccession.

Public Art Funding & Donations

1. Overview of dedication and disbursement of funds
 - A. The public art fund is a dedicated fund of the City.
 - B. Once it is determined that a public improvement project qualifies under Title 5, Chapter 18, the Community Planning and Design department calculates the one percent (1%) for art funds available for such project and coordinates with the Finance department to transfer the funds to the public art fund at the end of the fiscal year in which they were generated.
 - C. The City, through its Arts Program Manager, contracts with artists and manages payment as appropriate.
2. Donations of artwork

Commented [MC16]: This text was copied from 2021 PA Guidelines section III.A.1

- A. Works of art are occasionally offered as donations to the City of Moscow. The Arts Program Manager (in consultation with MAC) is responsible for reviewing and evaluating the suitability of a proposed artwork and recommending to the City Council whether or not to accept it as a gift, and/or allow it to be installed on city property. If accepted by the City Council, the maintenance of a gift of art is the responsibility of the City (unless otherwise specified). When considering a gift, the Arts Program Manager may recommend that the Council require that the donor establish a maintenance endowment to ensure an adequate quality of care for the artwork.
- B. The Arts Program Manager and MAC is responsible for review of all proposed gifts of art to the City, including donations by individuals, neighborhoods, community groups, and international organizations. Such donated artwork may be placed temporarily on City property without being offered to the City as a gift, provided that the donor obtains the appropriate approvals and/or revocable permits (if any) for placement of the works and the donor and City enter into an agreement for the donation. The donor agrees to maintain the art throughout the life of the work. The City reserves the right to decline offers of donated public art gifts, whether permanent or temporary.
- C. Donation of works of art to City's Portable Collection
 - 1. Donor contacts appropriate City staff to discuss the potential gift, providing photos or the actual artwork.
 - 2. Arts Program Manager presents consideration of the gift to the MAC. If presented in graphic form, the MAC reserves the right to postpone any decision until the actual artwork is reviewed.
 - 3. Arts Program Manager (in consultation with MAC and as approved of by City Council) accepts or declines the gift. If accepted, the donor is acknowledged (if requested).
 - 4. Funds for maintenance are agreed upon by the donor and Arts Program Manager and deposited by the donor into a public art maintenance fund.
- D. Donation of commissioned works of art
 - 1. Donor contacts Arts Program Manager and appropriate City staff for a meeting to discuss idea for commission as well as to plan for artist selection and location of art following completion of the artwork. All processes for artist and site selection shall be in alignment with those described in these Public Art Guidelines.
 - 2. Arts Program Manager (in consultation with MAC) accepts or declines the idea and/or the selection process.
 - 3. If City accepts the concept of the donated commissioned artwork, the Arts Program Manager presents the donation proposal to the MAC and City Council which may approve, reject, or provide further direction for the proposal. If the donated commission is accepted, a plan for its placement and maintenance is developed in conjunction with the

donor and formalized in an agreement including agreed-upon value of the donation, maintenance, and donor recognition.

4. A donor agreement is executed upon Council approval.

3. Expenditure of arts monies in conjunction with Capital Improvement Projects

- A. Capital Improvement Projects (CIP) that qualify for public art funding shall be subject to the provisions of Title 5, Chapter 18.
- B. If a CIP is identified by the Arts Department and the MAC as being in alignment with Public Art program goals and timelines, Arts monies collected through the public art fund shall be set aside when the qualifying public improvements project construction budget has been calculated. Funds representing the one percent (1%) dedication for the arts may be incorporated into the project during construction or upon completion of the improvement project. Public art may be an integral part of a structure, attached to a structure or detached from a structure within or outside of it.
- C. The art component of a qualifying Capital Improvement Project will be allocated from the public art fund as follows:
 - a. No less than seven five percent (75%) shall be allocated toward such public art, including purchase, design, fabrication, and installation.
 - b. No more than twenty five percent (25%) shall be used for administrative costs, including, but not limited to, costs of selection, maintenance, repair, conservation, and on-going documentation and cataloging of the Public Art Collection (done, in part, to adequately insure all City-owned artwork).

Commented [MC17]: This text was copied from 2021 PA Guidelines section VII.B.1-3

Should there be a section about grants?

Commented [MC18]: This text was copied from 2021 PA Guidelines section III.A.2.

Public Art Integration into Capital Improvement Projects

- A. During the time between PAMP updates, public art locations already identified in the PAMP will have priority over newly-identified potential locations.
- A.B. In the planning stages of a potential project, the project lead proposing or responsible for public works project or improvement will notify the Arts Program Manager of a qualifying improvement project to be considered for the one percent (1%) for the arts assessment. The Arts Program Manager (with advice from the MAC, when appropriate) should determine whether art should be considered as part of the proposed CIP project or whether it should be added to future art project(s).
- B.C. After identifying an improvement project that qualifies for the one percent (1%) funding, the project lead and the Finance Director shall calculate the one percent (1%) of the total project cost and notify the Arts Program Manager of that estimate. The Arts Program Manager will work with the project lead to explore possibilities for a public art project to be affiliated with the CIP. If an art project is not deemed a suitable fit given the CIP scope, location, or timing, the one percent (1%) funds will be transferred into the future art(s) project fund for future use.
- C.D. Where a public art project will be affiliated with the improvement project, the Arts Program Manager will meet with the respective department head and will attend pre-construction meetings as necessary. The Arts Program Manager will work with the CIP project lead and will provide the scope, location, and budget for the public art project with advice from the MAC and approval from City Council.
- D.E. The Arts Program Manager or designee will conduct a survey of comparable public art projects and recommend a budget based on current market standards. The Arts Program Manager or

designee will work with the CIP project lead to coordinate any necessary work with the architect, landscape architect, engineer, or others to review the following, as appropriate:

- a. Allocated art budget
- b. Design and construction schedule
- c. Appropriate sites and project goals for artwork
- d. Other items specific to the project

E.F. The Arts Program Manager and City staff will prepare and issue a Request for Qualifications (RFQ) for the arts project affiliated with the improvement project with input from the MAC and following approval of the Art Project concept by the Council. Any public art chosen shall be located in a public place with public visibility and impact, and further shall comply with any addition to any guidelines established by Council upon recommendation of the Moscow Arts Commission.

E.G. The Arts Program Manager, in consultation with MAC, may decide that funds from a specific improvement project are in excess, insufficient, or that the site is inappropriate for public art.

Commented [MC19]: Text in items B-G was copied from 2021 PA Guidelines section III.C.3.

Public Art Project Development

Once a Public Art location has been identified, the Arts Program Manager shall coordinate the following process:

Commented [MC20]: If we are going to create an Arts CIP, that should be identified as a step here.

- A. Develop the project description, site details, and identify suitable art forms and media (considering goals and sites already determined by the participating department and the MAC, when applicable).
- B. Determine a method for selecting an artist, which may include:
 - a. Open competition (RFP or RFQ) in which artists apply according to the requirements and limitations established by the Selection Panel, MAC, or City;
 - b. Invitation of one (1) or more artists to submit proposals;
 - c. Direct purchase of a completed work of art that is selected from submitted applications or other methods deemed appropriate for the project; or
 - d. Alternate process designed to meet the City's objective for the project.
- C. Present RFQ or RFP drafts with budget recommendation to City Council
- D. Publish RFQ or RFP documents using methods agreed upon for the project.
- E. Recommend members for an ad hoc Selection Panel to be appointed by the Mayor.

Commented [MC21]: This text was copied word-for-word from 2021 PA Guidelines section III.C.4.

Exemptions from Public Art Project Consideration

A project considered for funding through the public art fund shall comply with MCC Title 5, Chapter 18. In addition, the following shall not be considered for City public arts projects paid for by the City:

1. Works which are not entirely original (unless the non-original content is used with permission or is part of the public domain and comprises only a small portion of the work).
2. Decorative or functional elements designed by the project architects, landscape architects, interior designers, or their consultants, without the original artist's collaboration.
3. Artfully-designed objects which are mass-produced and of standard design, such as playground equipment, bike racks, or limited edition cast decorations.
4. Directional elements such as signs, maps, color coding, unless designed and/or executed by an artist.
5. Standard architect's, landscape architect's, engineer's, or interior designer's fees, unless such work was approved prior to construction.

Commented [MC22]: This text was copied word-for-word from the 2021 PA Guidelines section III.B.

Permanent Collection Selection Methods

A. SELECTION PANEL APPOINTMENTS

The Arts Program Manager will coordinate recommendation of selection panelists to the Mayor and Council. MAC will consider the guidelines hereinbelow, requests by individuals, and staff recommendations. Selection Panel members shall serve at the appointment of the Mayor.

Selection Panels will be comprised of at least the following:

3. Voting members:
 - a. Participating department representative or designee (1)
 - b. Moscow Council member or designee (1)
 - c. MAC members (2)
 - d. Community representative, preferably from project impact area (1)
 - e. Artist not involved with the respective Capital Improvement project
4. Non-voting members:
 - a. Arts Program Manager (Selection Panel facilitator)
 - b. Project architect, landscape architect, interior designer, or engineer
 - c. City staff members acting in a technical advisory capacity

Length of term. Each Selection Panel member serves through the completion of one (1) public art project.

B. CONFLICT OF INTEREST

1. No artist sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.
2. MAC members shall declare a conflict of interest if a project comes before the Selection Panel from which he/she or the household or business could financially benefit. MAC members shall also declare a conflict of interest if a person with whom he/she shares a household or whom he/she professionally represents has a matter to be considered by Selection Panel. Such person shall recuse themselves from any participation in any process for the project the Selection Panel is considering.
3. No member of the project's architect or landscape architect, interior designer, or engineering firm may apply for a public art project being designed by that firm.

C. SELECTION PANEL PROCEDURES AND RESPONSIBILITIES

1. Moscow Arts Program Manager will hold an orientation for each Selection Panel. The orientation may include a presentation of works currently in the public art collection, review of program guidelines, orientation to the specific project; and/or a review of any goals already established by the participating department and the Moscow Arts Program Manager and MAC.
2. Review all submissions pertaining to the public art project using the published criteria.
3. Approve all recommendations by a majority vote of the full Selection Panel.
4. The Selection Panel will make recommendations on finalists and their work to the Arts Program Manager. MAC members on the Selection Panel will report the Panel's recommendation to the Commission during a regular meeting, after which the MAC will vote to recommend an action on the project to City Council.
5. The Arts Program Manager will then generate a project report to present to the Mayor and Council for final approval.

6. The City reserves the option of making no recommendation from submitted applications and may require reopening of the competition or may propose other methods of selection, if no proposal is accepted.
7. The Selection Panel must always adhere to the requirements of Moscow City Code Title 5, Chapter 18.

D. ARTIST / ARTWORK SELECTION CRITERIA

Criteria to be used when considering retention of an artist or acquisition of artwork by either purchase or commission may include, but not be limited to, the following:

1. **Artist Qualifications**
Artists for design teams should ideally have the ability to think conceptually, the ability to communicate and be flexible, experience working with design professionals and integrating artistic concepts into construction documents, the ability to work with architectural drawings, and prior experience with collaborative group work situations and public art projects of a similar scale.
2. **Conceptual Quality and Originality**
 - a. The artist presents a compelling concept.
 - b. The proposed design is original to the presenting artist.
 - c. The design is unique (i.e. edition of one), rather than a mass-produced item.
3. **Form**
 - a. The proposed design reveals mastery of formal craftsmanship.
 - b. The scale of the proposed design is appropriate to the site.
 - c. The colors used, if any, are chosen with an awareness of local educational institutions as well as their athletic rivals.
 - d. The proposal aligns with the design parameters in the project description and does not present a hazard to public safety.
 - e. The proposed artwork is made with materials suitable for the location (i.e. designed with materials impervious to environmental degradation).
 - f. The proposed artwork is designed for resistance to theft or vandalism.
4. **Content and Context**
 - a. The content of the proposed design aligns with the project description.
 - b. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
 - c. The proposed design reflects the architectural, historical, geographical, geological, and socio-cultural context of the site.
 - d. The proposed design serves to activate or enhance the intended location.
 - e. The proposed design has the potential to expand the formal and conceptual range of the Public Art collection.
5. **Budget and Production Schedule**
 - a. The budget is clear, complete, and within the stated fiscal parameters for the public art project.
 - b. The production schedule supports the proposal's feasibility and denotes installation according to the project timeline.

Commented [MC23]: Recommend adding evaluation of past work and some specific criteria points for resume and references in this area.

A section establishing standard language for eligibility might be helpful as well.

6. Description of Anticipated Maintenance Needs
 - a. Maintenance needs for the artwork are described clearly and realistically.
 - b. Maintenance needs for the artwork are not excessive in terms of labor or material investment.
7. Community Engagement
 - a. The artist's proposal for community engagement aligns with the project's goals and requirements.
 - b. The artist's proposal for community engagement has the potential to reach a broad audience in the community.
 - c. The artist's proposal for community engagement has the potential to foster understanding of one or more of the following:
 - The goals of public art and its benefits to a community
 - Moscow's civic identity as it relates to the artwork's content or context
 - Formal art-making skills or conceptual strategies
 - Professional experiences and/or practices in the arts field

Commented [MC24]: This text was copied word-for-word from 2021 PA Guidelines section IV.

Temporary Collection Selection Methods

A. TEMPORARY COLLECTION OVERVIEW

1. The City of Moscow currently maintains two temporary collections: the Vinyl Wrapped Traffic-Control Boxes and the Intermodal Transit Center (ITC) Sculpture Garden.
2. Costs associated with the Temporary Collection are paid for using the General Ledger code dedicated to Community Public Art. Arts staff may, at the direction of City Council, seek grant or sponsorship funding to offset General Fund support of these collections.
3. Temporary works of art commissioned will be documented with appropriate media either by the artist(s) or the City.
4. Where a work of art will be placed on a site not directly owned and/or controlled by the City, the placement terms and conditions shall be specifically approved of by City Council.
5. Artist eligibility, selection methods, and criteria for assessment will be tailored to fit the needs of each component of the Temporary Collection

Commented [MC25]: The temporary collection selection panels currently have the final say on annual accessions. The MAC and Council may want to reconsider this, and if this is the approved method, it should be stated in the Guidelines.

B. VINYL WRAP COLLECTION

1. Artist Eligibility
Eligibility for participation in this program is limited to artists 18 years of age or older who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, age, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. No artist sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.
2. Selection Panel
 - a. Selection Panel Formation

Commented [MC26]: Text in this area was copied from the 2021 PA Guidelines.

The Arts Program Manager and Public Art Subcommittee will recommend selection panelists to the MAC. The MAC will create the Selection Panel by a majority vote during a regular Commission meeting. The Selection Panel will be comprised of the following:

Voting members:

- i. Moscow Arts Commission Member (1)
- ii. Local Business Representatives (2)
- iii. Technical Consultant (1)
- iv. City Staff Member (1)

Non-voting members:

- i. Arts Program Manager (Selection Panel facilitator)
- ii. City staff members acting in a technical advisory capacity

b. Length of Term

Each Selection Panel member serves through the review and selection of one (1) round of annual submissions for the project at hand.

3. Selection Criteria

a. Conceptual Quality and Originality

- i. The artist presents a compelling concept.
- ii. The proposed design is original to the presenting artist.

b. Form

- i. The proposed design reveals mastery of formal craftsmanship.
- ii. The colors used, if any, are chosen with an awareness of local educational institutions as well as their athletic rivals.
- iii. The design files are prepared according to stated parameters and are scaled to fit the specific locations stated in the RFP.

c. Content and Context

- i. The artwork's subject matter and content is appropriate for public exhibition and does not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.
- ii. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
- iii. The proposed design reflects the architectural, historical, geographical, geological, and socio-cultural context of the site.
- iv. The proposed design serves to visually activate or enhance the location.

C. **INTERMODAL TRANSIT CENTER SCULPTURE GARDEN**

1. Artist Eligibility

Eligibility for participation in this program is limited to artists 18 years of age or older who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, age, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. No artist

Commented [MC27]: Text in this area was copied from 2021 PA Guidelines

sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.

2. Selection Panel

a. Selection Panel Formation.

The Arts Program Manager and Public Art Subcommittee will recommend selection panelists to the MAC. The MAC will create the Selection Panel by a majority vote during a regular Commission meeting. The Selection Panel will be comprised of the following:

Voting members:

- i. Intermodal Transit Center Staff Member (1)
- ii. UI Art + Architecture Faculty or Graduate Student (1)
- iii. UI Facilities Staff Member (1)
- iv. Moscow Arts Commission Member (1)
- v. Member of Artist Community (1)

Non-voting members:

- i. Arts Program Manager (Selection Panel facilitator)
- ii. City staff members acting in a technical advisory capacity

b. Length of Term

Each Selection Panel member serves through the review and selection of one (1) round of annual submissions for the project at hand.

3. Selection Criteria

a. Conceptual Quality and Originality

- i. The artist presents a compelling concept.
- ii. The proposed design is original to the presenting artist.

b. Form

- i. The proposed design reveals mastery of formal craftsmanship.
- ii. The colors used provide visual variety in contrast with the muted hues of the Sculpture Garden landscaping and are chosen with an awareness of local educational institutions as well as their athletic rivals.
- iii. The proposal aligns with the design parameters in the project description and does not present a hazard to public safety.
- iv. The proposed artwork is made with materials suitable for the location (i.e. designed with materials impervious to environmental degradation).
- v. The proposed artwork is designed for resistance to theft or vandalism.

c. Content and Context

- i. The artwork's subject matter and content is appropriate for public exhibition and does not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.

- ii. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
- iii. The proposed design serves to visually activate or enhance the intended location.

Portable Collection Accession and Display

- A. Two and three-dimensional works of art that are not site-specific are part of the Portable Collection.
- B. This collection is distinct and separate from the items in sculpture-on-loan programs
- C. such as the ITC Sculpture Garden.
- D. Items in the Portable Collection are installed in City facilities at the discretion of the Arts Program Manager upon consideration of the following criteria:
 - 1. Requests from City departments and staff members.
 - 2. Ideal conditions for preserving the artwork's condition.
 - 3. The potential for the artwork to have a positive impact on the staff and members of the public who frequent the proposed location.
- E. Accessions into this collection are made at the discretion of the Arts Program Manager, with advice from members of the MAC when appropriate. Annual additions may come from the following:
 - 1. Artwalk and Moscow Farmers Market Poster Art Competitions
 - 2. Palouse Plein Air
 - 3. Artworks exhibited at the Third Street Gallery or other local venues that fit the collection's needs and the current fiscal year's budget.
- F. Portable Collection accessions, maintenance, and display needs (e.g. framing, pedestals, and vitrines) are managed and funded through the Arts Department budget.

Maintenance & Conservation Plan

Objectives

The ~~Arts Department created a~~ Public Art Maintenance Plan ~~in 2021 to ensure~~ the long-term maintenance and conservation of Moscow's public art investments. The City of Moscow takes pride in its collection of publicly-owned and displayed works of art and recognizes the importance of these artworks to the cultural and economic wellbeing of the community. Maintenance of the public art collection is planned and implemented by City staff, including members of the Arts, Parks, and Facilities departments. The plan outlines the following maintenance and conservation objectives:

- A. Integrate longevity and maintenance considerations into artist's planning and City selection processes for artwork;
- B. Establish a standard for clear and consistent recordkeeping to ensure easy access for all staff members responsible for public art maintenance;
- C. Inspect the condition of City-owned public artwork on an annual basis;
- D. Clean and provide other appropriate routine maintenance to public artwork;
- E. Perform timely conservation of public artwork to avoid greater expenses resulting from neglect;
- F. Increase public outreach about public art maintenance and conservation efforts; and
- G. Update this Public Art Maintenance Plan and all related documents ~~annually concurrently with PAMP updates.~~

Guidelines

It is the responsibility of the Arts Program Manager to manage and coordinate the maintenance of all works of art in the City's public art collection.

Commented [MC28]: This text was copied without alteration from the 2021 PA Guidelines section VII.A.