

PLANNING & ZONING COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
December 12, 2018

Mike Ray
Staff Liaison

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The meeting was called to order at 7:02 PM.

MEMBERS PRESENT: Wendy McClure, Chair; Scott Gropp, Joel Hamilton, Kurt Obermayr (via phone), Nels Reese, Victoria Seever, Dennis Wilson

MEMBERS ABSENT: Mike Nelsen, Robb Parish

ALSO IN ATTENDANCE: Bill Belknap (for Mike Ray), Anne Peterson

1. Approval of minutes from November 28, 2018

Wilson moved approval of the minutes as presented.

RESULT:	ACCEPTED BY ACCLAMATION [UNANIMOUS]
MOVER:	Wilson
SECONDER:	Seever

2. Correspondence

None.

3. Transportation Commission Meeting Report

The Commission meets tomorrow. Agenda items include discussion of a joint bike share program with the University of Idaho and placement considerations of the Third Street pedestrian bridge.

4. Public Comment

None.

5. Public Hearing: Area of City Impact Agreement [ACTION ITEM]

Belknap reviewed code requirements governing the ACI and the proposed changes within the agreement as discussed during previous meetings. Hamilton inquired whether the City has always had an advisory role on applications within $\frac{3}{4}$ mile of the ACI border. Belknap said that was a new accommodation rather than changing the ACI boundary. Reese asked how other cities administer their ACIs, and Belknap responded that it primarily depends on the working relationship between the cities and counties, which has been very positive in Moscow/Latah County. He said there tends to be more conflict in more highly populated and faster growth areas. McClure asked about PUDs in the ACI and Belknap explained the County feels strongly that developments of any significant density should be within City limits where they can access adequate City services, and therefore the land should first be annexed.

Public hearing opened at 7:31pm. There was no public comment so the hearing closed immediately. Seever pointed out a few formatting issues. Hamilton moved to recommend approval of the agreement with those corrections.

RESULT:	APPROVED BY ACCLAMATION [UNANIMOUS]
MOVER:	Hamilton
SECONDER:	Seever

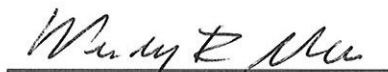
6. Final Review of Comprehensive Plan Update Draft [ACTION ITEM]

Belknap reviewed the changes incorporated from last meeting's discussion of citizen comments. Commissioners were pleased with how the citizen comments were addressed and supported setting a hearing date for the Comp Plan Update. Belknap said it would likely be the January 23rd meeting.

7. Small Cell Wireless Facilities Report

Belknap introduced the topic of small cell wireless facilities which will be the upcoming mechanism for 5G service and will require modification of Moscow's current telecommunication code. 5G service will provide much higher data speeds and traffic but will require significantly more short-distance towers. Most of Moscow's current antennae are on tall existing structures (Theophilus Tower, McConnell Building, F Street and Residence Street water towers) and three free-standing towers (on Peterson Drive, behind Eastside Marketplace, and by Creekside Apartments on South Highway 95). Small cell antennae will need to be located about 500 feet apart so will likely be on utility poles and luminaires. The FCC has established strict guidelines on what jurisdictions can/cannot regulate and the processing fees/timelines for small cell deployment processes. Belknap illustrated examples of how other municipalities have codified concerns such as visual clutter, design standards, effects on the tree canopy, minimizing the number of towers, etc. Hamilton asked if the City will need to maintain codes for both tall tower and small cell towers, and Belknap said yes because tall towers will serve <5G phones and the rural areas. Gropp suggested this could be a good opportunity to partner with Avista to update power poles. Seever preferred the luminaire towers over antennae on wooden utility poles. Belknap thought the City would have to accommodate a variety of installations depending on the location and tree canopy. Belknap surmised that in this market the most cost-effective installation will be a network serving multiple carriers. He said the City has already had multiple inquiries and staff are working on an initial code draft.

The meeting adjourned at 8:21 p.m.



Wendy McClure, Chair