

# MOSCOW TREE COMMISSION



Ellis Eifert  
Commission Chair

**Regular Meeting**  
~ Minutes ~

David Schott  
Staff Liaison

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**Tuesday**  
**May 4, 2021**

**5:00 PM**

**Mayors Conference Room**  
**206 E 3rd Street**

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*Due to a lack of quorum until 5:20 pm, the reports were given but are not included in the minutes.*

**The meeting was called to order at 5:20 pm.**

PRESENT: Pam Brunsfeld; Ellis Eifert; Zena Hartung (Virtual); David Rauk.

STAFF: Donna Howard; Sandra Kelly (Virtual); David Schott.

## **REGULAR AGENDA**

### **1. Approval of Minutes from April 6, 2021 (ACTION ITEM) - Eifert**

Minutes presented for approval.

**ACTION:** Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Hartung moved and Brunsfeld seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

### **2. Public Comment and Response to Previous Comments (limited to 10 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. There were none.

### **3. Farmer's Market Display Banners Review (ACTION ITEM) – Eifert / Schott**

In the FY2021 budget, the Tree Commission has \$250 for the development and purchase of display banners for the Farmer's Market and other Tree Commission events. The Tree Commission will review the draft content to be included on the display banners.

**ACTION:** Approve the display banners content prior to fabrication; or take such actions deemed appropriate.

The Commissioners discussed the first drafts and suggested adding more photos and eliminating as much writing as possible

Rauk moved to review the revised drafts at the next meeting after the recommended changes are made. Brunsfeld seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

### **4. Report: 2021 Arbor Day Celebration – All**

The Tree Commission will discuss the Arbor Day celebration that was held at Lola Clyde Park and included students from PCEI's Palouse Roots on Friday, April 30, 2021.

**ACTION:** No action, report.

### **5. Report: Farmer's Market on May 1, 2021 - All**

The Tree Commission attended the Farmer's Market on May 1, 2021. Group will report on engagements with the public and the Arbor Day tree seedling giveaway.

**ACTION:** No action, report.

**6. Report: Harvest Park Spring Tree and Shrub Planting - Schott**

Schott will report on the 2021 spring edible tree and shrub plantings at Harvest Park, which included the planting of 43 edible trees and shrubs.

**ACTION:** No action, report.

**ANNOUNCEMENTS / DISCUSSION**

Schott said that the MTC's tree pruning education materials will be included in the May utility newsletter instead of April as originally planned.

**UPCOMING EVENTS / MEETINGS**

Next meeting: June 8, 2021

**ADJOURN**

The meeting was adjourned at 5:36 pm.

Minutes Approved On  
JUL - 6 2021  
*Donna Howard*  
Clerk/Deputy Signature