

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, November 2, 2021

4:00 PM

**Council Chambers
206 E. Third St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission September 8, 2021 Minutes (ACTION ITEM)

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Farmers Market Commission Officer Nominations – (ACTION ITEM)

Commission members may nominate another member or self-nominate for the positions of Chair and Vice-Chair.

PROPOSED ACTIONS: Open nominations, or take other such action as deemed appropriate.

5. 2022 Farmers Market Commission regular meetings – (ACTION ITEM)

In an effort to meet quorum and reduce schedule conflicts, staff is requesting that the Commission review the 2022 meeting dates for currently known conflicts and to identify new dates for rescheduling as appropriate:

Jan. 4	Feb. 1	Mar. 1	Apr. 5	May 3	Jun. 7
Jul. 5	Aug. 2	Sep. 6	Oct. 4	Nov. 1	Dec. 6

Highlighted dates indicate staff schedule conflicts due to seasonal schedules. Suggested dates for these meetings include Wed., July 6 and Wed., September 7 pending room availability.

PROPOSED ACTIONS: Accept changes to 2022 regularly scheduled meetings, or take other such action as deemed appropriate.

6. Fall Craft & Food Re-Jury – (ACTION ITEM)

Dates and times for re-jurying current Vendors are as follows:

- **Sat., Nov. 12, 1:30 to 5:30 pm**
Judging to commence from 3 to 4:30 pm. Judges to be on-site before 3 pm.
Subcommittee members assigned: Scott
Commission members needed: 2
- **Mon., Nov. 15, 2:30 to 6:30 pm**
Judging to commence from 4 to 5:30 pm. Judges to be on-site before 4 pm.
Subcommittee members assigned: Scott, Martinet
Commission members needed: 1
- **Wed., Nov. 17, 8:30 am to 12:30 pm**
Judging to commence from 10 to 11:30 am. Judges to be on-site before 10 am.
Subcommittee members assigned: Scott, Martinet
Commission members needed: 1
- **Fri., Nov. 19**
Subcommittee members available are Martinet for 10 to 11:30 am judging and Scott for 4 to 5:30 pm judging. Two additional Commission members are needed to finalize timeline.

PROPOSED ACTIONS: Select Commission members to assist with the re-jury, or take other such action as deemed appropriate.

7. Policies Subcommittee scope of work – (ACTION ITEM)

Each Fall, the Policies Subcommittee reviews current policies to ensure they are in alignment with Market operations. Current subcommittee members are Lawrence, Morsek, and Parker, all assigned to the subcommittee in 2021. The current items to be reviewed by this subcommittee include:

- Review of vendor production and location policy (page 11)
- Exploration of establishment of Agricultural Criteria
- Review of merchandise policy (page 16)
- Exploration of tardiness policy

Other items may be included in this year's review as determined by the Commission and staff.

PROPOSED ACTIONS: Accept the current bulleted list, or take other such action as deemed appropriate.

REPORTS

1. **What is Local?**
2. **Craft & Food Jury outreach**
3. **Halloween Costume Contest**

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- Policies Subcommittee report (Lawrence, Parker, Morsek) – December

2. Farmers Market Commission regular meeting December 7, 2021 at Moscow City Hall in Council Chambers

ADJOURN

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