

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

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208.883.7015

**Monday
November 8, 2021**

3:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. This meeting is open to the public, however attendees in City Hall are required to practice physical distancing, or wear a face covering when physical distancing is not possible. Attendees are also subject to protocols established by Governor Little's Stay Healthy Guidelines of the Idaho Rebounds Plan. If you do not have a mask, a disposable mask will be provided. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee October 25, 2021 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report October 2021 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending October 2021. An updated September report with final FY2021 revenue figures is also attached.

PROPOSED ACTIONS: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of October 2021, or provide staff further direction.

3. Appaloosa Court Development Agreement (ACTION ITEM) – Bob Buvel

The Appaloosa Trailer Court is located on the Old Pullman Highway outside of the Moscow city limits. The property currently contains approximately 66 mobile home spaces. The Idaho Department of Environmental Quality (DEQ) has notified the owner of the property that the septic system currently serving the trailer court is out of compliance with DEQ wastewater treatment regulations. In an effort to bring the property into compliance, the owner is proposing to connect the property's sanitary sewer system to the City of Moscow's sewer system by constructing approximately 4,000 feet of sewer main across University of Idaho property. On July 1, 2019, City Council decided it was in the public's best interest to provide sanitary sewer service to Appaloosa Court if the owner agreed to enter into a development agreement. The City Council decided that in the agreement the owner would agree to waive future rights to protest annexation, pay the general facilities charge in place at the time of connection, pay the current out-of-city rate of 200% of the in-city rate, and require City approval of any future development. The owner of the Appaloosa Trailer Court is now preparing to construct the utility connection and Staff has prepared the development agreement for Council's consideration and approval.

PROPOSED ACTIONS: Recommend approval of the Appaloosa Court Development Agreement, or provide staff further direction.

4. Request to Exercise Option to Transfer One-half Interest in the Pullman-Moscow Regional Airport to the City of Moscow (ACTION ITEM) – Gary J. Riedner

The real property and fixtures of the Pullman-Moscow Regional Airport (PMRA) are owned by the City of Pullman. Since 1939, the Cities of Pullman and Moscow have jointly operated PMRA through the Pullman Moscow Regional Airport Board, and both cities continue to serve as joint sponsors of PMRA. Both cities contribute funds from their annual budgets for the operations and capital improvements for PMRA. In 2014, Pullman and Moscow negotiated a new Joint Operating Agreement for the Pullman-Moscow Regional Airport, which provides that upon the written request of the City of Moscow, the City of Pullman will transfer one-half of the real property and fixtures to Moscow as tenants in common. No additional compensation is required from the City of Moscow. The proposed Resolution, if approved by City Council, will be transmitted to the City of Pullman, to begin the process of the transfer. The proposed transfer of an undivided interest in PMRA to the City of Moscow was reviewed by the City's consulting attorneys, who issued a legal opinion and is included in the packet.

PROPOSED ACTIONS: Recommend adoption of the proposed Resolution, or provide staff further direction.

5. Resolution for the Use of ARPA Funds (ACTION ITEM) - Gary J. Riedner

President Biden signed the \$1.9 trillion American Rescue Plan Act (HR 1319), (ARPA) into law on March 11, 2021. ARPA supports local government's urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control, replace lost revenue for eligible local governments in order to support vital public services and to retain jobs, support immediate economic stabilization for households and businesses, and address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic. The City of Moscow was allocated a total of \$5,528,399, to be paid in two installments. ARPA funding must be obligated by December 31, 2024, and fully expended by December 31, 2026. In light of the time constraints for obligation and full expenditure of the ARPA funds, City Staff was directed to bring forward recommendations for potential uses of ARPA funding, which were considered by City Council in a workshop on October 25, 2021. Staff has prepared a proposed Resolution as a result of Council direction given at the workshop.

PROPOSED ACTIONS: Recommend adoption of the proposed Resolution directing the use of the City's allocated ARPA funds, or provide staff further direction.

6. Idaho Community Block Grant Request - Fire Engine - (ACTION ITEM) - Alisa Anderson / Brian Nickerson

City Staff is proposing to submit a funding request to the Idaho Department of Commerce under the Idaho Community Development Block Grant program in an amount not to exceed \$500,000 to assist with the purchase of a new fire engine under the Public Facilities funding category. Grant application requirements require the City to approve and execute the Certifications and Assurances and a Citizen Participation Plan. Also, as a requirement to submit a funding request, the City must hold a public hearing which will include an overview of the grant application, scope of work, budget, schedule, benefits of the project, how the funds will benefit low- and moderate-income persons, and the proposed project location. This hearing is scheduled to be held at 7:00 p.m. on November 15, 2021, before the City Council.

PROPOSED ACTIONS: Recommend approval to submit a funding request to the Idaho Department of Commerce under the Idaho Community Block Grant program for an amount not to exceed \$500,000 to assist with the purchase of a new fire engine under the Public Facilities funding category and approval of the Certifications and Assurances and a Citizen Participation Plan to be included in the grant application, or provide staff further direction.

REPORTS

Water Reclamation Annual Report - Evan Timar

Staff Report (if needed)

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.