Public Works / Finance Committee

Regular Meeting
~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday
October 25, 2021

3:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

PRESENT: Anne Zabala, Maureen Laflin, Art Bettge

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio, Council Member Sandra Kelly, Scott Becker (Hodgin Associates)

STAFF: Gary Riedner, Bill Belknap, Tyler Palmer, Aimee Hennrich, Chief James Fry, Taylor Riedner

REGULAR AGENDA

1. **Approval of Public Works/Finance Committee October 11, 2021 Minutes (ACTION ITEM) - Taylor Riedner**

The minutes were approved as presented.

2. **Lot Line Adjustment Between 1421 and 1427 Lanny Lane, 1228 Ponderosa Drive, and 1204 Tamarack Drive (ACTION ITEM) - Aimee Hennrich**

   The applicant, Mark Pica, is requesting a lot line adjustment between four properties located at 1421 and 1427 Lanny Lane, 1228 Ponderosa Drive, and 1204 Tamarack Drive. The proposed lot line adjustment would reduce 1421 Lanny Lane from 12,185 sf to 10,784 sf and expand 1228 Ponderosa Drive from 17,193 sf to 18,594 sf in size. Additionally, the proposed lot line adjustment would reduce the lot at 1427 Lanny Drive from 11,215 sf to 10,816 sf and would expand 1204 Tamarack from 15,958 sf to 16,357 sf in size. The applicant is requesting the lot line adjustment in order to realign the rear lot lines to better fit the existing fences at 1228 Ponderosa Drive and 1204 Tamarack Drive. The two Lanny Lane lots are currently under construction with new single-family homes and the lots on Ponderosa and Tamarack both contain existing single-family homes. The subject properties are located within the Low Density, Single-Family Residential Zoning District (R-1) which requires a minimum lot area of 9,600 sf and a minimum lot width of 80 feet. Setbacks are required to be 25 feet in the front, 20 in the rear and a combined total of 15 on the sides. The proposed lots will meet all zoning requirements as a result of the proposed lot line adjustment.

   PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Hennrich introduced the item as written above. Properties to the southeast and southwest were not affected due to the pre-existing fence line and were not approached regarding the lot line adjustment. The Committee recommended approval and that it be placed on the Council consent agenda.

3. **Idaho Department of Environmental Quality Electric Vehicle Supply Equipment Program Grant Proposal (ACTION ITEM) - Bill Belknap**

   The Idaho Department of Environmental Quality Electric Vehicle Supply Equipment (EVSE) program provides cost-shared funds for direct current fast charger (DCFC) equipment. The program is funded from the Volkswagen Emissions Settlement and is intended to create a network of electric vehicle charging services for the public along the State's highway network. The program currently has $2.1 Million on funding remaining and prioritizes the installation of DCFC equipment that is located within one-half mile of Idaho's highway system and which provides 24-hour access, are well-lit, and are located in close proximity to shopping or dining. Staff reviewed several locations and determined that the South Jackson Parking lot next to the downtown restroom would be the preferred location for this facility. The location is in close proximity to both U.S. Highway 95 and State Highway 8, is adjacent to a public restroom facility, and in close proximity to shopping and dining establishments downtown. The grant program funds 100% of the cost of installation and five years of maintenance and operation when located upon publicly owned property. The City would be responsible for maintaining the EVSE station for five years after installation, which would be funded by the grant. It is anticipated that the City would propose to install two DCFC stations and would publish a Request for Proposals (RFP) from companies interested in providing, installing, and operating and maintaining the facility for the required 5-year period. Once a respondent has been selected and project costs are identified, the City would submit the grant application to the State of Idaho to fund the project. Completion of the ESVE station installation would be dependent upon available grant funding. Staff is seeking Council approval of the proposed project and authorization to proceed with the publication of the RFP.

PROPOSED ACTIONS: Recommend approval of the project and publication of the Request for Proposals; or provide staff further direction.

Belknap introduced the item as written above and provided background to the charging station program. The Clearwater River Casino is the closest project that EVSE has funded. The City has already consulted with Avista to confirm installation in proposed locations would not be an issue. The RFP will likely go out later this fall with submission of the grant application early next year and finally the installation following that fall. The proposed charging stations would accompany all electronic vehicles, including a port for Teslas to use their adaptors. The structure of these units would not affect the restroom facility located nearby unless an addition was added to the existing facility. Currently, the City has only proposed changing the restroom signage and not the building itself. Staff may modify the city code to allow citations for excessive parking or not using the spaces for the intended purpose. Charging stations include monitoring of excessive charging times, and users may be billed for excessive idling. The recommended parking locations are not currently handicapped parking, and one of the two spots was primarily used by a farmers market trailer. Maintenance after five years may be re-negotiated, and the City may review how to continue the agreement in the future. The City plans to reach out to other businesses to take advantage of the opportunity since it is available to public and private entities. Funding is available at 100% for public locations, 80% for private locations with public access, and 60% for private locations. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

Staff Report (if needed)

No report.

ADJOURN

The meeting adjourned at 3:20 p.m.

Minutes Approved On

November 8, 2021

Taylor Riedner

(Clerk Signature)