

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday
November 1, 2021**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Sandra Kelly, Maureen Laflin, Brandy Sullivan, Gina Taruscio, Anne Zabala

STAFF: Gary J. Riedner, Bill Belknap, Amanda Argona, Aimee Hennrich, Todd Drage, David Schott, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Councilmember Zabala led the Pledge of Allegiance.

PROCLAMATION - VETERANS DAY

Mayor Lambert read the Veterans Day proclamation.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council October 18, 2021 Minutes - Laurie M. Hopkins

B. 1912 Center Management Agreement with Heart of the Arts, Inc. - David Schott

Heart of the Arts, Inc. has consistently and satisfactorily operated the 1912 Center in accordance with the terms of the initial agreement for the entirety of the prior fourteen years and desires to enter into a new lease and operations agreement. The City of Moscow desires to continue leasing the 1912 Center to the Heart of the Arts, Inc. along with having Heart of the Arts, Inc. continue to manage the operations of the 1912 Center. The current lease and operations agreement terminated on September 30, 2021. Idaho Code §50-1407 authorizes the Mayor and City Council to lease City-owned property that is not otherwise needed for city purposes, by resolution. The initial term of the proposed agreement for lease, programs and operations management will commence on October 1, 2021 and shall end on September 30, 2031. Heart of the Arts, Inc. may extend the initial term of the agreement for two (2) consecutive, additional periods of ten (10) years beyond the expiration of the initial term. The first renewal would extend the agreement through September 30, 2041, and a second renewal would extend the agreement through September 30, 2051. This was reviewed by the Administrative Committee and recommended for approval.

ACTION: Approve the Agreement for Lease, Programs and Operations Management between the City of Moscow and Heart of the Arts, Inc. as operator of the 1912 Center, and authorizing Resolution.

C. Lease with Moscow School District for Ghormley Park Tennis Courts – Gary J. Riedner

The City owns tennis courts at Ghormley Park. The tennis courts had fallen into disrepair and were unsuitable for playing tennis without extensive and expensive repairs. The City Council originally approved the construction of pickleball courts on the tennis court site. However, a more suitable location

was identified at the site of the former Ghormley Park swimming pool because of accessibility and parking, and pickleball courts have been constructed there. As part of the pickleball construction project, the contractor bid an alternate for the demolition of the tennis courts, in the amount of \$53,400. That alternate was not selected, and thereafter it was determined that the resurfacing of the tennis courts with asphalt would make the courts safer, and would provide a hard surface for children's recreation. The cost of resurfacing of the tennis courts was \$25,000, and that project was completed this past summer. Moscow School District (MSD) would like to lease the newly resurfaced area for recreation for the students of West Park Elementary School. MSD has proposed to pay one-half of the cost of the resurfacing (\$12,500) in exchange for a ten-year lease of the site. The area would be open for public recreation outside of school hours. This was reviewed by the Administrative Committee on October 25, 2021 and recommended for approval.

ACTION: Approve the lease of the Ghormley Park Tennis Courts to Moscow School District.

D. Idaho Department of Environmental Quality Electric Vehicle Supply Equipment Program Grant Proposal - Bill Belknap

The Idaho Department of Environmental Quality Electric Vehicle Supply Equipment (EVSE) program provides cost-shared funds for direct current fast charger (DCFC) equipment. The program is funded from the Volkswagen Emissions Settlement and is intended to create a network of electric vehicle charging services for the public along the State's highway network. The program currently has \$2.1 Million of funding remaining and prioritizes the installation of DCFC equipment that is located within one-half mile of Idaho's highway system and which provides 24-hour access, are well-lit, and are located in close proximity to shopping or dining. Staff reviewed several locations and determined that the South Jackson Parking lot next to the downtown restroom would be the preferred location for this facility. The location is in close proximity to both U.S. Highway 95 and State Highway 8, is adjacent to a public restroom facility, and in close proximity to shopping and dining establishments downtown. The grant program funds 100% of the cost of installation and five years of maintenance and operation when located upon publicly owned property. The City would be responsible for maintaining the EVSE station for five years after installation, which would be funded by the grant. It is anticipated that the City would propose to install two DCFC stations and would publish a Request for Proposals (RFP) from companies interested in providing, installing, and operating and maintaining the facility for the required 5-year period. Once a respondent has been selected and project costs are identified, the City would submit the grant application to the State of Idaho to fund the project. Completion of the ESVE station installation would be dependent upon available grant funding. Staff is seeking Council approval of the proposed project and authorization to proceed with the publication of the RFP. This was reviewed by Public Works Finance Committee on October 25, 2021 and recommended for approval.

ACTION: Approve the project and publication of the Request for Proposals.

E. Lot Line Adjustment Between 1421 and 1427 Lanny Lane, 1228 Ponderosa Drive, and 1204 Tamarack Drive - Aimee Hennrich

The applicant, Mark Pica, is requesting a lot line adjustment between four properties located at 1421 and 1427 Lanny Lane, 1228 Ponderosa Drive, and 1204 Tamarack Drive. The proposed lot line adjustment would reduce 1421 Lanny Lane from 12,185 sf to 10,784 sf and expand 1228 Ponderosa Drive from 17,193 sf to 18,594 sf in size. Additionally, the proposed lot line adjustment would reduce the lot at 1427 Lanny Drive from 11,215 sf to 10,816 sf and would expand 1204 Tamarack from 15,958 sf to 16,357 sf in size. The applicant is requesting the lot line adjustment in order to realign the rear lot lines to better fit the existing fences at 1228 Ponderosa Drive and 1204 Tamarack Drive. The two Lanny Lane lots are currently under construction with new single-family homes and the lots on Ponderosa and Tamarack both contain existing single-family homes. The subject properties are located within the Low Density, Single-Family Residential Zoning District (R-1) which requires a minimum lot area of 9,600 sf and a minimum lot width of 80 feet. Setbacks are required to be 25 feet in the front, 20 in the rear and a combined total of 15 on the sides. The proposed lots will meet all zoning requirements as a result of

the proposed lot line adjustment. This was reviewed by Public Works Finance Committee on October 25, 2021 and recommended for approval.

ACTIONS: Approve the lot line adjustment request with no conditions.

Bettge moved, Sullivan seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Appointment and Confirmation of Cody Riddle as Deputy City Supervisor Community Planning and Design – Gary J. Riedner

Mayor Lambert has selected Cody Riddle of Boise for City Council consideration as the City's next Deputy City Supervisor for Community Planning and Design. Riddle will succeed Bill Belknap, who will take the position of City Supervisor on January 7, 2022. Riddle is currently the Deputy Planning Director for the City of Boise, having served nearly 18 years. He was selected from a pool of sixteen candidates, and if confirmed, his first day in the position will be Dec. 6, 2021.

PROPOSED ACTIONS: Confirm Cody Riddle as Deputy City Supervisor Community Planning and Design, or take such other action deemed appropriate

Riedner explained the interview process for the deputy city supervisor position and gave some background on Cody Riddle. Bettge moved to approve Cody Riddle as the Deputy City Supervisor - Community Planning and Design. Taruscio seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried. Riddle provided a few words and is excited to be back in the area.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

None offered.

Mayor called a recess at 7:13 p.m. The meeting reconvened at 7:15 p.m.

5. 1912 Center Annual Report – David Schott / Jenny Kostroff

Schott introduced Jenny Kostroff. Kostroff listed the board of directors and provided photos of events during the year including concerts, plaza concerts, winter markets and fundraising events. Kostroff described the second floor renovations and provided photos.

6. Citizen Commission Report - Moscow Tree Commission - David Schott / Ellis Eifert

Schott introduced Ellis Eifert, chair of the Commission. Eifert said he is proud of the work the Commission has been able to accomplish despite the challenges this past year. He provided the mission statement and listed the Commission members and the benefits of the community forest. The Arbor Day celebration took place at Lola Clyde Park and Moscow received the Tree City USA status for the 28th year and the Growth award for the 21st year. Future discussions include Heritage Tree Program, spring 2022 P&R classes and tress for the Harvest Park.

7. PUBLIC HEARING: Southgate Third Addition Right-of-Way Vacation Request - Todd Drage

On September 16, 2021, the City received a letter requesting the vacation of portions of the right-of-way (ROW) located within the currently undeveloped portion of the Southgate 3rd Addition to the City. The request was made by JEMCA LLC, who is the owner of the Southgate 3rd Addition. JEMCA LLC is proposing to replat the area which requires the vacation of a portion of Granville Street and all of Kismet Court which are located within the replat area. According to JEMCA LLC, the proposed vacation is to reduce the linear feet of roadway to work with the existing topography in the area by utilizing one shorter city street for the proposed Park Valley subdivision and one private street within the Sierra Vista Planned Unit Development. A vicinity map of the proposed vacation area is shown on the Notice of Public Hearing

attached herein. The notice of the hearing was advertised in the newspaper of record and mailed to properties within 300 feet of the subject ROW and all franchise and other utility providers were also provided notice.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of any testimony received, approve the vacation request by adoption of the Ordinance under suspension of the rules requiring three complete and separate readings and that the ordinance be read by title and published by summary; or consider the Ordinance on first reading; or deny the vacation request; or take such other action deemed appropriate.

Drage introduced the item as written above and included an aerial of the property and drawings of the plat. Mayor Lambert opened the public hearing at 7:52 p.m.

Scott Becker (Hodge and Associates) said the Council approved the preliminary plat and the vacation is required for the final plat.

Mayor Lambert closed the public hearing at 7:43 p.m.

With no questions asked, Bettge moved to approve the vacation request by adoption of the Ordinance under suspension of the rules requiring three complete and separate readings and that the ordinance be read by title and published by summary. Kelly seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Lambert read Ordinance 2021-20:

AN ORDINANCE OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE VACATION OF A PORTION OF PUBLIC STREET RIGHT-OF-WAY LOCATED WITHIN THE CITY OF MOSCOW AND LEGALLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED RIGHT-OF-WAY SHALL VEST WITH THE OWNERS OF THE PROPERTY AS SPECIFIED IN SECTION 3 OF THIS ORDINANCE; AND PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

REPORTS

Argona said last year was the first Halloween costume contest which began due to the pandemic and not having entertainment all summer. Because it was well received, the second annual costume contest was held. There were seventy-one entries this year and thirty photos were judged. Winner of the best adult costume went to Alexandria Keele. Winner of group/family costume was the Scooby Doo & the Gang which included Nick Hansen, Anthony Kirby, Kalyssa Montoya, Jillie Stanley, and Taylor Telford Winner of the the youth costume went to Grumpy Grannies, Josie, Evan and Brooke.

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Parks and Recreation Commission – Sullivan said the Commission has had an ongoing discussion on strategic planning.

Human Rights Commission – Laflin said Inclusive Community month ended and went well. November 4 is the Sheikh awards. The Commission is looking for volunteers to work at the food bank. They are discussion Moscow being an inclusive community and continuing to keep it safe.

Mayor

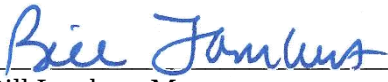
Mayor Lambert said he attended an AIC board meeting where they reviewed upcoming legislation. At the Airport Board meeting the board approved the FY2022 budget. With the election on the 3rd, he encourage everyone to vote.

Staff

None offered.

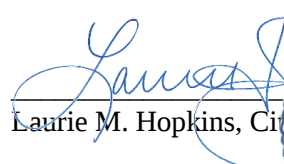
ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:07 p.m.



Bill Lambert, Mayor

ATTEST:



Laurie M. Hopkins, City Clerk

