



Public Works/Finance Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
February 26, 2018

4:30 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:30 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Mayor Bill Lambert

STAFF: Gary J. Riedner, Les MacDonald, Dwight Curtis, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee February 12, 2018 Minutes – Laurie M. Hopkins

RESULT: **ACCEPTED [UNANIMOUS]**

AYES: Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. Moscow Charter School Request for HIRC Rental Fee Waiver for School Year 2018-2019 – Dwight Curtis

Moscow Charter School (MCS) is requesting a rental fee waiver for use of the HIRC facility for their physical education and movement classes for the 2018-2019 school year. The request is the same as last year's request, which was approved by the City Council. The MCS would use one half-gym space approximately 398 hours during the school year. This has not negatively affected public use or City programs in the past. The Parks and Recreation Commission reviewed the request on February 22, 2018, recommending approval of the MCS request.

This item was reviewed by the Public Works/Finance Committee on February 26, 2018, and recommended for Council approval.

PROPOSED ACTIONS: Recommend approval of the HIRC rental fee waiver request by Moscow Charter School for the 2018-19 school year or provide staff further direction.

Curtis introduced the item as written above. Bonuccelli added the school wishes to give back to the community in appreciation. They are offering P&R the use of a classroom as well as use of the virtual reality glasses. Curtis said staff is working on how they can provide a class. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT: **RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**

AYES: Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. 6th and Mountain View Stop Sign Warrant Study – Kevin Lilly

There has been discussion of the installation of a 4-Way stop at the intersection of 6th Street and Mountain View Road. The City has a Policy and Procedure for Stop Sign Installation and Removal Requests (attached). Because the current discussion was initiated by Administration, the Policy and Procedure was not utilized.

As a result of the inquiry, the Public Works Department conducted a traffic warrant analysis. Traffic data was collected, and a multi-way stop study was performed in June of 2017 using the study criteria as appears in the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) 2009 Edition. The study was repeated in mid-September of 2017 to eliminate any variables

as a result of seasonal population fluctuations which might have affected the study data and conclusions.

Of the six criteria listed in the MUTCD, only one, *C.1 Traffic Volumes on the Major Street Approaches* (Mountain View Road) was met, and the study concluded that the installation of a four-way stop was not warranted under MUTCD guidelines or the adopted City Stop Sign Policy. Additional considerations were as follows:

- Sixth Street east of Mountain View Road provides access to an area of expanding residential development, thus traffic volumes along Sixth Street are increasing.
- Sixth Street is also one of the primary east/west traffic routes through Moscow.
- White Avenue to the south and D Street to the north are similar intersections that have been converted to four-way stops.

Further, the proposed Third Street Bridge across Paradise Creek, expected to be constructed in the summer of 2018 would establish another east/west link from the center of town to an intersection with Mountain View Road approximately 800 feet north of the 6th Street intersection. Once constructed, this link is expected to reduce both volumes and delay at the intersection of 6th and Mountain View.

The City of Moscow has received federal funding for design and construction of a project that will install a roundabout at Sixth and Mountain View and convert the existing Mountain View rural section to an urban section with sidewalks, curb, and gutter from 6th Street to Joseph Street. Construction is currently scheduled for 2023 or 2024.

PROPOSED ACTIONS: Receive the report and provide staff with further direction.

MacDonald showed an aerial of the location and shared the policy for stop sign installation and removal requests which was adopted in March 2011. He described the recommended warrants from the Manual on Uniform Traffic Control Devices (MUTCD) with accidents as the primary warrant. If installed when there is no warrant, the stop signs can cause little or no gain in safety among other issues. MacDonald went through the procedure when a request is made to Engineering. The warrant analysis must meet two or more warrants to approve the installation or continued presence of a stop sign. It can also be justified by the City Engineer based upon guidance from the MUTCD.

For this particular intersection, the three warrants and the other considerations were not met. MacDonald went through the specifics of the analysis. Staff recommends no change in the current traffic control. Additionally, the upcoming projects listed above may affect this intersection. The traffic counters were placed in a series of locations so that slowing for the intersection is not included. Boland would like to wait until the bridge is complete to see how it effects this intersection. Sullivan would like to know what 8 hours was used for Warrant #2. MacDonald said staff chooses the busiest hours, not necessarily consecutive hours.

Riedner said in 2011, the City received a series of requests for additional stop signs on First Street as well as the D Street and Mountain View Road intersection. The First Street warrants were met but the D Street warrants did not. The City Council chose to install the four way stop at D Street despite the analysis outcome due to proximity of the schools, not because of delays. Riedner said the Council can determine whether the warrants are close enough now or a wait and see scenario. Bonzo asked for more information on accidents at this intersection as the analysis only included one year. She was also interested in how to keep people moving. MacDonald said staff can look at the intersection to see if there is enough space to provide a left lane and a straight lane. The Committee also requested confirmation as to what 8 hours were used during the day for the traffic volume warrant. Staff will bring the additional information back to Public Works/Finance Committee.

RESULT:	REFERRED BACK TO STAFF FOR ADDITIONAL INFORMATION TO BE BROUGHT BACK TO COMMITTEE [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Adjourn

The meeting was closed at 5:13 PM

