



Public Works / Finance Committee

Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

4:00 PM

March 12, 2018

206 E. Third St.

1. Approval Of Public Works/Finance Committee February 26, 2018 Minutes - Laurie M. Hopkins

Documents:

PUBLIC WORKS FINANCE COMMITTEE FEBRUARY 26, 2018
MINUTES.PDF

2. Disbursement Report For February 2018 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending February 2018.

ACTION:

Approve and sign the Disbursements Report for the month of February 2018.

Documents:

CCSR DISBURSEMENT REPORT FOR FEBRUARY 2018.PDF
RECEIPTS REPORT FOR FEBRUARY 2018.PDF
CASH AND INVESTMENTS FOR FEBRUARY 2018.PDF
DISBURSEMENTS REPORT FOR FEBRUARY 2018.PDF

3. Fourth Quarter Financial Report July 1, 2017 To September 30, 2017 For FY2017 - Sarah Banks

Staff will present the financial report for the fourth quarter of fiscal year 2017 (July 1, 2017 to September 30, 2017).

**PROPOSED
ACTIONS:**

Approve the report or provide staff further direction.

Documents:

CCSR FY2017 FOURTH QUARTER FINANCIAL REPORT.PDF
4TH QUARTER 2017 COUNCIL.PDF

4. FY18 Local Strategic Initiatives Program - Grant Award - LHTAC/Local Agreement - Alisa Anderson

The funding for a state grant opportunity called Local Strategic Initiative (LSI) was established in 2017 as part of the Idaho State Surplus Eliminator Program. The program is designed to fund “shovel ready” maintenance projects that address safety and mobility and can be ready for bid within 90 days of the grant award acceptance. City staff submitted a grant request for the LSI program in December 2017 requesting \$477,450 to fund the 2018 Pavement Preservation Project. The proposed project included the application of approximately 269,200 square yards of slurry seal on city streets at various locations throughout Moscow. On February 21, 2018, the City received a letter of award detailing project implementation instructions and a Local Agreement with the Local Highway Technical Assistance Council (LHTAC), Program Administrator. The award is for the full amount requested of \$477,450 with no match requirements.

PROPOSED ACTIONS:

Forward to the City Council with a recommendation to accept the Local Strategic Initiatives grant award and execute the LHTAC/Local Agreement for \$477,450 for the 2018 Pavement Preservation Program or provide staff further direction.

Documents:

CCSR FY18 LOCAL STRATEGIC INITIATIVES PROGRAM.PDF
LHTAC LOCAL AGREEMENT LSI 18PMP.PDF

5. FTA Master Agreement And FY2018 Certifications And Assurances - Alisa Anderson

In order to receive grant funding from the Federal Transit Administration (FTA) as a direct recipient or a sub-recipient through the Idaho Transportation Department (ITD), the City must review, acknowledge, and approve the FTA Master Agreement and the affirm and execute the FY2018 Certifications and Assurances on an annual basis.

PROPOSED ACTIONS:

Recommend approval of the FTA Master Agreement and to affirm and execute the FY2018 Certifications and Assurances or provide staff further direction.

Documents:

CCSR FTA MASTER AGREEMENT AND FY18 CERT AND ASSURANCES.PDF
FTA MASTER AGREEMENT.PDF
LHTAC LOCAL AGREEMENT LSI 18PMP.PDF

6. 6th And Mountain View Stop Sign Warrant Study - Les MacDonald

There has been discussion of the installation of a 4-Way stop at the intersection

of 6th Street and Mountain View Road. The City has a Policy and Procedure for Stop Sign Installation and Removal Requests (attached). Because the current discussion was initiated by Administration, some steps in the Policy and Procedure were not necessary.

As a result of the inquiry, the Public Works Department conducted a traffic warrant analysis. Traffic data was collected, and a multi-way stop study was performed in June of 2017 using the study criteria as appears in the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) 2009 Edition. (See Attached) The study was repeated in Mid September of 2017 to eliminate any variables as a result of seasonal population fluctuations which might have affected the study data and conclusions.

Of the six criteria listed in the MUTCD, only one, C.1 Traffic Volumes on the Major Street Approaches (Mountain View Road) was met, and the study concluded that the installation of a four-way stop was not warranted under MUTCD guidelines or the adopted City Stop Sign Policy. Additional considerations were as follows:

- Sixth Street east of Mountain View Road provides access to an area of expanding residential development, thus traffic volumes along Sixth Street are increasing.
- Sixth Street is also one of the primary east/west traffic routes through Moscow.
- White Avenue to the south and D Street to the north are similar intersections that have been converted to four-way stops.

Further, the proposed Third Street Bridge across Paradise Creek, expected to be constructed in the summer of 2018 would establish another east/west link from the center of town to an intersection with Mountain View Road approximately 800 feet north of the 6th Street intersection. Once constructed, this link is expected to reduce both volumes and delay at the intersection of 6th and Mountain View.

The City of Moscow has received federal funding for design and construction of a project that will install a roundabout at Sixth and Mountain View and convert the existing Mountain View rural section to an urban section with sidewalks, curb, and gutter from 6th Street to Joseph Street. Construction is currently scheduled for 2023 or 2024.

This item was presented to the Public Works/Finance Committee on February 26, 2018. The Committee requested additional information regarding a longer history of vehicular accidents at the intersection. A ten year history is included in the packet. Other information discussed included bicycle and pedestrian counts, the option to include turn lanes on Sixth Street, and detail about the warrant analysis. These items will be discussed further with the presentation to the Committee.

**PROPOSED
ACTIONS:**

Receive the report and provide staff with further direction.

Documents:

CCSR 6TH AND MOUNTAIN VIEW STOP SIGN WARRANT
STUDY.PDF
STOP SIGN REQUEST FORM AND POLICY.PDF
MOUNTAIN VIEW AND SIXTH TRAFFIC ENGINEERING STUDY (OCT

2017) FINAL.PDF
MOUNTAIN VIEW AND SIXTH ACCIDENT HISTORY (2007-2018).PDF

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.