

MOSCOW ARTS COMMISSION



Christine Gilmore
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday, September 14,
2021**

5:00 PM

**Council Chambers
206 E. 3rd St.**

Meeting called to order at 5:08 p.m.

IN ATTENDANCE: Kat Clancy (Vice Chair), David Wilson, Sue Clark, Christine Gilmore (Chair), Cynthia Barnhart, Diane Walker, Donna Woolston, Aaron Johnson

Absent: Sonja Foard, Sandra Stoops, Rob Caisley, Lauren McCleary

Also, in Attendance: Megan Cherry (Arts Program Manager), Britnee Christen (Arts Administrative Specialist), Brandy Sullivan (Council Liaison)

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social, educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

Mission Statement was read by Clark.

2. Approval of Moscow Arts Commission August 10, 2021 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

Walker motioned, Clancy seconded to approve the Minutes as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

No public comment was offered.

4. MAC Onboarding (Discussion)

- Topic: Artwalk Outreach

MAC Members discussed the expansion of Artwalk to a monthly 3rd Thursday event from October to May. Discussion ensued regarding how MAC members can promote the event through community outreach to encourage participation in the event.

MAC Members were also introduced to Team Artwalk, a program designed to recognize advisors, steering committee members, volunteers, and individual donors for their contributions to Artwalk throughout the year. Cherry encouraged the MAC to recruit friends and family to participate and join the team.

5. Moscow Poet Laureate 2021-2024 (ACTION ITEM)

A request for qualifications for the third Moscow Poet Laureate was open to the public from April – July 2021, during which time three poets submitted materials for consideration. Following a meeting of the ad hoc selection panel convened for this opportunity, the panel recommends candidate Stacy Boe Miller as the Moscow Poet Laureate for 2021-2024.

Following a majority vote of MAC members, arts staff will finalize contractual details with the poet and solicit advice from the Arts & Culture Education subcommittee of the MAC about possibilities for programming.

PROPOSED ACTION: Approve the Moscow Poet Laureate 2021-2024 candidate as presented, or take such other action deemed appropriate.

Barnhart motioned, Walker seconded to approve the Moscow Poet Laureate 2021-2024 candidate as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

6. MACTivities Toolbox Art Educator RFQ (ACTION ITEM)

The Arts & Culture Education subcommittee of the MAC has developed an RFQ to identify arts educators to create curricula for MACTivities Toolbox editions 4 and 5. The MACTivities Toolbox was created during 2020 as a way to connect with community and creativity during a time of social distancing. The program provides art supply and curriculum toolboxes to community members free-of-charge. Lessons included are designed for three different age groups and provide space for creative inquiry while maintaining alignment with National Core Art Standards. The curriculum for the first edition was created by MAC members Lauren McCleary and Sonja Foard. The second and third editions curricula were created by Laura Gould and Emily Thomsen, and each artist was paid \$600 for the creation of the lessons and guidebook. In total, each edition of costs approximately \$1500 including curriculum development, printing, art supplies, and packaging for 50 Toolboxes. Guidebook and lesson materials are also made available on the City website for those who do not register to receive the complete Toolbox.

In January 2021, the MAC included the funds needed to continue the MACTivities Toolbox program in its annual budget request. In addition to the Commission's request for resources, Arts staff requested Council direction to apply for the ICA's Arts Education Annual Project grant. The application resulted in an award of \$1453. In August 2021, City Council voted to approve the FY22 budget, which includes the required matching funds. These resources are sufficient to produce two editions of the MACTivities Toolbox in 2022. The RFQ was developed with an objective to promote community awareness of the program and to invite participation by a broad range of qualified arts educators. The RFQ establishes submission, eligibility, and selection

structures while increasing the MACTivities Toolbox program's focus on ADA accessibility and instructor qualifications.

PROPOSED ACTION: Approve the MACTivities Toolbox Art Educator RFQ as presented, or take such other action deemed appropriate.

Cherry stated this RFQ is an opportunity to address comments from the Idaho Commission on the Arts regarding evaluation of MACTivities Toolbox educators' experience and expertise.

Johnson motioned, Clancy seconded to approve the MACTivities Toolbox Art Educator RFQ as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

7. 2022 Public Art Annual Project Schedule (ACTION ITEM)

The Public Art subcommittee has adopted a method of schedule development similar to the process used to schedule exhibitions at the Third Street Gallery. This will allow for increased MAC outreach as well as clear communication between Arts staff and other City departments. Following a majority vote of MAC members to approve the schedule, Arts staff will develop project-related materials and processes for Commission consideration throughout the year.

PROPOSED ACTION: Approve the 2022 Public Art Annual Project Schedule as presented, or take such other action deemed appropriate.

Clancy stated the Public Art Subcommittee felt it was appropriate to develop a Public Art schedule to align with other Arts Department programs, such as the Third Street Gallery. The schedule is inclusive of timelines for vinyl wraps, sculpture garden installations, and other public art projects involving the MAC. It was also noted the storm drain mural project is a newly-added project to the Public Art program and in the future, those will follow the public art processes and guidelines set forth by the MAC.

Walker motioned, Clark seconded to approve the 2022 Public Art Annual Project Schedule as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

8. Andrew Becker Memorial Selection Panel (ACTION ITEM)

In January 2021, the family of Andrew Thatcher Becker contacted the City of Moscow with an offer to donate funds for a public art installation. Following conversations between donor, staff, and MAC members, the ITC Sculpture Garden was identified as a location that fits the budget and artistic direction for the project. The MAC voted during their March 9, 2021 meeting to recommend this location for the project, followed by a vote during the June 8, 2021 meeting to recommend the RFP to City Council. City Council voted to approve the project and RFP on June 21, 2021, at which point Arts staff finalized the donation agreement with the donor. The RFP submission period opened on July 30 and is set to close on October 1.

The Public Art Subcommittee recommends the following slate of selection panel members to review all submissions for the project and to recommend one for MAC and Council consideration:

Participating department representative or designee (1)	ITC Staff: Ben Aiman
	ITC Alternate: Tara LeGressley
Moscow Council member or designee (1)	Brandy Sullivan
MAC members (2)	MAC Member #1: Kat Clancy

Community representative, from project impact area (1)	MAC Member #2: Diane Walker
Artist not involved with the respective CIP	UI Student
	Primary: Gerri Sayler
	Alternate: Kristin LeVier
<i>Donor Request: Human Rights Commission member (1)</i>	Primary: Rula Awwad-Rafferty
	Alternate: Elizabeth Stevens
<i>Donor Request: Milestone Decisions representative (1)</i>	TBD

Following a majority vote of Commission members, the MAC's recommendation for selection panel members will be forwarded to the Mayor following the Arts staff's confirmation of primary and/or alternate members' confirmation of interest in the opportunity.

PROPOSED ACTION: Approve the Andrew Becker Memorial selection panel as presented, or take such other action deemed appropriate.

Walker volunteered to serve as the second MAC Member on the selection panel. Casey Doyle and Kristin LeVier were suggested as alternates.

Discussion ensued around the Milestone Decisions representative slot and the UI Student slot.

Clancy motioned, Woolston seconded to approve the Andrew Becker Memorial selection panel as presented.

Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None.

REPORTS

1. Arts & Culture Education (McCleary)

- Cherry reported ACE discussed the MPL Wild @ Art project and the project has been completed. There was also discussion around updating the MPL contract to allow the poet some space and protect them from being overworked. ACE will review the contract on Sept. 21. There was also additional conversation around the "Engage in the Arts" rack card. The subcommittee also talked through surveys and ICA Award letter comments regarding the MACTivities Toolbox program, which resulted in the MACTivities Educator RFQ.

2. Events & Programs (Foard)

- Gilmore reported the Events & Program Subcommittee discussed preparations for the launch of the expanded Artwalk Season. The group also discussed tabling opportunities and ideas for 2022.

3. Public Art (Clancy)

- Clancy reported there was discussion about the Becker Memorial selection panel, Public Art Schedule, and the group continued to work through the Public Art Master Plan update.

4. Third Street Gallery (Wilson)

- Cherry reported there was discussion about *Sculpted Spaces, Wild Lives*. Currently, the submissions are being reviewed by the juror for selection. It was also reported *Sculpted Spaces, Wild Lives* will also feature the building models created by Pam Overholtzer. The group also discussed Palouse Plein Air and it was noted 53 artists registered for the 2021 event. Finally, the subcommittee discussed gallery lighting and the window proposal.

5. Volunteer Hour Tally (Christen)

Hours reported

6. Operational Report

Artwalk (Christen)

- Christen reported Artwalk registration opens September 20 via the Arts Department's Submittable system. The launch of Team Artwalk was also reported.

2021 Public Art Maps

- New maps are available and feature the new pieces in the Temporary Collection.

ARP Grant Application (Cherry)

- Cherry reported the American Rescue Plan grant proposal was approved by council and has been submitted for \$100,000. The funding will help cover expenses for personnel, artist fees and a pilot approach to implementing the public art maintenance plan.

ICA Artrepreneur (Cherry)

- Cherry reported the Idaho Commission on the Arts asked the City of Moscow Arts Department if there was interest in hosting the Artrepreneur program in Moscow. The Arts Department did accept. Cherry stated this program is for artists interested in increasing the business aspect of their artwork. The program is a series of synchronous sessions taking place in City Council Chambers in March, May, July, and September.

Walker motioned to adjourn, Johnson seconded.

