

Public Works / Finance Committee



Regular Meeting ~Agenda~

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City Clerk

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**Monday
December 13, 2021**

3:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. Attendees are subject to protocols established by Governor Little's Stay Healthy Guidelines of the Idaho Rebounds Plan. If you do not have a mask, a disposable mask will be provided. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee November 22, 2021 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report November 2021 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending November 2021

PROPOSED ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of November 2021 or provide staff further direction.

3. Child Pedestrian Safety Grant Application (ACTION ITEM) - Nate Suhr / Alisa Anderson

The Local Highway Technical Assistance Council (LHTAC) announced a new round of grant funding under the Children Pedestrian Safety (CPS) Program and the current maximum award is set at \$250,000. Eligible projects must be related to maintenance and address safety and mobility. The projects need to be "shovel ready" and construction must be completed by late fall/early winter 2022. City Engineering staff has identified the area around Moscow Middle School as an excellent candidate for CPS grant. The current scope of the project includes pedestrian improvements at the intersection of 'D' Street and Mountain View Road and the intersection of 'B' Street and Cleveland Streets. The improvements will connect to previous safety improvements and provide additional pedestrian-friendly drop-off points to help reduce the congestion during the pick-up and drop-off times of the school day. Additional details are included in the staff report within the Committee packet.

PROPOSED ACTIONS: Authorize City staff to submit a Child Pedestrian Safety Grant request of \$250,000 with total project costs not to exceed \$300,000; or provide staff further direction.

4. ARPA Small Business and Nonprofit COVID-19 Assistance Grant Program Proposal (ACTION ITEM) - Bill Belknap / Alisa Anderson

Under the American Rescue Plan Act (ARPA), state and local governments were allocated funding to respond to the economic impacts of the COVID-19 pandemic. The City of Moscow was allocated \$5,528,399 with a wide range of eligible uses including direct response to the pandemic, small business

and nonprofit assistance and water, sewer and broadband infrastructure. The City Council conducted a workshop on October 25, 2021 and provided guidance to allocate \$750,000 for a small business and non-profit assistance program, \$150,000 for affordable housing, \$1,000,000 for stormwater infrastructure and \$3,628,399 for water system infrastructure. Staff has prepared an outline for the small business and nonprofit assistance program for the Committee's review and direction.

PROPOSED ACTIONS: Recommend approval of ARPA Small Business and Nonprofit COVID-19 Assistance Grant Program or provide staff further direction.

5. Affordable Homeownership Grant Program Awards (ACTION ITEM) - Alisa Anderson / Bill Belknap

The Mayor and City Council have recognized "Lack of Affordable Housing Creates Economic Disadvantages" as a Major Challenge Area in their Strategic Plan; therefore, they allocated \$30,000 in the adopted FY2022 Budget to address that issue. Based on this allocation, Staff presented to the Council Resolution No. 2021-22 including Exhibit A establishing the City of Moscow Affordable Homeownership Grant Program. Following the approval of Resolution No. 2021-22 including Exhibit A, letters requesting assistance under the newly established Program were received from two local non-profit organizations whose missions are to provide affordable housing. Staff has reviewed both requests and the supporting documentation provided by each non-profit and have determined both are qualified to receive assistance as outlined in the Resolution and Affordable Homeownership Grant Program. Habitat for Humanity is requesting assistance for one (1) home and Moscow Affordable Housing Trust requests funds to support five (5) homes. Based on these requests and the critical need for affordable housing, Staff is recommending approval of both to assist with six (6) homes within the City limits of Moscow. Staff is also recommending a grant funding allocation of \$20,000 per home to address the immediate needs of the housing crisis. These requests would distribute a total of \$120,000 which would need to be obligated by December 31, 2024, and fully disbursed no later than December 31, 2026, as required by the ARPA and included in Resolution 2021-25. If these requests are approved by City Council, Staff will submit a letter of award subject to the program requirements to both non-profit entities.

PROPOSED ACTIONS: Recommend approval to award \$20,000 to Habitat for Humanity and \$100,000 to Moscow Affordable Housing Trust, subject to the guidelines and requirements of Resolution No. 2021-22 including Exhibit A – City Moscow Affordable Homeownership Grant Program and Resolution 2021-25 requirements of the American Rescue Plan Act; or provide staff further direction.

6. PMRA Terminal Financing Proposal and Resolution - Gary J. Riedner

On November 8, 2021, the City Council held a workshop to discuss the potential for participation in the Pullman Moscow Regional Airport (PMRA) Terminal Project, and to provide direction to staff. The Terminal Project, as proposed by the PMRA Board of Directors, required \$10 million of local participation in the form of match for FAA grants and for non-FAA eligible construction costs. City Council directed that Moscow would participate in the Project up to \$2 million, subject to conditions. Mayor Lambert sent a letter to Pullman Mayor Glenn Johnson, outlining Moscow's proposal. The Pullman City Council met on November 30, 2021, and agreed to also participate in the Terminal Project up to \$2 million. Staff has prepared a draft Resolution for consideration, and a financing proposal for Moscow's participation in the PMRA Terminal Project.

PROPOSED ACTIONS: Recommend adoption of the draft Resolution and financing proposal for participation in the Pullman Moscow Regional Airport Terminal Project, or provide staff further direction.

REPORTS

Staff Report (if needed)

ADJOURN

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