Public Works/Finance Committee

	Regular Meeting **~Minutes~**	Laurie M. Hopkins City Clerk
	www.ci.moscow.id.us	208.883.7015

Monday **March 26, 2018**	**4:30 PM**	**Council Chambers** **206 E. Third St.**

The meeting was called to order at 4:30 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Mayor Lambert, Councilmember Art Bettge, Councilmember Gina Taruscio

STAFF: Gary J. Riedner, Bill Belknap, Dwight Curtis, David Schott, Mike Ray, Mia Vowels, Alisa Anderson, Kevin Lilly, Bob Buvel, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee March 12, 2018 Minutes – Laurie M. Hopkins

RESULT:	**ACCEPTED [UNANIMOUS]**
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. Public Meeting - 710 Pullman Road Lot Division - Ryan Cash

Whipple Consulting Engineers have requested a lot division of a 62,714 sf parcel of land legally addressed as 710 Pullman Road within the City of Moscow. The applicant proposes to establish two parcels of approximately 21,506 sf and 41,208 sf from the original 62,714 sf parcel. The subject property is located within the Motor Business (MB) Zone where there is no minimum lot area or width for commercial uses. The two proposed parcels will meet all minimum lot requirements for the MB Zone. There are currently two vehicular approaches that provide access to the subject property from Pullman Road and one approach from 'A' Street. The two easterly approaches are shared with the Renaissance Mall development adjacent to the east and have shared access easements across both properties. The applicant is proposing to establish an access easement across the newly created Lot 1 two allow cross access through the site. In accordance with City of Moscow requirements, property owners within 600 ft of the property have been notified of the proposed division and the site had been posted seven (7) days prior to the meeting date.

PROPOSED ACTION: Recommend approval of the lot division request; recommend approval of the lot division request with conditions; or deny the lot division request; or take such other action deemed appropriate.

Cash introduced the item as written above and displayed maps of the area. The site was posted and notice was sent and published in the paper. Bonzo asked for public comment and none was offered. There is no change in the easements. The lot line is 2-3 feet north of the current building. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	**RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. FY18 Children Pedestrian Safety - Grant Award - LHTAC/Local Agreement - Alisa Anderson

The funding for a state grant opportunity called Children Pedestrian Safety (CPS) program was established in 2017 as part of the Idaho State Surplus Eliminator Program. The program is designed to fund "shovel ready" projects that can be ready for bid within 90 days of the grant award acceptance. This program will only fund maintenance projects which include pathways and sidewalks along an existing roadway, ADA ramps, and other pedestrian facilities. City staff submitted a grant request for the CPS program in December 2017 requesting $250,000 to fund pedestrian safety improvements to

Third Street from Washington Street to Mountain View Road with the intent of creating a continuous pedestrian and bicycle friendly corridor. On February 27, 2018, the City received a letter of award detailing project implementation instructions and a Local Agreement with the Local Highway Technical Assistance Council (LHTAC), Program Administrator. The award is for the full amount requested of $250,000 with no match requirements.

PROPOSED ACTIONS: Recommend acceptance of the Children Pedestrian Safety program grant award and the LHTAC/Local Agreement for $250,000 for the Third Street Pedestrian Safety Improvements; or provide Staff further direction.

Anderson introduced the item as written above. Lilly explained some of the sidewalk improvements. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	**RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

4. 1912 Center Roof Replacement Project Re-Bid Results - David Schott

Bids for the 1912 Center Re-roofing Project opened on February 22, 2018 with two responsive bidders. The 1912 Center Facility Development Committee recommended the base bid of $178,432 and alternate #1 (seven lower roofs) of $11,300 for a total bid amount of $189,732 from Darden Enterprises. Alternate #2 was not recommend by the 1912 Center Facility Development Committee due to cost. A bid tabulation is attached. Jenny Kostroff, with Heart of the Arts, has pledged to fund alternate #1 ($11,300) from Heart of the Arts. The Parks and Recreation Department is requesting to proceed with Darden Enterprises for the project. The 1912 Center roofing project was scheduled for FY17, but could not be completed as all bids were rejected by City Council on July 17, 2017; therefore, the appropriated funds were not expensed and the project was delayed until FY18. The Parks and Recreation Department is requesting to open the FY18 budget to account for the unanticipated revenue and expense associated with this project. The revenue, $11,300 from the Heart of the Arts, will be receipted into 350-000-00-476-21, Capital Projects Donations - Parks & Recreation. The expense, $213,560 will be expensed from 350-165-30-770-72, Capital Projects Building Improvements - Parks & Recreation. The Parks & Recreation Department is further requesting that the appropriation fund for this expense be determined by administration. This item was reviewed by the Public Works/Finance Committee on March 26, 2018, and recommended for approval.

PROPOSED ACTIONS: Recommend City Council accept the low bid from Dardan Enterprises, or provide staff further direction.

Schott introduced the item as written above. The expenditure can be authorized and listed in the open budget in August. Due to unanticipated expenses such as grant revenue and this type of expense, an open budget ordinance is brought forward to City Council to approve those unanticipated expenses and revenues. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	**RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Adjourn

The meeting was closed at 4:50 PM

Minutes Approved On
April 9, 2018
(Clerk Signature)