



Public Works/Finance Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
April 9, 2018**

4:30 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 4:30 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Council Member Gina Taruscio, Council Member Art Bettge

STAFF: Gary J. Riedner, Tim Davis, Sarah Banks, Kevin Lilly, Bill Belknap, Les MacDonald, Mia Vowels, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee March 26, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. Disbursement Report for March 2018 – Gary J. Riedner

Staff will present the Accounts Payable Report for the month ending March 2018. This was reviewed, signed and recommended for approval by the Public Works/Finance Committee on April 9, 2018.

PROPOSED ACTIONS: Sign the Disbursements Report for the month of March 2018.

Banks went through the major expenditures. The Committee had no questions and signed the report. The item is scheduled for the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. Second Quarter Financial Report (January 1, 2018 - March 31, 2018) for FY2018 – Sarah Banks

Staff will present the financial report for the second quarter of fiscal year 2018 (January 1, 2018 - March 31, 2018). This was reviewed and recommended for approval by the Public Works/Finance Committee on April 9, 2018.

PROPOSED ACTIONS: Approve the report or provide staff further direction.

Banks explained the percentages for revenues and expenditures for the second quarter. The General Fund is where it should be at 50%. Street revenues are a bit low as only 37% of the highway user taxes have been receipted. Parks and Recreation expenditures are low as their budget is seasonal and will catch up in the third quarter. The Committee had no questions and approved the report. The item is scheduled for the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

4. Solid Waste Transportation and Disposal – Tim Davis

The City of Moscow began exporting municipal solid waste in 1993. The City has experienced very favorable transportation and disposal rates since that time. Staff approached the City's current solid waste transportation and disposal contractor, Waste Connections regarding the extension of Moscow's current transportation and disposal contract under the existing terms, but Waste Connections insisted that any extension be tied to a fuel peg price or surcharge escalator. Tying escalators to fluctuating fuel costs would leave the City vulnerable due to the uncertain nature of fuel costs. Having a final 5 year option remaining on the current transportation and disposal contract and with prior City Council approval, staff issued a Request for Proposal to provide Solid Waste Transportation and Disposal on January 10, 2018, as an opportunity to test the market for competitive, longer term proposals, while maintaining the leverage of the final 5 year option. Proposals were evaluated by a committee who unanimously rated a proposal received from Finley Buttes Limited Partnership, a subsidiary of Waste Connections (the current contractor for the City of Moscow), as the most favorable proposal. General terms of the proposal include a cost of service of \$51.75 per ton for transportation and disposal. This rate is an increase of approximately \$1.20 to \$1.30 per ton over the current rate beginning October 1, 2018. Annual cost escalator would remain 80% of the annual average fluctuation to the Consumer Price Index and not tied to fluctuating fuel costs or fuel peg prices or surcharges in any way. The initial term would begin on October 1, 2018, for a period of seven years with two additional five year options. If all options are exercised, the term of the contract would extend to September 30, 2035, or seventeen years. These term option periods allow the City flexibility to pursue other opportunities that may present themselves in the future. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 9, 2018.

PROPOSED ACTIONS: Recommend approval of the Finley Buttes Limited Partnership proposal to provide Solid Waste Transportation and Disposal Services and direct staff to negotiate an agreement, or provide staff further direction.

Davis introduced the item as written above. There are no tonnage guarantees. The last three years have seen an increase in tonnage and the ten year average is consistent. Everything is tracked and broken down separately so staff can pull historical data for each waste and recycled item. Riedner recapped how the original contract came to fruition. The proposal from Finley Buttes Limited Partnership takes the contract out to 2025 which is the same year the Latah Sanitation franchise agreement expires.

Thus far there are no changes proposed due to the China recycling ban. There could be the possibility for more control over the material as well as creating jobs, by creating a hybrid of local separation concentrating on the higher valuable items and shipping the less valuable items to a Materials Recovery Facility.

The sanitation strategic plan is being worked on and the draft technical memo is due back the end of this week. The entire project is scheduled through September.

Dean Large, Sales Manager for Waste Connections, said he has worked in the Pacific Northwest for 25 years. The Finley Butte landfill is unique west of the Mississippi River as it is the only landfill that takes methane gas out of the pile and puts it through CAT generators to produce electricity. They also transfer heat to Cascade Specialties for the first stage of the dehydration of onions. Dean publicly thanked Clearwater Paper for their support because without that contract, they would not have been able to provide the low cost for Moscow. Also Dietrich Trucking has been a partner since 1993 and worked to lighten their trucks and haul more. The team of player's works hard to keep the environmental side of the process as good as it is. The company has barged in material from Guam and Alaska but most of the market is limited to the Columbia River gorge area. The Committee recommended approval and that it be placed on the Council regular agenda.

RESULT:	RECOMMENDED TO COUNCIL REGULAR [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

5. Almon and Second Streets Geotechnical Evaluation Agreement - Kevin Lilly

The existing pavement in the eight hundred foot long segment of Almon Street between Third Street and 'A' Street is severely deteriorated. With an Overall Condition Index of 19.37 (Very Poor) out of 100, this segment is in need of a full reconstruction. At one time, this street was paved with Portland cement concrete pavement. Through many years of roadway maintenance and utility repairs it has been overlain with hot mix asphalt pavement, and the underlying concrete pavement has been removed and patched back with asphalt pavement in various locations. This has created a random patchwork of asphalt and concrete pavement sections throughout the roadway segment.

Areas within the three hundred foot long segment of East 2nd Street between Main and Washington Streets in the Central Business District are also partially underlain by Portland cement concrete and are exhibiting moderate signs of distress.

Public Works wishes to evaluate pavement rehabilitation and/or reconstruction options for these two street segments. The attached Master Agreement and Task Order #1 for professional services in an amount not to exceed \$14,975.00 are for Geoprofessional Innovation Corp., Inc. to perform the sub-surface exploration needed to evaluate the existing pavement and subgrade conditions, and to provide an analysis of appropriate reconstruction or rehabilitation alternatives. This item was presented to the Public Works/Finance Committee on April, 9, 2018 which recommended its approval.

ACTION: Recommend approval of the Master Services Agreement and Task Order 1 for the professional services of Geoprofessional Innovation Corp., Inc. in an amount not to exceed \$14,975.00; or provide staff further direction.

Lilly introduced the item as written above adding the reconstruction of this area has been desired for quite some time. Both Almon Street and Second Street are included on a map showing they were concrete but can't confirm without drilling and taking a core sample. This agreement allows the use of ground penetrating radar to know what is underneath the asphalt overlay. The employees with Geoprofessional Innovation Corp were previously with Strata, which the City is familiar with. Second Street is being included to take advantage of having the equipment in the area. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Adjourn

The meeting was closed at 5:10 PM

