

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
January 4, 2022

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Moscow Tree Commission Minutes from November 2, 2021 (ACTION ITEM) - Eifert

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

2. Approval of Moscow Tree Commission Heritage Tree Program Ad Hoc Committee Minutes from September 15, 2021 (ACTION ITEM) – Ellis Eifert

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. Review of the Tree Commission Goals (ACTION ITEM) – Ellis Eifert / David Schott

In 2019, the Tree Commission established goals through 2024. The Commission will review, discuss, and revise, if needed, these goals on an annual basis.

ACTION: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

5. Consideration of the FY2023 Annual Tree Commission Budget (ACTION ITEM) – David Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2022 budget and discuss the FY2023 budget request.

ACTION: Approve the 2023 budget request or take other such action deemed appropriate.

6. Consideration of a Letter of Support for a City Arborist Position (ACTION ITEM) – David Schott

City staff will be preparing a FY2023 budget request for a City Arborist position. Previous discussions with the Tree Commission indicated a desire to draft a letter of support. The letter of support must come from the Moscow Tree Commission Chair as the voice for the Tree Commission. City staff will bring the draft letter of support to the February 1, 2022 Tree Commission meeting for review prior to signing by the Tree Commission Chair.

PROPOSED ACTIONS: Assign drafting a letter of support for the FY2023 City Arborist budget request or take such other action deemed appropriate.

7. Consideration of the 2022 Tree Commission Officers (ACTION ITEM) – Ellis Eifert

Each year the Tree Commission elects a Chair, Vice Chair, and Secretary for each calendar year. The Tree Commission will elect members of the Tree Commission for these positions for 2022.

ACTION: Elect the Chair, Vice Chair, and Secretary positions.

ANNOUNCEMENTS / DISCUSSION

1. Idaho Nursery & Landscape Association, Legacy of Leaves Award.

UPCOMING EVENTS / MEETINGS

Next meeting: February 1, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
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Tuesday
November 2, 2021

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:09 pm

PRESENT: Dan Cronan (virtual); Ellis Eifert, Chair; Mary Jo Hamilton, Vice Chair; Jeanne Leffingwell (virtual).

STAFF: Donna Howard; David Schott; Anne Zabala (virtual).

REGULAR AGENDA

1. Approval of Minutes from October 5, 2021 (ACTION ITEM) - Eifert

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Hamilton moved, Leffingwell seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none

3. Discussion of Tree Species Best Suited for Carbon Sequestration – All

The Tree Commission will have a general discussion of tree species and attributes of trees best suited for carbon sequestration.

PROPOSED ACTIONS: No actions, discussion.

After the Moscow City Council Climate Action/Greenhouse Gas Emissions Workshop on September 27, 2021, the question was posed if any specific tree species was better suited for carbon sequestration over another. After searching the internet, Schott found a few common themes: mostly fast-growing trees were better carbon sinks but their tendency toward weaker structure made them less desirable; slow growing trees can effectively remove carbon from the air, especially when they are middle aged. The larger trees didn't remove as much carbon when they are younger and became less effective as they reached the end of their lifespan. He also learned that willows may not be well suited for this purpose. The discussion then covered different tree species that could be recommended to Moscow's citizens for carbon sequestration. When recommending trees, the MTC will consider adding each species' carbon sequestration value as well as other desirable features like pollinator friendly, drought tolerant and the rest of the criteria listed in the Street Tree Planting Guide. Some trees mentioned were blue spruce, Teddy Bear magnolia, grand fir, western larch, ponderosa pine, some maples and mulberries. While not all of these would be suited to right-of-way planting, Schott will keep in mind to include an icon for carbon sequestration to the next revision of the Street Tree Planting Guide as well as a native species icon. Schott then mentioned that the 2022 Arbor Day giveaway tree seedling species are saucer magnolia, western larch and black cherry. When the MTC considers ordering the species for the 2023 Arbor Day seedling giveaway, they may include each seedling's carbon sequestration factor in their decision. It may also be included in the seedling's description.

4. Report: 2021 Annual Report to City Council – Ellis Eifert

The Tree Commission presented the Annual Report to City Council on November 1, 2021. The Tree Commission will discuss any feedback from City Council.

PROPOSED ACTIONS: No action, report.

Both Zabala and Schott praised Eifert's presentation. Zabala added there was a question during the Council meeting, after Eifert's departure, asking if there will be a grand opening ceremony for Harvest Park. Schott responded that the park sign is in place and there have been some trees, shrubs and cover crops planted, but the City was waiting until more improvements are completed before holding a grand opening.

5. Discussion of Proposed Tree Planting Program – David Schott

The Tree Commission will have a kick off, scoping discussion of what a tree planting program might look like.

PROPOSED ACTIONS: No action, discussion.

Schott opened the discussion by praising the MTC on completing many of their project goals and suggested they consider a tree planting program as their next activity. He asked those present to consider how this would work, including donations, recognition of the trees' provenance and locations for donated trees, among other ideas. The group brainstormed on this concept and will consider voting on this as a future endeavor at a subsequent meeting.

ANNOUNCEMENTS / DISCUSSION

Schott will present the Heritage Tree Program to Moscow's Administrative Committee on November 9th and City Council on November 16th for their approval.

Zabala asked how to support funding a full-time Arborist for the City; Schott suggested having Eifert write a letter from the MTC. He will include this as an agenda item for the next MTC meeting.

UPCOMING EVENTS / MEETINGS

Next meeting: December 7, 2021

The meeting was adjourned at 5:51 pm

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Heritage Tree Ad Hoc Committee
Meeting
~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
October 27, 2021

4:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 4:05 pm

PRESENT: Pamela Brunsfeld; Mary Jo Hamilton; Zena Hartung (arrived at 4:08 pm.)

STAFF: Donna Howard; David Schott.

1. Approval of Minutes from September 15, 2021 (ACTION ITEM) - Hamilton

Minutes presented for approval.

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Brunsfeld moved, Hamilton seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none.

3. Moscow Heritage Tree Program Promotional Strategy (ACTION ITEM) – Schott

The ad hoc committee will discuss the promotional strategy for the Moscow Heritage Tree Program.

ACTION: Approve promotional strategy for the Moscow Heritage Tree Program; or take such actions deemed appropriate.

Schott presented the draft copy of what was formerly known as the marketing strategy but will henceforth be referred to as the promotional strategy for the Heritage Tree program. Schott will need this approved by the Moscow Tree Commission (MTC) and then it will go to City Council. He anticipates a spring launch for the program. Hamilton suggested having it ready to go for the MTC tree seedling giveaway at the first Farmers Market in May. The nomination forms could be available to hand out to the public.

Hartung arrived at 4:08 pm.

Hamilton also suggested having a yard sign that recipients could display. Schott suggested an insert for the City's utility billing in April. He will update the MTC when it is ready to go to City Council.

Brunsfeld moved, Hamilton seconded to approve the promotional strategy as discussed. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Termination of the Moscow Heritage Tree Program Ad Hoc Committee (ACTION ITEM) – Schott

The Tree Commission created an ad hoc committee to develop a heritage tree program and bring the proposed program back to the Tree Commission for consideration. The ad hoc committee was created for this specific purpose. This mission has been accomplished.

ACTION: Approve termination of the Moscow Heritage Tree Program Ad Hoc Committee; or take such actions deemed appropriate.

Schott thanked everyone for their time commitment and other contributions to getting this program going. Hamilton asked if she could volunteer further to help with the program. Schott will ask if needed.

Hamilton moved, Brunsfeld seconded to terminate the ad hoc committee. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

ANNOUNCEMENTS / DISCUSSION

Hamilton asked if there could be a hazard risk assessment in Moscow, similar to programs held in previous years. Schott will consider this for hi Fiscal Year 2023 budget request.

UPCOMING EVENTS / MEETINGS

Next meeting: Not applicable; ad hoc committee terminated.

The meeting was adjourned at 4:20 pm.

MOSCOW TREE COMMISSION GOALS & OBJECTIVES 2019 - 2024

Approved: January, 8, 2019

Reviewed and Approved: February 2, 2021

Category A: Promote Education and Public Relations

- A1. Develop a map and data set of large, unique, and/or historic trees in Moscow (For example: Heritage Tree Program).
- A2. Write and submit one or two articles each year about community forestry or arboriculture to the Moscow Pullman Daily News and/or the Lewiston Tribune.
- A3. Offer workshops to the public on urban tree care.
- A4. Sponsor annual and special community events to promote the community forestry program.
 - 1. Organize and sponsor the Annual Arbor Day celebration.
 - 2. Continue to participate in at least two Farmer's Markets (booth) and other venues
 - 3. Continue to organize an annual spring tree give away and/or a community planting project.
- A5. Commissioners participate in team building activities and continuing education.
- A6. Provide outreach and collaborate with local tree contractors to provide continuing education to ensure proper tree care practices within the City of Moscow.

Category B: Create Partnerships

- B1. Develop a tree message or newsletter for inclusion in City's utility bill.

Category C: Enhance Planning and Management

- C1. Develop a long-range plan to increase and diversify Moscow's urban forest eco system.
- C2. Continue to provide annual report to City Council detailing completed and anticipated MTC activities.
- C3. Continue to implement programs to qualify and achieve status of Tree City USA and Growth Award each year.
- C4. Act as lead commission on development of Harvest Park.

Category D: Increase Tree Planting and Maintenance Efforts

- D1. Study and recommend solutions for upgrading the health and condition of downtown trees.

Category E: Mitigate the Effects of Climate Change on the Environment

- E1. Evaluate the carbon sequestering capability of Moscow's community forest and develop an education program to increase its capacity.
- E2. Aid in reducing the City's carbon footprint through tree activities.
 - a. Education outreach activities.



City of Moscow Parks and Recreation

Memo

To: Dwight Curtis, Parks and Recreation Director

From: David Schott, Assistant Parks and Recreation Director

Date: February 11, 2021

Re: Moscow Tree Commission FY22 Requested Budget

On behalf of the Moscow Tree Commission, please consider the follow budget request for FY22 in the total amount of \$2,270 in GL Account Number: 120-165-30-670-31

- Arbor Day tree purchase (\$750)
- Arbor Day seedlings (\$500)
- Arbor Day dues (\$20)
- Education, Outreach and Workshop Opportunities (\$250)
- Harvest Park promotional materials (\$250)
- Downtown Tree Replacement Plan education and outreach materials (\$250)
- Heritage Tree Program development, education, and outreach materials (\$250)

Total: \$2,270

Thank you in advance for your consideration of this budget request and please do not hesitate to contact my office with further questions or clarifications.