

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
January 10, 2022**

3:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. Attendees are subject to protocols established by Governor Little's Stay Healthy Guidelines of the Idaho Rebounds Plan. If you do not have a mask, a disposable mask will be provided. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Selection of Committee Chair and Vice Chair (ACTION ITEM)

Elect incoming Public Works / Finance Committee Chair and Vice chair.

ACTION: Approve Committee Chair and Vice Chair

2. Approval of Public Works/Finance Committee December 13, 2021 Minutes (ACTION ITEM) - Taylor Riedner

3. Disbursement Report December 2021 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending December 2021.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of December 2021.

4. First Quarter Financial Report October 1, 2021 to December 31, 2021 for FY2022 (ACTION ITEM) - Sarah Banks

Staff will present the financial report for the first quarter of Fiscal Year 2022 (October 1, 2021 to December 31, 2021).

PROPOSED ACTIONS: Approve the FY2022 First Quarter Report, or provide staff further direction.

5. Transportation Alternatives Program (TAP) Grant Application #1 (ACTION ITEM) - Nate Suhr / Alisa Anderson

The City of Moscow staff have identified the area of Mountain View Road from 'F' Street to Sloanaker Drive as an excellent candidate for a Transportation Alternatives Program (TAP) grant. The current scope of the project includes the installation of approximately 1,600 LF of curb & gutter, green strip, and sidewalk on the west side of Mountain View Road from 'F' Street to Sloanaker Drive. The proposed improvements would close the second largest gap in the Mountain View pedestrian corridor and connect two existing pieces of pedestrian infrastructure, creating an additional north-south pathway for non-motorized road users.

PROPOSED ACTIONS: Authorize City staff to submit a Transportation Alternatives Program request of \$500,000 with total project costs not to exceed \$865,000; or provide staff further direction.

6. Transportation Alternatives Program Grant Application #2 (ACTION ITEM) - Nate Suhr / Alisa Anderson

The City of Moscow staff have identified the area of Mountain View Road from Joseph Street to Heron's Hideout as an excellent candidate for a Transportation Alternatives Program (TAP) grant. The current scope of the project includes the installation of approximately 900 feet of curb, gutter and sidewalk on both sides of Mountain View Road, the installation of a pedestrian warning beacon where Paradise Path meets Mountain View Road and 900 feet of sidewalk along the Latah Fairgrounds access road. This corridor will connect to the south end of the Mountain View road project that is scheduled to be completed in Fall of 2022 and will close a gap in the pedestrian infrastructure between Joseph Street and White Avenue. Closing that gap will create a 1.2 mile long continuous pedestrian pathway on Mountain View Road from 'F' Street to White Avenue and will expand the north-south pathway options for non-motorized users. The maximum grant request is \$500,000 and the current project costs are estimated at approximately \$845,000.

PROPOSED ACTIONS: Authorize City staff to submit a Transportation Alternatives Program request of \$500,000 with total project costs not to exceed \$845,000; or provide staff further direction.

7. Request for Support and Financial Participation for Park Improvements to Virgil Phillips Farm Park (ACTION ITEM) - David Schott

In partnership with the Friends of Phillips Farm, Latah County is preparing an application to the Idaho Department of Parks and Recreation's Recreational Trails Program in the amount of \$63,000 to complete trail improvements at the park. These improvements include maps and signage, weed treatment, and general access and amenity upgrades. Specifically, adding directional and informational signage along all trails, including an overlook sign at the top of the hill. Installing additional signage and protective plexiglass to complete the newly built kiosks that will be completed by Spring 2022. Improving access to the park, its trails, and its amenities by upgrading trash bins with animal-proof garbage enclosures, treating weeds along trails, and installing a new dock and safety ramp at the trailhead pond. Finally, increasing and improving parking capacity and conditions by installing permeable pavement for the upper parking lot to include 6 parking spots. Latah County is seeking the City's support for the project and has requested the City of Moscow to contribute \$5,000 in cash matching funds.

PROPOSED ACTIONS: Recommend approval of the park improvements and financial participation of \$5,000 in grant matching funds; or provide staff further direction.

8. Idaho Commission on the Arts Grant Applications Public Programs in the Arts (ACTION ITEM) - Megan Cherry

The Arts Department seeks approval to apply for an annual grant administered by the Idaho Commission on the Arts (ICA). The Public Programs in the Arts (PPA) grant program is intended to provide general operating support for arts organizations in Idaho. These funds will represent off-setting revenue in the production of Arts Department events including Entertainment in the Park and Artwalk. If the application is successful, funds are typically available at the end of the City of Moscow's FY22, and would be held back for use in FY23.

PROPOSED ACTIONS: Recommend approval of the Public Programs in the Arts (PPA) grant application for the current cycle, or provide staff further direction.

REPORTS

Staff Report (if needed)

ADJOURN

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