



Public Works/Finance Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
April 23, 2018

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio

STAFF: Gary J. Riedner, Mia Vowels, Kevin Lilly, Bob Buvel, Scott Bontrager, Tyler Palmer, Dwight Curtis, David Schott, Bill Belknap, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee April 9, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. Morgan's Orchard Park Playground Slab and Pathway - David Schott

Staff is requesting authorization to retain Knox Concrete, LLC for construction of the Morgan's Orchard Park Playground Slab and Pathway Project in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658.

On April 9, 2018, the City issued a solicitation of bids for the Morgan's Orchard Park Playground Slab and Pathway Project to four concrete contractors with three bid proposals received ranging from \$18,780 to \$25,946. The project includes the installation of a concrete pad for the playground, authorized to purchase by Council on February 20, 2018, and a concrete pathway to the playground.

The funding source is the Hamilton Fund, and was approved through the FY2018 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects will be authorized through the annual budget authorization.

The Public Works / Finance Committee considered and recommended approval to retain Knox Concrete for the construction of Morgan's Orchard Park Playground Slab and Pathway on April 23, 2018.

PROPOSED ACTIONS: Recommend Council authorization to retain Knox Concrete, LLC for the construction of Morgan's Orchard Park Playground Slab and Pathway Project in the amount of \$18,780 with a ten percent contingency of \$1,878 for a total amount not to exceed \$20,658 with funding source from the Hamilton Fund, or provide staff further direction.

Scott introduced the item as written above adding staff is anticipating completion on the slab in June and construction of the playground equipment in July. With no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. **White Avenue Water Main Replacement - Bob Buvel**

The City published an advertisement for bids on March 30, 2018 for the White Avenue Water Main Replacement - 2018 Project. The base bid for the project includes construction of approximately 1,200 linear feet of 12 inch ductile iron water main, new stormwater infrastructure, and reconstructing the westbound lanes road base along the north side of White Avenue from Blaine Street to State Highway 8. Construction of water main includes new service lines, hydrants, associated fittings, valves, and abandoning/connecting existing water main. Stormwater construction will include installation of six new catch basins and approximately 110 linear feet of 8 inch SDR 35. The Engineer's estimate for the project was \$319,784.63. This was reviewed and recommended for approval by the Public Works/Finance Committee on April 23, 2018.

Bid opening for the project took place on April 17, 2018 at which 2 bids were received. Of the responsive bids received, numbers ranged from \$281,495.50 to \$313,328.00. Germer Construction Inc. was the low bidder on the project and a bid tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Germer Construction Inc., award the contract in the amount of \$281,495.50, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or take other such action deemed appropriate.

Buvel introduced the item as written above and said with a few breaks in the last few years, they want to complete the replacement prior to new street infrastructure. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
----------------	---

AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan
--------------	--

4. **2018 Pavement Management Program: Slurry Seal Award - Scott Bontrager**

The Pavement Management Program for FY2018 includes the utilization of a \$477,450 grant through the Local Highway Technical Assistance Council's (LHTAC's) Local Strategic Initiative Program to apply a Slurry Seal road preservation treatment on multiple roadways throughout the City. A Slurry Seal is the application of a thin mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt surface. Slurry Seals are primarily applied on residential and collector streets with low to moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 31, 2018 for the 2018 Slurry Seal road treatment project. The base bid for the project includes 265,300 square yards of Type II Slurry Seal. The Engineer's estimate for the project was \$477,540.

Bids were opened on Tuesday, April 17, 2018. Four responsive bids were received, ranging from \$443,051 to \$583,660. Of those, the low bid was submitted by Intermountain Slurry Seal of Salt Lake City in the amount of \$443,051. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 which recommended approval.

PROPOSED ACTION: Recommend acceptance of the low bid from Intermountain Slurry Seal, award the contract in the amount of \$443,051, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item as written above. The City has utilized this treatment since 2011 and applied about every two years as it is cost effective. Palmer said staff shifted the focus to surface treatment as a preventative measure to keep the good roads good and prolong the street life. For every one dollar spent on slurry seal, it saves seven dollars down the road for repair. As the low bid is below the approved grant, the remaining funds can go towards contingency or engineering work. The Committee recommended

approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

5. Paradise Path Underpass & Multimodal Extension Bid Results and Contract Award - Scott Bontrager

The intersection of State Highway 8 and White/Styner Avenues has long been problematic for bicyclists and pedestrians needing to cross the highway. Federal funding to design and construct a bike/pedestrian underpass at this location, and to extend the Paradise Path to Blaine Street and the south entrance of the Latah County Fairgrounds was applied for in the Spring of 2016. The City was notified in February of 2017 that the request had been approved for construction in FY 2018. With the assistance of the Local Highway Technical Assistance Council (LHTAC), who administers the State of Idaho Transportation Alternatives Program, City Staff enlisted a local engineering firm, Alta-SE, to design the project.

On March 31, 2018, the City published an advertisement for bids to construct the project. The base bid includes 1,295 linear feet of 10' wide asphalt path, 190 linear feet of concrete path underpass, 980 linear feet of curb and gutter, 295 linear feet of concrete block retaining wall, 72 linear feet of 6' wide concrete sidewalk, and 4 new pedestrian ramps. Due to potential budget constraints, the bid proposal was structured such that the section of 10' wide asphalt path, pedestrian ramps, and curb and gutter from Blaine Street to the Fairgrounds is included as an additive alternate that may be awarded at the discretion of the City. As a federally funded project, it is subject to prevailing wages and other mandatory federal compliance requirements. The Engineer's estimate is \$344,702.27 Base Bid (Hwy 8/Troy Rd to Blaine St.) and \$31,834.40 Add Alternative No. 1 Bid (Blaine St. to Fairgrounds). This item was presented to the Public Works/Finance Committee on April 23, 2018 which recommended full Council review.

Bids were opened on Tuesday, April 17, 2018. Two responsive bids were received, with Base Bids ranging from \$392,847 to \$418,719.75 and Add Alternative No. 1 Bids ranging from \$28,873.50 to \$38,908.40. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1 Bid. Bid tabulations are attached.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Crea Construction, award the contract in the amount of \$421,720.50 for Base Bid and Add Alternative No. 1 Bid, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item as written above. Staff discussed with LHTAC and the funding has panned out such that both the base bid and alternate can be done. Boland preferred the regular agenda because he has had citizens ask about this project. The Committee agreed and recommended approval.

6. Third Street- Polk to Hayes Phase II Bid Results and Contract Award - Scott Bontrager

The Third Street - Hayes Street to Polk Street Phase II project is the continuation of the Public Works Department's efforts to address pavement failure issues along the Third Street corridor while upgrading those public utilities that are approaching the end of their service life, and bringing the pedestrian routes up to current ADA Standards. The reconstruction of this segment of Third Street was originally included as an "Add Alternate" in the 2016 Third Street - Polk to Hayes Project, but was not awarded due to fiscal constraints.

This phase of the project will reconstruct the segment of Third Street from Monroe Street to Polk Street. The work includes full depth street replacement with subsurface drainage improvements, replacement of the existing 8 inch water main with a 24 inch diameter main, and replacement of the existing storm and sanitary sewers within the roadway. The project will also install traffic calming curb bulbs at four

locations and replace seven deficient curb ramps to insure compliance with ADA requirements. The Engineer's estimate is \$782,687.50.

The City published an advertisement for bids for Phase II on March 31, 2018 and bids were opened on Tuesday, April 17, 2018. Three responsive bids were received, ranging from \$658,761 to \$828,727.50. Of those, the low bid was submitted by Crea Construction of Lewiston in the amount of \$658,761. A bid tabulation is attached. This item was presented to the Public Works/Finance Committee on April 23, 2018 which recommended approval.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Crea Construction, award the contract in the amount of \$658,761, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item as written above. Macdonald explained only one bulb out was proposed in the Plan C traffic calming for Third Street and it was on the NW corner of Blaine and Third near Lena Whitmore. When staff applied for grant monies from the Child Pedestrian Safety Improvements in conjunction with the planning, anticipated bulb outs for the side streets. Bulb outs on the side streets will create more visibility for citizens as well as shorting the street crossing, which in turn increases pedestrian safety. The bulb outs within this grant include the NW and SW corners at Polk and Third Streets and the NW and SE corners of Howard and Third Streets.

MacDonald gave an update on the traffic calming on Third Street. Alta Planning and Design, the consultant on the corridor, arrived two weeks ago to lay out concepts, assess a plan and by early May the City should receive a draft report and technical memo. Alta seemed positive about the concepts and even suggested changes while they were in town. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

7. Request to Purchase Fire Truck - Gary J. Riedner

One of the City's Major Challenge Areas (MCA) in its Strategic Plan, was to replace its aging and deteriorating fire apparatus. To meet this MCA, City Council directed that a schedule for fire truck replacement should be included within the City's budget process, rather than to depend upon a bond election to generate the funds for fire truck purchases. This direction was implemented in 2016, and a schedule was developed to replace the fire truck fleet. The first purchase was made in FY2017, for a Pierce Saber Pumper. This was the first replacement of three pumpers in the fleet. The truck was ordered in spring 2017 for delivery in the early summer of 2018. It is due to arrive in Moscow in June, 2018.

The FY2018 budget includes \$362,204 accumulation to be allocated toward the purchase of the second pumper engine scheduled to be ordered in FY2018 for delivery in 2019. In addition to the funding accumulation, the City applied for an Idaho Community Development Block Grant (ICDBG) in the amount of \$289,000, for which the City received notice of award this week. This brings the total available funding for purchase of the second pumper to \$651,204.

The City Fleet Department ordered the 2017 pumper engine through a purchasing consortium which provides the greatest discounts for the fire truck purchase. The Fleet Department has received notice from Hughes Fire Equipment (the dealer for Pierce), that recent tariff's imposed upon imports has had the effect of increasing the cost of certain components (mainly aluminum), which will consequently increase the cost of the pumper by \$15,638. This increase can be avoided if the purchase order is made prior to May 1, 2018, when the tariff takes effect.

Fire Chief Brian Nickerson has been working with the Moscow Volunteer Fire Department (MVFD) Board of Directors and MVFD Company 7 (the Company which will receive the next pumper), and has obtained their approval of the specifications for the next pumper engine which will be identical to the pumper ordered in 2017. This approval allows for the new pumper to be ordered immediately, if desired.

Fleet Supervisor Rick Benjamin has been in contact with Hughes Fire Equipment and it is possible to order the new pumper prior to May 1, 2018, to avoid the price increase resulting from the tariff. The quoted purchase price is \$545,472. With the successful CDBG award, the purchase of the pumper could be made in advance of the 2019 schedule in order to avoid the tariff-related increase of \$15,638.

Since the next City Council meeting is not scheduled to occur until May 7, 2018 (subsequent to the May 1 order deadline), staff will be presenting this agenda item to both the Public Works/Finance Committee and the Administrative Committee in order to gain consensus to proceed with ordering the pumper engine prior to the May 7, 2018 City Council meeting, and staff will bring the agenda item forward to seek ratification of the action at the May 7, 2018 City Council meeting.

PROPOSED ACTIONS: Recommend approval of the purchase of the Pierce Saber Pumper and authorize staff to proceed with that purchase prior to May 1, 2018, and direct staff to bring the ratification of that direction to the May 7, 2018 City Council meeting for approval, or provide staff further direction.

Riedner introduced the item as written above. The federal government is adjusting tariffs for imports causing a spike in aluminum. Riedner explained the replacement schedule of fire trucks which included the next truck to be ordered in 2019. If ordered prior to May 1, 2018, the City can avoid the cost of the tariff as well as, if paid for up front, the City can save approximately \$18,000 for an estimated total savings of \$33,000. Staff has determined with the amount of funding from accumulation and the CDBG grant award, there is capacity to order the truck prior to May 1, 2018. There is a required environmental review record being worked on now. Everything should be done by the end of this week in order to order by April 30. Staff is looking for approval to enter into an agreement with Hughes now with ratification at the May 7, 2018 City Council meeting. Two engines are outside their life expectancy so this truck would be used immediately upon delivery in 2019. A third truck is close to its life expectancy. The ladder truck is not due for replacement until 2026 and the University of Idaho has committed to paying half of the cost. The Committee recommended approval and that it be placed on the Council consent agenda.

8. Authorization to Proceed with Purchase of Magyar Building - Gary J. Riedner

The City of Moscow Water & Sewer Departments have occupied the office building located at 201 North Main Street in Moscow (owned by Magyar Investments, Inc.) since 2008. The City leased the building for an initial term of 6 years, and that lease has been renewed on year-to-year extensions since 2013. The annual rate for the current lease is \$54,000 per year.

When the City originally leased the building, the location was optimal, as it provided office space in close proximity to the City's Water Operations building and filter plant located at the intersection of "A" and Jackson streets. Magyar investments has offered the building for City purchase for the amount of \$422,214.00. Assuming no increase in the current lease rate, and a projected rate of return on investment of 3%, the City will amortize the purchase price of the building in approximately ten years. Based upon the City's occupancy of the building for the past 10 years, and the favorable structural assessment, it should serve the City's current needs for a Water and Sewer office building for many years to come.

Staff is recommending the purchase of the building for the amount of \$422,214.00. The recommended source of funding for the purchase will come from the Water Capital Projects and Sewer Capital Projects line items from accumulations for Public Works Facilities.

PROPOSED ACTIONS: Recommend purchase of the Water & Sewer office building from Magyar Investments, Inc. for the price of \$422,214.00 or provide staff further direction.

Riedner introduced the item as written above reiterating the location of the building is convenient as it is next to the filter plant building. The purchase takes into account probable repair and maintenance of the building that will need to be done such as roof, HVAC and some cosmetic repair. If Council approves, staff will draft an agreement. The Committee recommended approval and that it be placed on the Council regular agenda.

RESULT:	RECOMMENDED TO COUNCIL REGULAR [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Adjourn

The meeting was closed at 4:40 PM

