

PARKS & RECREATION COMMISSION



Ted Kiska
Vice Chair
prec@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
January 27, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission December 2, 2022 Minutes (ACTION ITEM) – Ted Kisha

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Milton Arthur Park Play Equipment Submittal Review (ACTION ITEM) – David Schott

Staff has issued a Request for Proposals (RFP) for the purchase of playground equipment for Milton Arthur Park in FY2022. Commission will review and discuss the playground submittals for playground suppliers prior to public voting.

PROPOSED ACTIONS: Approve playground submittals and authorize public voting for the Milton Arthur Park playground equipment, or provide staff with further direction.

4. Consideration of the 2022 Pesticide Free Park (ACTION ITEM) – David Schott

In 2021, the Parks and Recreation Commission approved a pilot program to designate one pesticide free park beginning in 2022. This fits with the 2019 Parks and Recreation Master Plan to reduce pesticide use. City staff has selected Anderson Frontier Park as the choice for the 2022 pesticide free park.

PROPOSED ACTIONS: Approve Anderson Frontier Park as the 2022 pesticide free park; or provide staff with further direction.

5. Consideration of the Public Health – Idaho North Central District Survey Request (ACTION ITEM) – David Schott

Kathryn Wilson, Public Health – Idaho North Central District, has requested permission to conduct a survey on four parks this spring to improve access to and use of park facilities. The surveys will be conducted both in person and online. In combination with the surveys and assessments, the Idaho Department of Health and Welfare will develop recommendations for improvements. There is potential grant funding for the improvements through the Idaho Department of Health and Welfare. The Commission will discuss the proposal and the four parks to be included in the survey. Options for the parks to be included from staff include: East City Park, Ghormley Park, Mountain View Park, and Indian Hills Park. Other parks may include Anderson Frontier Park and Lola Clyde Park.

PROPOSED ACTIONS: Approve; one, the survey request and; two, the four parks to be included in the survey; or provide staff with further direction.

6. Consideration of the 2022 Parks and Recreation Commission Officers (ACTION ITEM) – Ted Kiska

Each year the Parks and Recreation Commission elects a Chair and Vice Chair for each calendar year. The Parks and Recreation Commission will elect members of the Parks and Recreation Commission for these positions for 2022.

PROPOSED ACTIONS: Elect the Chair and Vice Chair.

REPORTS

- 1. Recreation and Pool Update – Greg Morrison**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is February 24, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Chair
prc@ci.moscow.id.us

Regular Meeting
~ Minutes ~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 2, 2021

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:16 pm

PRESENT: Robby Cooper, Chair; Richard Gayler; Mark Heinlein; Ted Kisha, Vice Chair; Jackson Landis Susan Petersen; Nancy Tribble; Sara Zaske (arrived at 5:18 pm).

STAFF: Kristie Ingham; Greg Morrison, Recreation Manager; Tyler Ochoa, Recreation Coordinator; David Schott, Parks and Facilities Manager; Brandy Sullivan, City Council Liaison (arrived at 5:19 pm).

ANNOUNCEMENTS: Cooper introduced newest commission member Richard Gayler.

REGULAR AGENDA

1. Approval of Parks and Recreation Commission October 28, 2021 Minutes (ACTION ITEM) – Robby Cooper

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Kisha moved, Heinlein seconded to approve the minutes as presented. Acclamation vote: Ayes: Unanimous. Nays: None. Abstained: Tribble. Motion Carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None given

3. Presentation: Palouse Prairie Charter School Milton Arthur Park Questionnaire (ACTION ITEM) – David Schott / David Schneider

The Palouse Prairie Charter School third grade class will present their results and recommendation for play at Milton Arthur Park based on a questionnaire developed by the third-grade class.

PROPOSED ACTIONS: Accept presentation.

Schott introduced Schneider and his third-grade class; they presented a video they made to get other kids involved in choosing a playground for Milton Arthur Park. Schneider's class also developed a survey and sent it to different schools and the Adventure Club. For grades K-2 they received 101 responses and for grades 3-6 they received 88 responses. Their survey consisted of three questions regarding a play structure, a sports area and "other" for the park. Schneider's class posted example pictures of structures asked about in the survey, such as a honeycomb climber, a tunnel climber, a zipline, teeter totter, swings and a play structures with slides, and asked which would be preferred for the new playground. The survey results showed that the majority of the kids like to climb, spin, and slide.

NO ACTION: Further discussion needed, final decision of the play structure design will be made in the next action item.

4. Milton Arthur Park Play Equipment Request for Proposal Development (ACTION ITEM) – David Schott

Staff is in the process of developing the Request for Proposals (RFP) for the purchase of playground

equipment for Milton Arthur Park in FY2022. Commission will discuss and make recommendations for various elements of play to be included in the RFP.

PROPOSED ACTIONS: Approve elements of play equipment to be included in the RFP, or provide staff with further direction.

Schott presented a background on Milton Arthur Park. City Council approved the Conceptual Plan for the park in 2016 and approved the use of \$195,700 from the Hamilton Fund in FY2022 to develop a playground with an ADA accessible pathway. This will include one play area for children ages 2-5 and a second play area for ages 5-12. Schott explained that there have been cost increases with building play structures since the price of plastic and concrete and the rubber tile have increased. Schott then provided three pictures of the types of playground styles he would like the commission for reference. One was a traditional play structure, one was an unstructured play structure and one was a hybrid play structure. Tribble reminded the commissioners how Zaske previously mentioned she would like to see more nontraditional play structures in City Parks. Gayler asked if the area will be leveled as it looks like it's on a slope. Schott explained that the playground will be constructed on a level concrete slab. Petersen asked if swings were included in the preliminary designs. Schott answered that swings need a large amount of space and this isn't a large area but will provide the option to playground suppliers.

Heinlein moved, Kisha seconded to approve the hybrid elements of the playground design to be included in the RFP and send to City Council for their approval. Acclamation Vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration of the City of Moscow becoming a Bee City USA Affiliate (ACTION ITEM) – David Schott

The community has approached the City of Moscow with interest in becoming a Bee City USA affiliate. The Commission will discuss the framework, cost, commitments, and requirements.

PROPOSED ACTIONS: Recommend approval of the City of Moscow becoming a Bee City USA affiliate and recommend approval of the development of a Bee City USA subcommittee, or provide staff with further direction.

Schott presented the commission with Bee City USA's mission to enhance habitat for all pollinators, with a focus on native species. Bee City USA works to galvanize communities to sustain pollinators. In the US there are more than 3,600 species of native bees. To become a Bee City USA, the City must create and enhance pollinator habitat on public and private land by increasing the abundance of native plants and providing nest sites; reduce the use of pesticides; incorporate pollinator-conscious practices in city policies and plans; host pollinator awareness events; and publicly acknowledge Bee City USA affiliation with signage and online presence. City Council would also need to adopt a resolution. Schott recommended creating a Bee City USA subcommittee to work on these items and report back to the P&R Commission for approval. In order to create a subcommittee, City Code would need to be modified; the subcommittee must have regular meetings, open to the public; it will require a chair, a local government sponsor, and a staff liaison. Schott recommended that the P & R Commission should oversee the subcommittee and he volunteered to be the staff liaison. The annual cost to be a Bee City USA affiliate is \$300, the cost of entryway signage is estimated at \$300 and will need to be included in the FY 2023 budget request. There will also be additional costs of participation in annual pollinator events and enhancing pollinator habitat projects.

Zaske moved, Petersen seconded to recommend approval of the City of Moscow becoming a Bee City USA affiliate and the development of Bee City USA subcommittee. Acclamation Vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS

1. Recreation and Pool Update – Greg Morrison

Ochoa said the City's holiday tree lighting ceremony will be December 9 at 6:00 pm in Downtown Moscow and will be followed by the Light up the Season Parade. Today Ochoa met with the City voting group and decided on the four finalists of the Delightful Downtown Storefront contest. Next, the public votes online for the winner, who will be announced the night of the parade. Breakfast with Santa is still a go as originally planned at the 1912 Center. Winter Break Kids Kamp is the last two weeks of December. Morrison announced that the Winter/Spring brochure was completed and posted online on December 1st. Putting the brochure out electronically has increased sign up for activities. 4th-5th grade basketball is going now with the last week being the 3rd week in December. K-3rd grade basketball begins in early January. This year saw the most participation in the parade with a total of 33 entrants and many volunteers. Moscow High School comes to the HIRC four days a week, a couple of hours a day, to use the gym for their Phys Ed classes. The Moscow Charter School uses it daily for their PE classes.

2. Parks, Facilities and Community Forestry Update – David Schott

Parks and Facilities employees just finished preparing their equipment for winter snow removal. The flag installation at Jim Lyle Rotary Park is complete. Tree City USA Growth Award submission is being completed. Schott also reminded the Commission that this is Cooper's last meeting and thanked him for his years of service.

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is January 27, 2022

The meeting adjourned at 6:35 pm.

Age-Friendly Idaho Parks Assessment

Amenities, Facilities, and Programs

Age-friendly parks offer a combination of amenities, facilities, and programming that appeal to people of all ages and abilities. The following assessment is a tool for advocates and cities interested in making their parks more age-friendly. A multi-generational perspective should be considered to collect the park's strengths and deficiencies, and while developing changes and improvements.

Park Name/ City: _____ **Date:** _____

Size of Park: _____ acres

Location Type:

- ☐ Neighborhood/residential
- ☐ Commercial
- ☐ School/institutional
- ☐ Industrial
- ☐ Natural
- ☐ Other: _____

Proximity (1/2 mile) to:

- ☐ FFP site
- ☐ Senior Center
- ☐ Senior Housing
- ☐ Town Center/Downtown
- ☐ Library
- ☐ School
- ☐ Hospital
- ☐ High density neighborhood
- ☐ Other: _____

Amenities and Facilities in the Park Include: <i>If none, skip to the next</i>		Number (Skip if N/A)	Useable / Available	Condition	Comments
1.	ADA Accessibility – Ramps, Stair Rails, Curb cuts, Accessible Bathrooms/buildings, & Water fountains		Yes No	Good Fair Poor	
2.	Access to park – Safe Routes, Sidewalks, Pedestrian crossings within and outside		Yes No	Good Fair Poor	
3.	Benches/Seats (with arm rests for elders; near walking paths, playgrounds, picnic shelters, sports fields, etc)		Yes No	Good Fair Poor	
4.	Bike/Walking Trails/Paths		Yes No	Good Fair Poor	
5.	Bike Racks		Yes No	Good Fair Poor	
6.	Community Garden		Yes No	Good Fair Poor	

7. Dog – On/Off-leash areas, signage, enforcement		Yes No	Good Fair Poor	
8. Natural open/reflection areas		Yes No	Good Fair Poor	
9. Picnic areas/shelters		Yes No	Good Fair Poor	
10. Playgrounds – Adequate equipment for ages & abilities; ADA accessible equipment		Yes No	Good Fair Poor	
11. Public restrooms / Water fountains (clean, maintained, accessible)		Yes No	Good Fair Poor	
12. Quiet spaces		Yes No	Good Fair Poor	
13. Signs in/around park: directions, rules, hours, maps, large font, etc		Yes No	Good Fair Poor	
14. Sports fields		Yes No	Good Fair Poor	
15. Water features (ponds, splash pads...)		Yes No	Good Fair Poor	
16. Other:		Yes No	Good Fair Poor	
Rating of Facilities in the Park: <i>If none, skip to the next</i>	Yes/No	Observations <i>Please Circle</i>	Comments, Other Observations	
1. Cleanliness		Good Fair Poor		
2. Walk/Bike/Public Transit to park (existing bike routes, transit stops, etc)		Bike Routes, Crosswalks/ Pedestrian Crossings, Sidewalks, Transit Stops		
3. Lighting (well lit)		Street lights, Interior lights, Lights on after dark		
4. Offer Recreation Programs for All Ages		Variety of rec programming - available on website		

5. Sense of safety – Emergency call boxes, patrols, positive activities throughout		Good Fair Poor	
6. Social gathering space: programs, events (not sponsored by Parks and Rec)		Summer Lunch Program, Community events, Festivals, Exercise/Sport programs, Social groups,	
7. Trees/Shaded Areas – Plenty to avoid overexposure to heat and sun		Playground, Walking paths, picnic areas, etc	
8. Used by variety of ages		Observable, Online menu of Programs, Amenities support all ages	
9. Walking Surfaces (free of trip hazards)		Smooth, Even, Clean of debris, Accessible	
List any safety or appearance concerns here:	Comments		
Examples: Heavy traffic, poor lighting, lack of ADA accessibility, broken glass, broken or rusty playground equipment, excessive noise, dog refuse, unattended dogs, graffiti, litter, no grass, vandalism, risky behavior, loitering, alcohol/tobacco/drug use, etc...			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

AGE-FRIENDLY PARKS USER SURVEY

Park Name / City:

Date:

1. Your Zip Code:	2. Gender: ☐ Female ☐ Male ☐ Unspecified			
3. Age: ☐ 10-15 ☐ 41-60 ☐ 16-24 ☐ 61-80 ☐ 25-40 ☐ 81+	4. How far did you travel to get here? ☐ Less than 1 mile ☐ 1 to 5 miles ☐ More than 5 miles			
5. How often do you use this park? ☐ Daily ☐ Weekly ☐ Monthly ☐ First visit ☐ Other _____	6. How did you get to the park today? ☐ Walk ☐ Bike ☐ Public Transportation ☐ Drive ☐ Other _____			
7. Why do you visit this park? (Choose all that apply) ☐ Biking ☐ Bring Children ☐ Community Events ☐ Exercise or jog ☐ Picnic ☐ Play sports / ☐ Relax ☐ Time with family/friends ☐ Walking ☐ Walk Dog ☐ Other:	8. What are the best features of this local park? (Choose all that apply) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> ☐ Bike paths ☐ Cleanliness ☐ Community garden ☐ Dog – off leash areas ☐ Easy to walk/bike to ☐ Natural/open areas ☐ Picnic areas/shelters </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> ☐ Playgrounds ☐ Quiet Areas ☐ Safety ☐ Social gathering areas ☐ Sports fields ☐ Trees/Shade ☐ Variety of ages ☐ Walkways/Paths ☐ Water features ☐ Other: </td> </tr> </table>		☐ Bike paths ☐ Cleanliness ☐ Community garden ☐ Dog – off leash areas ☐ Easy to walk/bike to ☐ Natural/open areas ☐ Picnic areas/shelters	☐ Playgrounds ☐ Quiet Areas ☐ Safety ☐ Social gathering areas ☐ Sports fields ☐ Trees/Shade ☐ Variety of ages ☐ Walkways/Paths ☐ Water features ☐ Other:
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9. Would you support a tobacco-free park policy? ☐ Yes. Support entire park being tobacco-free ☐ Tot-lots and playground areas ☐ Oppose ☐ Unsure, tell me more	10. Would you visit this park more often if it was tobacco-free? ☐ Yes ☐ No ☐ Unsure			

For each park feature identified below, check the box to the right that best fits your judgment of its importance and its current quality.

Use the rating scale to assist in your selection.

Please rate how important the following features are to you <i>(If not applicable, skip to the next feature)</i>	SCALE			Please rate the current condition/quality of the following features <i>(If not applicable, skip to the next feature)</i>	SCALE		
	I m p o r t a n t	N e u t r a l	N o t I m p o r t a n t		G o o d	F a i r	P o o r
1. Benches/Seats				1. Benches/Seats			
2. Bike/Walking Paths				2. Bike/Walking Paths			
3. Cleanliness				3. Cleanliness			
4. Community Garden				4. Community Garden			
5. Dog – Off leash areas				5. Dog – Off leash areas			
6. Easy to Walk/Bike to				6. Easy to Walk/Bike to			
7. Lighting (well lit)				7. Lighting (well lit)			
8. Natural open areas				8. Natural open areas			
9. Picnic areas/shelters				9. Picnic areas/shelters			
10. Playgrounds				10. Playgrounds			
11. Public restrooms				11. Public Restrooms			
12. Quiet spaces				12. Quiet spaces			
13. Recreation Programs				13. Recreation Programs			
14. Sense of safety				14. Sense of safety			
15. Signs in/around park, directions, rules, etc				15. Signs in/around park, directions, rules etc			
16. Social events				16. Social events			
17. Sports fields				17. Sports fields			
18. Trees/Shade				18. Trees/Shade			
19. Used by variety of ages				19. Used by variety of ages			
20. Water features				20. Water features			
21. Tobacco-Free Playgrounds				21. Tobacco-Free Playgrounds			
22. Other:				22. Other:			

Please list any other ideas you have to improve the park. What would encourage you to visit more often:
