



Public Works / Finance Committee

Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

4:30 PM

May 14, 2018

206 E. Third St.

Action Items

1. Approval Of Public Works/Finance Committee April 23, 2018 Minutes – Laurie M. Hopki

Documents:

[PWF MINUTES OF 4-23-18.PDF](#)

2. Disbursement Report For April 2018 – Sarah Banks

Staff will present the Accounts Payable Report for the month ending April 2018.

ACTION: Sign the Disbursements Report for the month of April 2018.

Documents:

[DISBURSEMENT REPORT FOR APRIL 2018.PDF](#)

3. Artwalk Beer And/Or Wine Garden Resolution Artwalk Sidewalk Cafe Temporary Expansion Resolution - Jen Pfiffner

Artwalk 2018 is scheduled for June 15, 2018. Since 2016, Council has permitted beer and wine gardens within the City streets and rights-of-way in the Moscow Central Business District for select events by way of Council Resolution. The current proposal will allow appropriate City staff to issue permits for beer and wine gardens during Artwalk June 15th, 2018. An establishment interested in participating in Artwalk by hosting a beer/wine garden would contact the Community Events Manager to coordinate participation in accordance with this resolution and the authorized street closure permit process. Approved participating establishments are required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations.

Additionally, the City regulates sidewalk cafes in the downtown central business to the area immediately in front of an establishment. In an effort to add to the festive and enticing atmosphere of Artwalk businesses may opt to

expand their currently permitted sidewalk cafe to the abutting neighboring business property lines with the neighboring business' permission. An establishment wishing to temporarily expand its sidewalk cafe for Artwalk, pursuant to Resolution, would be required to file an amended Sidewalk Cafe Licensed Area diagram to the City Clerk with written permission from the neighboring business allowing the extension of the area in front of the neighboring business. Those establishments permitted to serve alcohol, would be required to apply for a catering permit with the City of Moscow in accordance with State Liquor regulations.

PROPOSED ACTIONS: Recommend approval of Resolution related to beer and wine gardens and Resolution related to temporary expansion of sidewalk cafes or provide staff further direction.

Documents:

[ARTWALK BEER GARDEN AND SIDEWALK CAFE TEMP EXPANSION.PDF](#)

4. 736 Vista Street And 822 Getaway Court Lot Line Adjustment - Michael Ray

Richard Burnham is requesting a lot line adjustment between two parcels of land currently addressed as 736 Vista Street and 822 Getaway Court. 736 Vista Street is 9,386 sf in size and 822 Getaway Court is 18,169 sf in size. The applicant is proposing to adjust the common lot line between the two parcels in order to convey a 6,837 sf area from 822 Getaway Court to 736 Vista Street. The subject properties are located in the Moderate Density Single-Family Residential (R-2) Zoning District which has a minimum lot area of 7,000 sf and a minimum lot width of 60 feet. Both parcels will also meet the minimum lot area and width requirements for the R-2 Zone. 736 Vista Street currently has a single family dwelling constructed upon it, which will meet all setback requirements for the proposed lot line adjustment.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval the lot line adjustment request with conditions; or recommend denial the lot line adjustment request; or provide staff further direction.

Documents:

[736 VISTA AND 822 GETAWAY CT LOT LINE ADJ.PDF](#)

5. Internet Crimes Against Children MOU - James Fry

The Idaho Attorney General's Office has selected the Moscow Police Department to enter into a Memorandum of Understanding (MOU) allowing MPD Detective Eric Kjorness to become an agent under the Internet Crimes Against Children task force. This partnership allows the Moscow Police Department to hire an additional cyber crime investigator, as under the MOU, the Attorney General provides reimbursement to the City of all expenses for Det. Kjorness, including salary, as well as training and equipment. The MOU will provide better support and succession planning for the City of Moscow and the Moscow Police Department's commitment to the safety of children.

PROPOSED ACTIONS: Recommend approval of the Memorandum of

Understanding with the Idaho Attorney General's Office; or provide staff further direction.

Documents:

[INTERNET CRIMES AGAINST CHILDREN MOU.PDF](#)

6. FMPP Grant Application - Jen Pfiffner

The Farmers Market Promotion Program is a federally administered USDA grant. The Moscow Farmers Market has identified two projects requiring assistance that match the capacity building requirements of this grant to enhance the development, improvement and expansion of direct producer to consumer market opportunities. As identified in the Moscow Farmers Market Strategic Plan, the issue of Market Layout is Unsafe, Restrictive and Limits Growth Decisions has been listed as a project as well as a desire to identify a clear and distinctive branding message outlining what makes the Moscow Farmers Market unique.

PROPOSED ACTIONS: Recommend ratification of submittal of the grant request for the 2018 Farmers Market Promotion Program (FMPP) to address the Moscow Farmers Market Strategic Planning issue, "Market Layout is Unsafe, Restrictive and Limits Growth Decisions" and operational issue of limited branding knowledge and marketing tools, with total project costs estimated not exceed to \$135,000 with no local match required, or provide staff further direction.

Documents:

[FMPP GRANT APPLICATION.PDF](#)

7. Purchase Agreement For North Welcome Sign Property - Gary J. Riedner

In 1998, the City of Moscow installed welcome signs at the west, east and north entrances to the City. The south entrance sign was delayed pending the completion of modifications to US95 by the Idaho Transportation Department. The funding for the entrance signs included participation from the City, University of Idaho, Associated Students of the University of Idaho, Moscow School District and the Associated Students of Moscow School District.

The north entrance sign was constructed on land granted by a permanent easement granted by Gainford Mix, the owner of the property. Recent surveys have determined that the location of the sign is partially upon the easement, and portions of the sign and attendant landscaping are outside of the easement area, upon property owned by Richard Beebe and Edward Shipley. Mr. Beebe and Mr. Shipley have indicated that they are willing to sell the property to the City. Staff has worked with the property owners and have negotiated a price of \$4,200 for the City to obtain fee title to the property.

PROPOSED ACTIONS: Recommend purchase of property for the north entrance sign, or provide staff further direction.

Documents:

[PURCHASE AGREEMENT FOR N WELDSOME SIGN.PDF](#)

Adjourn

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