SUSTAINABLE ENVIRONMENT COMMISSION

Steve McGeehan
Commission Chair
sec@ci.moscow.id.us

Regular Meeting
~Agenda~

Kyle Steele
Staff Liaison
208-883-7133

https://www.ci.moscow.id.us/551/Sustainable-Environment-Commission

Tuesday **January 18, 2022**	**6:00 PM**	**Mayors Conference Room** **1st Floor City Hall** **206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Approval of Sustainable Environment Commission December 14, 2021 Minutes (ACTION ITEM)**
   Minutes presented for approval.

   PROPOSED ACTIONS: Approve the December minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
   Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Election of Officers (ACTION ITEM)**
   Per Moscow City Code Title 3 Chapter 10, Section 10-3, the commission must elect officers who shall serve one-year terms as chair and vice-chair.

   PROPOSED ACTIONS: Nominate and elect a Chair and Vice Chair for 2022 or take such other action as deemed appropriate.

4. **SEC Code and Brochure Updates (ACTION ITEM)**
   Continued discussion of revisions to Chapter 9 of the City Code describing the structure and duties of the Sustainable Environment Commission. The SEC will also discuss updates to the commission brochure

   PROPOSED ACTIONS: Approve the updates and revisions or take other action as deemed appropriate.

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5. **City Parks Pesticide List**
   David Schott (Moscow Parks & Facilities Manager) has provided a list of pesticides and herbicides available for use by the city. The SEC typically reviews this list each year and makes recommendations if needed. Steve will also present a brief summary of the city's pesticide use policy and the plan to manage one pesticide-free park per calendar year, beginning in 2022.

   PROPOSED ACTIONS: Receive the report or take other action as appropriate.

REPORTS

1. City Sustainability Report- Kelli Cooper
2. Moscow High School Subcommittee Report- Nicole Xiao (or delegate)
3. Climate Action Working Group – Tina Hilding

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

1. Next SEC meeting February 15, 2022

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

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SUSTAINABLE ENVIRONMENT COMMISSION

Steve McGeehan
Commission Chair
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Regular Meeting
~Minutes~

Kyle Steele
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208-883-7133

https://www.ci.moscow.id.us/551/Sustainable-Environment-Commission

Tuesday **December 14, 2021**	**6:00 PM**	**Hamilton Indoor Recreated Center** **1724 E F ST.**

The meeting was called to order at 6:01 p.m.

PRESENT: Steve McGeehan-Chair; Tina Hilding-Vice; Victoria Seever; Al Poplawsky; Asaph Cousins; Jassen Bluto; Jamal Lyskett; Gordon Wilson
STAFF: Jenifer Rossini, Administrative Assistant; Kyle Steele, Environmental Service Department Manager
OTHERS: David Hall; Sandra Kelly
ABSENT: Marley Pankratz; Gordon Wilson

REGULAR AGENDA

1. **Approval of Sustainable Environment Commission November 16, 2021 Minutes (ACTION ITEM)**
   Minutes presented for approval.
   PROPOSED ACTIONS: Approve the November minutes as presented; approve minutes with amendments; or provide staff further direction.

Victoria moved to approve November 16, 2021 minutes, Al second to approve minutes as presented.
Roll Call Vote: Ayes: Unanimous Nays: None. Abstentions: None. Motion carried.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
   Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

No public comment.

3. **SEC Code and Brochure Updates (Action Item)**
   Continued discussion of revisions to Chapter 9 of the City Code describing the structure and duties of the Sustainable Environment Commission. The SEC will also discuss updates to the commission brochure

   PROPOSED ACTIONS: Approve the updates and revisions or take other action as appropriate.

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Victoria suggested several small suggestions to the code. Al clarified the pollinator wording.

Kyle will make the revisions to the documents and who made the suggestions. He will send it out before the January meeting. Kyle said there was also public comment to the code that needs to be added and taken into consideration.

Steve clarified that the SEC is working on updating the code, not the mission statement as was stated in prior meetings.

They also discussed updating and changes to the SEC brochure. Victoria suggested taking off the names on the brochure, since members are always revolving.

REPORTS

1. City Sustainability Report- Kelli Cooper

No report given.

2. Moscow High School Subcommittee Report- Ilan Carter/Nicole Xiao

No report given

3. Climate Action Working Group (CAWG)-Tina Hilding

Steve Hubel gave presentation on Boise's Climate Action Roadmap. They are looking at reducing emissions while raising resilience. Boise has City-wide goals, followed by community wide goals. A City goal is for 100% clean energy by 2030 and for the community to have clean energy by 2035. Airplane pollution was also mentioned.

Ben Ewert gave a senior project presentation about mitigation ideas he investigated as well as cost benefit analysis. Public bike system. Increasing electrification in buildings, rooftop solar, improving insulation, tree planting program, and education.

Tim Martin gave masters project presentation on adaptation strategies. He talked about compost being used for conservation and flood management, rain water capture, the need for developing cooling stations, wildfire adaptation, working with the native tribes for forest management, and reducing impervious surfaces for flood management.

Kelli is working on draft for climate action plan. She is also talking with Avista on getting an AmeriCorps worker for energy audits in Moscow. 90% of house are under insulated.

Washington State University got a grant to research sustainable aviatation fuel from biomass.

Draft

ANNOUNCEMENTS

Chair and vice chair will be elected in January 2022

UPCOMING EVENTS / MEETINGS
Next Commission meeting is January 18, 2022

ADJOURN
The meeting adjourned at 7:01 PM

_____
Steve McGeehan, Chair *(or stamped by Deputy City Clerk)*

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Volunteer

The City of Moscow is always seeking applicants to fill positions on boards and commissions. For additional information regarding this group please visit the 'Commission' webpage online at **www.ci.moscow.id.us.**
If you are interested in applying, please fill out and return the Application for Appointment form available at City Hall or online. Successful applicants will be appointed by the Mayor and confirmed by the City Council to fill the term of appointment.

If you have any questions or would like information regarding a specific board or commission, please contact the City at **208.883.7000.**

Giving Back to the

Community

The City of Moscow delivers quality municipal services while ensuring responsible use of resources. We anticipate and meet the needs of our diverse population in order to build trust and enhance a sense of community.

City of Moscow

206 E. Third Street
Moscow, ID 83843

Phone: 208-883-7000
Fax: 208-883-7018
www.ci.moscow.id.us

CITY OF MOSCOW 1887 IDAHO

Sustainable Environment Commission

The Sustainable Environment Commission

The City established the Commission to solicit advice and information about sound environment management practices for promoting public health and safety of the citizens of Moscow.

Who are the members of the Sustainable Environment Commission?

People like you! The Commission seats 9 voting members, 3 of which can reside outside the City limits and including at least one college student for a term of 1 year. All other members have a 3-year term. The Commission may include at least 1 non-voting high school student for a term of 1 year and at least 1 non-voting county resident who does not reside within City limits for a 3-year term.

Commission Roster

Commissioner	Term Expiration
Steve McGeehan, *Chair*	12/31/2022
Tina Hilding *Vice Chair*	12/31/2022
Jassen Bluto	12/31/2021
Jamal Lyksett	12/31/2023
Kristin Haltinner	12/31/2023
Victoria Seever	12/31/2021
Amber Ziegler	12/31/2023
Ilan Carter, MHS seat	12/31/2021
Marley Pankratz, College Seat	12/31/2021
Natalie Wiley, College Seat	12/31/2021

Contact the Commission:

Kyle Steele — Staff Liaison

Email: sec@ci.moscow.id.us

Phone: 208-883-7133

How do I become a member?

If you would like to become a member, simply do one of the following:

- Apply online at the Commissions Home Page on the City's website at: www.ci.moscow.id.us/commissions, and follow the instructions
- Contact the City of Moscow at 208-883-7000
- Contact any current member of the Commission

Current Initiatives

- Working with a citizen-based Pollinator Working Group and the MHS Environmental club on an initiative for Moscow to become a 'Bee City USA'
- Worked with the City's Sustainability Specialist to review yearly reports on progress on the City of Moscow's Greenhouse Gas Reduction initiative
- Formed the Climate Action Working Group (CAWG) which recently assisted in preparing a Climate Change Impacts Assessment for Moscow
- Researching alternatives to pesticide and herbicide applications, particularly in areas used by children and pets. Alternatives being investigated include: 1. buffer areas around playgrounds where pesticides would not be applied and 2. demonstrating Organic Land Management practices in selected parks

Chapter 9

Sustainable Environment Commission

Sec. 9-1: Statement of Intent and Purpose
Sec. 9-2: Commission Established
Sec. 9-3: Organization
Sec. 9-4: Duties
Sec. 9-5: Rules of Conduct
Sec. 9-6: Reports

Sec. 9-1. Statement of Intent and Purpose.

The City intends, by the establishment of this Sustainable Environment Commission, to solicit advice and information about sound environmental management practices for promoting the public health and safety of the citizens of Moscow. (Ord. 2008-23, 10/20/2008)

Sec. 9-2. Commission Established.

There is hereby established a Sustainable Environment Commission. This Commission shall consist of up to nine (9) voting members serving without pay. A non-voting member of this Commission shall not be considered in determining the number required for a quorum or whether a quorum is present. Members of the Commission shall be appointed by the Mayor, with the consent and approval of the City Council. Not more than three (3) members of the Commission may reside outside the city limits. Except as otherwise specifically provided herein, the term of office of the Commission members chosen from the residents at large shall be three (3) years, or until their successors are appointed and qualified, except that the members of such Commission will be appointed and/or reappointed to such term that the terms of approximately one-third (1/3) of the members expire annually thereafter. There shall be one (1) ex-officio member who shall be a member of the City Council, who shall not vote, and whose term shall be two (2) years. Where possible, this Commission shall include at least one (1) student enrolled at least three quarters (3/4) time in a post-secondary educational program, who shall serve a one (1) year term, which term may be renewed. At least one (1) student enrolled in high school or an equivalent educational program shall serve as a non-voting member of this Commission for a one (1) year term, which term may be renewed. This Commission shall also include at least one (1) Latah County resident who does not reside ~~in~~ within City limits who shall serve as a non-voting member of this Commission for a three (3) year term.

The members shall hold office at the pleasure of the Mayor. ~~He~~ The Mayor may revoke ~~their~~ member appointments at any time and for any reason ~~he~~ they deem~~s~~ sufficient, with approval of the City Council. Any vacancy in such Commission occurring other than through the expiration of a term, shall be filled by the Mayor, with approval by the City Council for the unexpired term. (Ord. 2008-23, 10/20/2008)

Sec. 9-3. Organization.

The members of the Commission shall meet and organize by electing one of their members chairperson, and such other officers as may be necessary, every year on the first regularly scheduled meeting after January 1. Roberts Rules of Order shall regulate the conduct of business. A majority of members of the Commission shall constitute a quorum. The Commission may establish subcommittees and advisory committees to advise and assist in carrying out the duties of the Commission. Where possible, this Commission shall coordinate efforts with other local boards, commissions, and groups. A record of meetings, hearings, testimony, resolutions, studies, findings, and actions taken shall be maintained.

Sec. 9-4. Duties.

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It shall be the duty of the Commission to advise and inform the City Council about sound environmental management practices for promoting the public health and safety of citizens of Moscow. The duty of the Commission shall include, but not be limited to, ~~conducting public hearings;~~ receiving public comment; and gathering, assessing, and evaluating information pertaining to the health and environmental concerns of the City. ~~The Commission shall maintain a data bank at City Hal to assist it in monitoring health and environmental situations.~~ The~~Further, the~~ Commission may implement programs with consent of the Council to achieve the stated duties.

Specifically, the Commission will make recommendations to the Council in the following matters:

A. Pesticide/Herbicide/Chemical Use: recommending voluntary guidelines for the use of pesticides and other potentially harmful chemicals in and around the city by:
   1. Encouraging adoption of best management practices~~Integrated Pest Management (IPM)~~ on all property within the City;
   2. Reviewing~~Developing~~ procedures to notify the public as necessary when and where chemical application is to occur~~, subject to voluntary provision of prior notification by applicators when such application involves property not owned by the City.~~

B. Pollinator Protection
   1. Working with city staff and experts to regularly assess the status of regional pollinators.
   2. Working with city staff and the public to promote native landscape, habitat corridors, non-adverse chemical toward pollinators, and other feasible methods to ensure the health and encouragement of pollinators, and other feasible methods to ensure the health and encouragement of pollinator activity within the city and natural connections to surrounding agriculture and other properties.

~~B.~~ Air Quality

C.
   ~~1. Informing the public regarding proper use of solid fuel heating appliances to reduce emissions;~~
   ~~2. Developing procedures to notify the public when air pollution alert has been declared;~~
   ~~3. Develop~~Review recommendations to deal with air quality issues which affect Moscow residents, such as, but not limited to, refuge from regionally persistent wildfire smoke
   1.

D. Water Quantity and Quality:
   ~~C.~~1. R~~r~~ecommending programs for the protection of water quality and quantity (as it relates to water conservation) with emphasis on groundwater, surface waterways and drainages within Moscow and buffer zone extending five hundred feet (500') in width beyond the city limits boundary.

E. Waste Stream:
   1. A~~a~~iding the City in implementing programs relative to waste reduction, and recycling, ~~and deposits~~ specifically by providing review of the solid waste reduction and education program.

F. Climate Change
   1. Working with city staff and experts to regularly assess projected climate impacts to the City of Moscow
   2. Work with city staff and the public on climate action planning, including mitigation and adaptation strategies
   ~~D.~~3. Recommending educational opportunities, policy changes, infrastructure updates, or incentives that will help the community address climate change challenges.

~~E.~~G. Any other health and environmental issues as may be directed by the City. (Ord. 2003-09; 04/08/03)

Sec. 9-5. Rules of Conduct

The Commission shall address issues and concerns relating to health and the environment not currently being addressed by other local boards, commissions or groups. The Commission may offer ~~offer assistance to~~aid other local entities in relation to health and environmental concerns.

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Sec. 9-6. Reports.

The Commission shall make full and complete annual reports to the Mayor and Council. Other reports shall be made to the Mayor and/or Council as necessary. (Ord. 2002-10, 04/16/02; Ord. 2003-09; 04/08/03)

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