

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
January 27, 2022

4:30 PM

Mayor's Conference Room
206 E Third Street

WELCOME AND ATTENDANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

Any item will be removed from the consent agenda at the request of any member of the Commission and that item will be considered separately later.

A. Approval of Minutes from April 7, 2021

B. Approval of Minutes from June 24, 2021

C. Approval of Minutes from August 26, 2021

PROPOSED ACTIONS: Approve the consent agenda as presented; approve consent agenda with amendments; or provide staff further direction.

REGULAR AGENDA

1. Election of Officers for 2022 (ACTION ITEM)

PROPOSED ACTIONS: Nominate and elect a Chair, Vice Chair, and Secretary for 2022.

2. Recap of Orchid Awards Event (ACTION ITEM)

Discuss the Orchid Awards Event that occurred on November 4, 2021 at the 1912 Center.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

3. Discussion regarding the use of "Fort Russell" name in proposed Woodbury Addition Planned Unit Development (ACTION ITEM)

Wintz Company LLC has obtained preliminary approval by City Council for a subdivision and Planned Unit Development (PUD) named Woodbury Addition, which is generally located north of Slonaker Drive, south of Trail Road, and east of Orchard Avenue. As part of the documents that were submitted for the preliminary PUD, the development included four types of lots, named "Village," "Cottage," "Fort Russell," and "Garden." Each lot had a lot size, lot width, setback requirements, and sample building plans specific to each type of lot. After the proposal had received preliminary approval the City was contacted by a member of the public concerned with the use of the term Fort Russell in the development. City staff subsequently reached out to Wintz Company regarding the use of the name Fort Russell, who then responded

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that they would choose a different name moving forward through the final PUD process. As of this date, the final PUD and plat have not been submitted to the City.

PROPOSED ACTIONS: Discuss the proposed use of the name Fort Russell in the Woodbury Addition and take such action as deemed necessary.

4. Discussion regarding the Niccholls Building and Potential University of Idaho Historic District (ACTION ITEM)

Staff was recently contacted by the Idaho Heritage Trust who indicated that they have been contacted by the University of Idaho regarding the preservation of the Niccholls Building on campus. The Commission has previously had discussions with the University regarding a Historic District Nomination and it may be time to revisit the topic.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

5. 2023 Budget Request (ACTION ITEM)

The City is currently preparing the 2023 budget and the Commission will need to submit their request by the end of February.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

6. Future Interpretive Signs Locations and Content (ACTION ITEM)

Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

7. Swede Town Historic District (ACTION ITEM)

Discuss whether there is any interest in pursuing a future historic district in the “Swede Town” area of the City.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

UPCOMING EVENTS / MEETINGS

ADJOURN

HISTORIC PRESERVATION COMMISSION



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Special Meeting ~Minutes~

Mike Ray
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**Wednesday
April 7, 2021**

3:00 PM

**Latah County Library
& Friendship Square
110 S Jefferson Street**

The meeting was called to order at 3:00 PM

MEMBERS PRESENT: Nels Reese, Chair; Cynthia King, Laurabeth Landis, Renee Magee, Jack Porter, Steve Taylor, Ali Tong
MEMBERS ABSENT: Jared Norman
STAFF: Mike Ray

SPECIAL AGENDA

1. Review of Library Interpretive Sign Location

Conduct a field trip to the Latah County Library to review the proposed interpretive sign location.

The Commissioners viewed the proposed location of the Library interpretive sign. It was decided that the sign should align with the entrance doors of the original Carnegie portion of the Library.

2. Future Interpretive Signs Locations in Friendship Square

Conduct a field trip to Friendship Square to review potential interpretive sign locations.

The Commissioners discussed a potential interpretive sign for Friendship Square and whether the sign should be mounted to a stand or to a building. It was decided that the sign should be attached to a building wall and Reese would contact the owners of the Moscow Hotel to see if they would be amenable to having the sign affixed to an exterior wall.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

Next regular meeting scheduled for April 22, 2021.

The meeting adjourned at 4:00 PM

Nels Reese, Chair

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Special Meeting ~Minutes~

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**Thursday
June 24, 2021**

4:00 PM

**McConnell Mansion
110 S Adams Street**

The meeting was called to order at 4:00 PM

MEMBERS PRESENT: Nels Reese, Chair; Cynthia King, Laurabeth Landis, Jack Porter, Steve Taylor, Ali Tong
MEMBERS ABSENT: Jared Norman, Renee Magee
STAFF: Mike Ray

SPECIAL AGENDA

1. Fort Russell Historic District Tour

The Commission will tour the Fort Russell Historic District, which will begin at the McConnell Mansion at 4:00pm.

Reese led the Commission on a tour of the Fort Russell Historic District discussing architectural styles, notable property owners, and the development of the District.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

Next regular meeting scheduled for July 22, 2021.

The meeting adjourned at 5:30 PM

Nels Reese, Chair

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Regular Meeting ~Minutes~

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**Thursday
August 26, 2021**

4:30 PM

**Mayor's Conference Room
206 E Third Street**

The meeting was called to order at 4:35 PM

MEMBERS PRESENT: Nels Reese, Chair; Laurabeth Landis, Jack Porter, Steve Taylor, Ali Tong
MEMBERS ABSENT: Cynthia King, Renee Magee, Jared Norman
STAFF: Mike Ray

REGULAR AGENDA

1. Approval of July 22, 2021 Minutes

Porter moved for approval of the minutes as presented, seconded by Tong. Vote by Acclamation: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

2. 2021 Orchid Awards

Discuss the 2021 Orchid Awards event and view the draft awards program.

Ray presented the draft awards program, which was worked on with Porter. The Commissioners agreed that the program looked good and was ready for production after a couple minor adjustments.

3. Future Interpretive Signs Locations and Content

Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.

No additional information was discussed.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regularly scheduled meeting set for September 23, 2021.

The meeting adjourned at 5:30 PM

Nels Reese, Chair

Date