MOSCOW PATHWAYS COMMISSION

Tanya Denison
Commission Chair
mpc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott
Staff Liaison
208-883-7098

https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission

Tuesday **February 8, 2022**	**5:00 PM**	**Mayor's Conference Room** **206 E. 3rd St.**

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Pathways Commission January 11, 2022 Minutes (ACTION ITEM)**
   Presentation of minutes for approval.

   PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
   Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the May 20, 2022 Bike to Work Day (ACTION ITEM) – Tanya Denison**
   The Pathways Commission will discuss the theme and venue for the 2022 Bike to Work Day held on Friday, May 20, 2022.

   PROPOSED ACTIONS: Approve the theme and venue for the 2022 Bike to Work Day; or take other such actions deemed appropriate.

4. **Consideration of the 2022 Farmers Market Season Dates (ACTION ITEM) – Tanya Denison**
   The Pathways Commission will discuss the two dates to represent the Moscow Pathways Commission at the Farmers Market.

   PROPOSED ACTIONS: Approve the dates for the Moscow Farmers Market; or take other action deemed appropriate.

5. **Consideration of the May 21, 2022 Bike Tour (ACTION ITEM) – Tanya Denison**
   The Pathways Commission will discuss the theme and venue for the 2022 Moscow Pathways Commission Bike Tour held on Saturday, May 21, 2022.

   PROPOSED ACTIONS: Approve the theme and venue for the Moscow Pathways Commission Annual Tour; or take other such actions deemed appropriate.

6. **Consideration of the FY23 Pathways Commission Budget Request (ACTION ITEM) – David Schott**
   Each year City staff submit budget requests. The staff deadline for budget submittals for the Pathways Commission occur in mid-February.

PROPOSED ACTIONS: Discuss and approve FY2023 budget request for inclusion in the upcoming budget; or take other such action deemed appropriate.

UPCOMING EVENTS / MEETINGS

Next meeting: March 8, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION

Tanya Denison
Commission Chair
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Regular Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission

Tuesday **January 11, 2022**	**5:00 PM**	**Mayors Conference Room** **206 E. 3rd St.**

The meeting was called to order at 5:00 pm.

PRESENT: Erin Bacon; Tanya Denison, Chair; Margaret Dibble; Jenine Estlick; Robert Heckendorn.
STAFF: Donna Howard; David Schott; Anne Zabala.

ANNOUNCEMENTS
Schott introduced Anne Zabala who will be the 2022 City Council Liaison and passed along a farewell from the previous liaison, Sandra Kelly.

REGULAR AGENDA

1. **Approval of Pathways Commission December 14, 2021 Minutes (ACTION ITEM)**
   Presentation of minutes for approval.

   PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

   Brown moved to approve the minutes as presented. Dibble seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
   There were none.

3. **Consideration of a Pathways Walking Tour (ACTION ITEM) – Tanya Denison**
   The Pathways Commission approved hosting a pedestrian tour in the late summer or early fall of 2022 and moving the annual bike tour to the spring to coincide with Bike Month in May during their December 14, 2021 regular meeting. The Pathways Commission will discuss hosting the pedestrian tour in the fall and annual bike tour in the spring in lieu of regular meetings. Also discussed will be the name, route, venue and theme of the pedestrian tour.

   PROPOSED ACTIONS: Approve the 2022 pedestrian tour of the pathway system, or take other action deemed appropriate.

   Schott provided a recap of the December discussion regarding hosting both a bicycle and a walking tour. The commissioners considered options for holding the bicycle tour in May and possible routes to take. Bacon suggested planning the bicycle tour for a Saturday. Schott will try to get the MPC on the Farmers Market calendar for Saturday, May 21st so the bike tour could be held on the same day, allowing people to join later in the afternoon. Bacon suggested posting signs in Friendship Square promoting the event, beginning in early May, and volunteered to design a poster. The bike tour route will be finalized at a future meeting. Dibble asked about sponsoring Bike to Work Day; Schott will add it to the February agenda.

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Dibble moved to hold the 2022 Bike Tour on Saturday, May 21st in addition to the May and June meetings. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

The commissioners then discussed options for a pedestrian tour, the distance it should be and possible routes. Only the date was agreed upon at this meeting, all other details will be finalized at a future meeting.

Dibble moved to hold the walking tour on Tuesday, September 13th in lieu of the September meeting. Bacon seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

4. **Review of Consideration of Draft 2022 Goals (ACTION ITEM) – Tanya Denison / David Schott**
   The Pathways Commission will review the draft 2022 goals for the Commission.

   PROPOSED ACTIONS: Approve 2022 Moscow Pathways Commission goals or take other such actions deemed appropriate.

   Schott shared the 2021 goals, the edits started during the December 2021 meeting on the 2022 goals and a lengthy discussion ensued. Schott shared information regarding progress of TAP grant. Heckendorn expressed concern regarding safety issues at several intersections and along multiple stretches of City pathways. He also suggested the MPC have more of a role in planning pathways. Schott said that the City's Engineering Department works with developers to ensure neighborhoods are installing all possible amenities such as parks, paths and playgrounds. Heckendorn would like to see more of a focus on connectivity. A discussion followed on the merits of having pathways suitable for users of all abilities designed into all new developments. Denison recognized how this could benefit the developers as it would improve the new neighborhoods. Dibble appreciated having non-motorized connectivity included in all plans. Bacon agreed this would be a worthwhile ideal but expressed there was no way to require developers to do so. Zabala shared how neighborhoods didn't require sidewalks until recently and how it would be cost-prohibitive to retroactively install them. Heckendorn reiterated that he feels the MPC should be involved in planning pathways for all future developments; he dislikes how pathways are all too often an afterthought or not included at all. He believes projects like the Highway 8 underpass could have been better designed with input from the MPC.

   Zabala left the meeting at 5:55 pm.

   After further discussion on involving the MPC in future planning for developments rather than after the fact, the 2022 MPC Goals were once again reconsidered and proposed as follows:

   1) Plan, coordinate, and implement inclusive Annual Pathways Tours: one biking, one pedestrian, and annual bike to work day.
   2) Present Annual Report to City Council in May.
   3) Staff two Farmers Markets.
   4) Continue collaboration between Transportation Commission and the Pathways Commission.
   5) Promote inclusivity through public engagement for people of all abilities.
   6) Provide recommendations on the Highway 95 Underpass Project.
   7) Promote and create ideas for improved safety at pathway and road intersections.
   8) Explore options to beautify the Highway 8 underpass area with Art Commission input.
   9) Continue to deliver input and recommendations for pathways under consideration throughout the City before final Council approval.

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10) Provide opportunities for volunteer activities along pathway.
11) Catalog and prioritize usage of orphan paths throughout the city with the intention of making them more visible and accessible to the community.

Estlick moved to accept the modified goals, Dibble seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

Bacon left the meeting at 6:00 pm.

5. **Consideration of the FY23 Pathways Commission Budget Request (ACTION ITEM) – David Schott**
   Each year City staff submit budget requests. The staff deadline for budget submittals for the Pathways Commission occur in mid-February.

   PROPOSED ACTIONS: Discuss and approve FY23 budget request for inclusion in the upcoming budget or take other such action deemed appropriate.

   The commissioners discussed possible expenditures and items to be purchased including, but not limited to: brochures, map development, and printing; contract to help with updating the banners; purchasing a device to use for sharing a PowerPoint when volunteering at Farmers Market and at bicycle and pedestrian tours; financial support for Pathways Commission promotional events such as the Annual Tour, Farmers Market, Bike to Work Day and a Pathway Cleanup Event.

   NO ACTION: Approval of FY2023 Budget will be reconsidered and finalized at the February meeting pending research into specific items and dollar amounts.

6. **Consideration of the 2022 Pathways Commission Officers (ACTION ITEM) – Tanya Denison**
   Each year the Pathways Commission elects a Chair, Vice Chair, and Secretary for each calendar year. The Pathways Commission will elect members of the Pathways Commission for these positions for 2022.

   PROPOSED ACTIONS: Elect the Chair, Vice Chair, and Secretary positions.

   Dibble moved to renew Denison as Chair. Estlick seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

   Heckendorn moved to renew Dibble as Vice Chair. Estlick seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

   Dibble moved to appoint Heckendorn as Secretary. Estlick seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

UPCOMING EVENTS / MEETINGS

Next meeting: February 8, 2022

The meeting was adjourned at 6:18 PM.

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