



Public Works / Finance Committee

Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

4:00 PM

June 11, 2018

206 E. Third St.

Action Items

1. Approval Of Public Works/Finance Committee May 29, 2018 Minutes – Laurie M. Hopkins

Documents:

[PWF MINUTES OF MAY 29, 2018.PDF](#)

2. Disbursement Report For May 2018 - Sarah Banks

Staff will present the Accounts Payable Report for the month ending May 2018.

ACTION: Sign the Disbursements Report for the month of May 2018.

Documents:

[DISBURSEMENT REPORT FOR MAY 2018.PDF](#)

3. Public Meeting: 109 N Almon St Lot Division - Michael Ray

Garrett Thompson is requesting a lot division of a 1.89 acre parcel of land located at 109 N Almon Street. The applicant proposed to establish two parcels of 13,033 sf and 1.59 acres from the original 1.89 acre parcel. The subject property is currently located within the Multiple Family Residential (R-4) Zoning District which has a minimum lot size of 5,000 sf and a minimum lot width of 50 feet. The two proposed parcels will meet all minimum lot requirements for the R-4 Zone. The proposed 13,033 sf parcel currently contains a brick building that was formerly used as the Dumas Seed powerhouse building and is proposed to be remain. The existing powerhouse building will meet all setback requirements of the R-4 Zone, with the exception of the front setback which is currently legal nonconforming. In accordance with City of Moscow requirements, property owners within 600 ft of the property have been notified of the proposed division and the site had been posted seven (7) days prior to the meeting date.

PROPOSED ACTIONS: Recommend approval of the lot division request; or recommend approval of the lot division request with conditions; or deny the lot

division request; or provide staff further direction.

Documents:

[PUBLIC MEETING FOR 109 N ALMON ST LOT DIVISION.PDF](#)

4. 708 And 714 S. Jefferson Line Adjustment Request - Bill Belknap

The owners of 708 and 714 S. Jefferson Street are requesting a lot line adjustment between the two parcels to shift the common lot line between the two properties 15 feet to the south. 708 S. Jefferson is currently 5,000 square feet in size with a lot width of 40 feet and depth of 125 feet. 714 S. Jefferson is currently 9,375 square feet in size with a lot width of 75 feet and depth of 125 feet. Both properties are located within the Multiple Family Residential (R4) Zoning District which has a minimum lot area of 5,000 square feet and minimum lot width of 50 feet for single family, two family and multiple family residential uses. After the proposed lot line adjustment, 708 S. Jefferson would have a lot area of 6,875 and width of 55 feet, and 714 S. Jefferson would have a lot area of 7,500 square feet and lot width of 60 feet and would therefore comply with all current lot and setback requirements.

PROPOSED ACTIONS: Recommend approval of the proposed lot line adjustment request; or recommend denial of the proposed lot line adjustment request; or provide staff further direction.

Documents:

[708 AND 714 S JEFFERSON LINE ADJUSTMENT REQUEST.PDF](#)

5. 1912 Center Roofing System Replacement - Change Order No. 1 - David Schott

The Parks and Recreation Department is requesting approval of Change Order No. 1 for the 1912 Center Roofing System Replacement Project. The Change Order No. 1 request is to replace the five (5) existing skylights with five (5) new Kalwall skylights in the amount of \$53,000. On April 2, 2018, the City Council awarded Dardan Enterprises for the Base Bid plus Alternate #1 for the 1912 Center Re-roofing Project. The replacement of the skylights, Alternate #2, was rejected due to cost. However, Heart of the Arts, Inc. (HAI) has pledged to fund Alternate #2 (\$53,000) after receiving a gift of \$53,000 that is a restricted donation for the replacement of the skylights. The existing wire glass skylights have deteriorated to a point they are leaking rain water into the building.

If Change Order No. 1 is approved, the contract amount of \$189,732 will be increased to \$242,732. In addition, the contract completion time will be increased by fifteen (15) calendar days. The revised date of Substantial Completion will be August 21, 2018 rather than August 6, 2018. The Parks and Recreation Department is requesting approval of Change Order No. 1 for the skylight replacement to be funded with the \$53,000 donation from Heart of the Arts, Inc.

PROPOSED ACTIONS: Recommend approval of Change Order No. 1 in the amount of \$53,000 for the replacement of the existing skylights on the 1912 Center roof, or provide staff further direction.

Documents:

6. Itani Park Playground Equipment Selection - David Schott

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of \$67,000. The playground equipment is intended for children ages 2-to-12 years of age and will be installed in Itani Park. The funding source is the Hamilton Fund, and was approved through the FY18 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects are required to be authorized through the annual budget process. The City of Moscow Parks & Recreation Department issued a Request for Proposals (RFP) for playground equipment and safety tile surfacing on May 3, 2018 to twenty (20) playground suppliers. Nine (9) proposals were received.

Public voting on the proposals began on May 14th and closed on May 21st. Buell Recreation with Burke playground equipment received 146 of the 333 total votes. At the May 23, 2017 of the Moscow Parks and Recreation Commission, considered public input and recommended Buell Recreation to provide playground equipment and tile safety surfacing for Itani Park. The purchase includes the playground equipment, safety tiles, and installation supplies. The project installation will be handled in-house by certified parks staff. The quote, site plan, and equipment specifications are attached.

PROPOSED ACTIONS: Recommend approval to purchase playground equipment for Itani Park in the amount of \$67,000 from Buell Recreation with funding source from the Hamilton Fund; or provide staff with further direction.

Documents:

[ITANI PARK PLAYGROUND EQUIPMENT SELECTION.PDF](#)

Adjourn

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