Public Works/Finance Committee

Regular Meeting
~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday June 11, 2018	**4:00 PM**	**Council Chambers 206 E. Third St.**

The meeting was called to order at 4:00 PM. Bonzo said Item 3 would be moved to the end of the agenda due to public notice of the item said 4:30 p.m.

PRESENT: Kathryn Bonzo Chair, Brandy Sullivan Councilmember, Gina Taruscio Councilmember

ABSENT: Jim Boland Councilmember (Excused)

OTHERS: Mayor Bill Lambert, Councilmember Art Bettge

STAFF: Jen Pfiffner, Mike Ray, Leah Carlson, Dwight Curtis, Bill Belknap, Sarah Banks, David Schott, Mia Vowels

1. Approval of Public Works/Finance Committee May 29, 2018 Minutes – Laurie M. Hopkins

RESULT:	**ACCEPTED [UNANIMOUS]**
AYES:	Kathryn Bonzo, Brandy Sullivan, Gina Taruscio
EXCUSED:	Jim Boland

2. Disbursement Report for May 2018 – Sarah Banks

Staff will present the Accounts Payable Report for the month ending May 2018. This was reviewed and recommended for approval by the Public Works/Finance Committee on June 11, 2018.

ACTION: Sign the Disbursements Report for the month of May 2018.

Banks went through the disbursements and highlighted the larger expenses. Having no questions, the Committee recommended approval, signed the report and that asked it be placed on the Council consent agenda.

This was heard as item 3.

4. 708 and 714 S. Jefferson Line Adjustment Request – Bill Belknap

The owners of 708 and 714 S. Jefferson Street are requesting a lot line adjustment between the two parcels to shift the common lot line between the two properties 15 feet to the south. 708 S. Jefferson is currently 5,000 square feet in size with a lot width of 40 feet and depth of 125 feet. 714 S. Jefferson is currently 9,375 square feet in size with a lot width of 75 feet and depth of 125 feet. Both properties are located within the Multiple Family Residential (R4) Zoning District which has a minimum lot are of 5,000 square feet and minimum lot width of 50 feet for single family, two family and multiple family residential uses. After the proposed lot line adjustment, 708 S. Jefferson would have a lot are of 6,875 and width of 55 feet, and 714 S. Jefferson would have a lot area of 7,500 square feet and lot width of 60 feet and would therefore comply with all current lot and setback requirements. This matter was received by the Public Works Finance Committee on June 11th and was recommended for approval with no conditions.

PROPOSED ACTIONS: Recommend approval of the proposed lot line adjustment request; or recommend denial of the proposed lot line adjustment request; or provide staff further direction.

Belknap introduced the item as described in the above paragraph. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	**RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**
AYES:	Kathryn Bonzo, Brandy Sullivan, Gina Taruscio
EXCUSED:	Jim Boland

This was heard as item 4.

5. 1912 Center Roofing System Replacement - Change Order No. 1 – David Schott

The Parks and Recreation Department is requesting approval of Change Order No. 1 for the 1912 Center Roofing System Replacement Project. The Change Order No. 1 request is to replace the five (5) existing skylights with five (5) new Kalwall skylights in the amount of $53,000. Heart of the Arts, Inc. (HAI) has pledged to fund Alternate #2 ($53,000) after receiving a gift of $53,000 that is a restricted donation for the replacement of the skylights. The existing wire glass skylights have deteriorated to a point they are leaking rain water into the building. If Change Order No. 1 is approved, the contract amount of $189,732 will be increased to $242,732. In addition, the contract completion time will be increased by fifteen (15) calendar days. The revised date of Substantial Completion will be August 21, 2018 rather than August 6, 2018. The Public Works / Finance Committee considered and recommended approval of Change Order No. 1 for the 1912 Center roof on June 11, 2018.

PROPOSED ACTIONS: Recommend approval of Change Order No. 1 in the amount of $53,000 for the replacement of the existing skylights on the 1912 Center roof, or provide staff further direction.

Schott introduced the item as described in the above paragraph. The Committee commended Jenny Kostroff in finding a donor. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	**RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]**
AYES:	Kathryn Bonzo, Brandy Sullivan, Gina Taruscio
EXCUSED:	Jim Boland

This was heard as item 5.

6. Itani Park Playground Equipment Selection – David Schott

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of $67,000 to be installed in Itani Park. A Request for Proposals (RFP) was issued on May 3, 2018 to twenty (20) playground suppliers. Nine (9) proposals were received. Public voting on the proposals occurred May 14th to May 21st. Buell Recreation with Burke playground equipment received 146 of the 333 total votes. The Parks and Recreation Commission is recommending Buell Recreation to provide the playground equipment and tile safety surfacing for Itani Park. The Public Works/Finance Committee considered and recommended approval to purchase playground equipment for Itani Park in the amount of $67,000 from Buell Recreation on June 11, 2018.

PROPOSED ACTIONS: Recommend approval to purchase playground equipment for Itani Park in the amount of $67,000 from Buell Recreation with funding source from the Hamilton Fund; or provide staff with further direction.

Schott introduced the item as described in the above paragraph and provided photos of the playground equipment and separation of structure to swings. The playground will include an inclusive swing. The Committee recommended approval and that it be placed on the Council consent agenda.

The Committee called a 15 minute recess and reconvened at 4:30 p.m.

This was heard as item 6.

3. 109 N Almon St Lot Division – Michael Ray

Garrett Thompson is requesting a lot division of a 1.89 acre parcel of land located at 109 N Almon Street. The applicant proposed to establish two parcels of 13,033 sf and 1.59 acres from the original 1.89 acre parcel. The subject property is currently located within the Multiple Family Residential (R-4) Zoning District which has a minimum lot size of 5,000 sf and a minimum lot width of 50 feet. The two proposed parcels will meet all minimum lot requirements for the R-4 Zone. The proposed 13,033 sf parcel currently contains a brick building that was formerly used as the Dumas Seed powerhouse building and is proposed to be remain. The existing powerhouse building will meet all setback requirements of the R-4 Zone, with the exception of the front setback which is currently legal nonconforming. In accordance with City of Moscow requirements, property owners within 600 ft of the property have been notified of the proposed division and the site had been posted seven (7) days prior to the meeting date. This was reviewed and recommended for approval by the Public Works/Finance Committee on June 11, 2018.

PROPOSED ACTIONS: Recommend approval of the lot division request; or recommend approval of the lot division request with conditions; or deny the lot division request; or provide staff further direction.

Ray introduced the item going over the zoning of the neighborhood and requirements for the R-4 zone. The front setback of the powerhouse is legal non-conforming. If the building were to come down, the setback requirements would then be required for construction of a new building. Ray advised the Committee the applicant has submitted a rezone application and that will go before P&Z and City Council in the near future.

Victoria Seever, 121 Lilly Moscow, feels the brick powerhouse building is worth saving because of the historic value to Moscow. She is in favor of dividing the property.

Rusty Olps, 931 Harold St Moscow, owns the 5-plex north of the property and is in favor of development of this property.

The Committee fully supports development of this property. The Committee recommended approval and asked that it be placed on the Council consent agenda.

Adjourn

The meeting was closed at 4:37 PM

Minutes Approved On

July 23, 2018

(Clerk Signature)