

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday
January 10, 2022**

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Gina Taruscio, Anne Zabala, Hailey Lewis (3:08pm)

STAFF: Bill Belknap, Sarah Banks, David Schott, Cody Riddle, Mia Bautista, Megan Cherry, Alisa Anderson, Nate Suhr, Taylor Riedner

OTHERS: Mayor Art Bettge, Christina Mangiapani (Latah County Grants)

REGULAR AGENDA

1. Selection of Committee Chair and Vice Chair (ACTION ITEM)

Nominate incoming Public Works / Finance Committee Chair and Vice chair.

ACTION: Approve Committee Chair and Vice Chair

Taruscio was selected as Chair and Lewis selected Vice Chair.

2. Approval of Public Works/Finance Committee December 13, 2021 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

3. Disbursement Report December 2021 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending December 2021.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of December 2021.

Banks introduced the item and mentioned there are no major expenses to be highlighted. The Committee approved the disbursement report, authorized the use of digital signatures, and that it be placed on the Council consent agenda.

4. First Quarter Financial Report October 1, 2021 to December 31, 2021 for FY2022 (ACTION ITEM) - Sarah Banks

Staff will present the financial report for the first quarter of Fiscal Year 2022 (October 1, 2021 to December 31, 2021).

PROPOSED ACTIONS: Approve the FY2022 First Quarter Report, or provide staff further direction. Banks reviewed the Quarterly Financial Report from the packet. At this time, staff would expect about 25% of the budget spent. Items listed at 100% are one-time transfers completed at the beginning of the fiscal year. Other funds that are greater than expected are due to receiving ARPA funds. Total revenues are listed at 15.41% and expenditures at 12.81%. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

5. Transportation Alternatives Program (TAP) Grant Application #1 (ACTION ITEM) - Nate Suhr / Alisa Anderson

The City of Moscow staff have identified the area of Mountain View Road from 'F' Street to Sloanaker Drive as an excellent candidate for a Transportation Alternatives Program (TAP) grant. The current scope of the project includes the installation of approximately 1,600 LF of curb & gutter, green strip,

and sidewalk on the west side of Mountain View Road from 'F' Street to Sloanaker Drive. The proposed improvements would close the second largest gap in the Mountain View pedestrian corridor and connect two existing pieces of pedestrian infrastructure, creating an additional north-south pathway for non-motorized road users.

PROPOSED ACTIONS: Authorize City staff to submit a Transportation Alternatives Program request of \$500,000 with total project costs not to exceed \$865,000; or provide staff further direction.

Suhr introduced the item by providing a background of the program and reviewed the proposed applications. Maximum grant funding is \$500,000 with a local match of 7.34%. The project is anticipated not to exceed \$865,000 leaving \$365,000 to be covered by the Roadway Improvements capital accumulation budget. The timeline would fall under 2023 or 2024 construction, with minimal traffic impact. The Committee recommended approval and that it be placed on the Council consent agenda.

6. Transportation Alternatives Program Grant Application #2 (ACTION ITEM) - Nate Suhr / Alisa Anderson

The City of Moscow staff have identified the area of Mountain View Road from Joseph Street to Heron's Hideout as an excellent candidate for a Transportation Alternatives Program (TAP) grant. The current scope of the project includes the installation of approximately 900 feet of curb, gutter and sidewalk on both sides of Mountain View Road, the installation of a pedestrian warning beacon where Paradise Path meets Mountain View Road and 900 feet of sidewalk along the Latah Fairgrounds access road. This corridor will connect to the south end of the Mountain View road project that is scheduled to be completed in Fall of 2022 and will close a gap in the pedestrian infrastructure between Joseph Street and White Avenue. Closing that gap will create a 1.2 mile long continuous pedestrian pathway on Mountain View Road from 'F' Street to White Avenue and will expand the north-south pathway options for non-motorized users. The maximum grant request is \$500,000 and the current project costs are estimated at approximately \$845,000.

PROPOSED ACTIONS: Authorize City staff to submit a Transportation Alternatives Program request of \$500,000 with total project costs not to exceed \$845,000; or provide staff further direction.

Suhr introduced the item as written above. The proposed improvements will also assist with flooding in the area where additional mitigation studies are being conducted. The Committee recommended approval and that it be placed on the Council consent agenda.

7. Request for Support and Financial Participation for Park Improvements to Virgil Phillips Farm Park (ACTION ITEM) - David Schott

In partnership with the Friends of Phillips Farm, Latah County is preparing an application to the Idaho Department of Parks and Recreation's Recreational Trails Program (RTP) in the amount of \$63,000 to complete trail improvements at the park. These improvements include maps and signage, weed treatment, and general access and amenity upgrades. Specifically, adding directional and informational signage along all trails, including an overlook sign at the top of the hill. Installing additional signage and protective plexiglass to complete the newly built kiosks that will be completed by Spring 2022. Improving access to the park, its trails, and its amenities by upgrading trash bins with animal-proof garbage enclosures, treating weeds along trails, and installing a new dock and safety ramp at the trailhead pond. Finally, increasing and improving parking capacity and conditions by installing permeable pavement for the upper parking lot to include 6 parking spots. Latah County is seeking the City's support for the project and has requested the City of Moscow to contribute \$5,000 in cash matching funds.

PROPOSED ACTIONS: Recommend approval of the park improvements and financial participation of \$5,000 in grant matching funds; or provide staff further direction.

Schott introduced the item with guest Christina Mangiapani as written above. Match contributions for the project include \$5,500 from Latah County and \$1,000 from Friends of Phillips Farm. Moscow Area

Mountain Bike Association (MAMBA) will be working with Friends of Phillips Farm on other additional improvements outside this program's scope. The proposed weed treatment includes monitoring noxious weeds and removing them as outlined in the Vegetation Management Plan for the park with guidance from the Idaho Native Plant Society. The City's contribution of funds would come from the Parks Capital Improvement budget. The Committee recommended approval and that it be placed on the Council consent agenda.

8. Idaho Commission on the Arts Grant Applications Public Programs in the Arts (ACTION ITEM) - Megan Cherry

The Arts Department seeks approval to apply for an annual grant administered by the Idaho Commission on the Arts (ICA). The Public Programs in the Arts (PPA) grant program is intended to provide general operating support for arts organizations in Idaho. These funds will represent off-setting revenue in the production of Arts Department events including Entertainment in the Park and Artwalk. If the application is successful, funds are typically available at the end of the City of Moscow's FY22, and would be held back for use in FY23.

PROPOSED ACTIONS: Recommend approval of the Public Programs in the Arts (PPA) grant application for the current cycle, or provide staff further direction.

Cherry introduced the item by providing a background of the annual program, which does not require matching funds. Based on last year's award, the City could receive approximately \$6,000. However, an exact award amount will not be determined until June 2022. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

Staff Report (if needed)

No report needed.

ADJOURN

The meeting adjourned at 3:34 p.m.

