

PARKS & RECREATION COMMISSION



Robby Cooper
Chair

prc@ci.moscow.id.us

Regular Meeting
~Draft Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 2, 2021

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:16 pm

WELCOME AND ATTENDANCE

PRESENT: Robby Cooper, Chair; Ted Kisha, Vice Chair; Mark Heinlein; Susan Petersen; Nancy Tribble; Sara Zaske (5:18); Richard Gayler; Jackson Landis

STAFF: Kristie Ingham; Greg Morrison, Recreation Manager; Tyler Ochoa, Recreation Coordinator; David Schott, Parks and Facilities Manager; Brandy Sullivan (5:19), City Council Liaison

ANNOUNCEMENTS: Cooper introduced newest commission member Richard Gayler.

REGULAR AGENDA

1. Approval of Parks and Recreation Commission October 28, 2021 Minutes (ACTION ITEM) – Robby Cooper

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Kisha moved, Heinlein seconded to approve the minutes as presented. Acclamation vote: Ayes: Unanimous. Nays: None. Motion Carried. Tribble abstains not at October meeting.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None given

3. Presentation: Palouse Prairie Charter School Milton Arthur Park Questionnaire (ACTION ITEM) – David Schott / David Schneider

The Palouse Prairie Chapter School third grade class will present their results and recommendation for play at Milton Arthur Park based on a questionnaire developed by the third-grade class.

PROPOSED ACTIONS: Accept presentation

Schott introduced Schneider and his third-grade class whom then presented a video for getting other kids involved in a playground survey for the future of Milton Arthur Park. Schneider's class developed a survey they sent to different schools and the Adventure Club. For grades K-2 the class received 101 responses from and for grades 3-6 they received 88 responses from it. Their survey consisted of three questions regarding a play structure, a sports area and "other" for the park. Schneider's class posted example pictures of structures on the survey and asked which one would be the best option for the playground. Things such as a honeycomb climber, a tunnel climber, a zip line, teeter totter, swings and play structures with slides. The results Schneider's class received showed that the majority of the kids surveyed would like a zip line with play structure and obstacle course.

4. Milton Arthur Park Play Equipment Request for Proposal Development (ACTION ITEM) – David Schott

Staff is in the process of developing the Request for Proposals (RFP) for the purchase of playground equipment for Milton Arthur Park in FY2022. Commission will discuss and make recommendations for various elements of play to be included in the RFP.

PROPOSED ACTIONS: Approve elements of play equipment to be included in the RFP, or provide staff with further direction.

Schott presented a background on Milton Arthur park. The City Council approved the Conceptual Plan for the park in 2016 and set a FY2022 budget of \$195,700 to develop a playground and an accessible pathway to the playground utilizing the Hamilton Fund. This area will include two separate playing areas for ages 2-5 and another play area for ages 5-12. Schott explained that there are cost increases with building structures as the price of plastic, concrete and the rubber tile increased, so this cost will of these will be figured in as well. Schott then provided three pictures of the types of playground styles he would like the commission to vote on to pass along City Council. One of a traditional play structure, one of a unstructured play structure and one of a hybrid play structure. Tribble brought to the commission's attention that Zaske had mentioned a couple of years ago she would like to stop doing traditional playgrounds and do more nontraditional play structures in City Parks. Gayler asked if the area will be leveled as it looks like it's on a slope. Schott stated there is normally a slab of concrete put down then the rubber tile placed on top of that before the structure is built on top of the slab which then makes the structure level. Petersen asked about the possibility of installation of swings. Schott explained that there is still a cost but swings also take up a lot of square footage in which Milton Arthur is not very big park. Schott will look into the square footage of possibly installing just a couple swings and report back to the commission. Schott will report back to the commission in the January meeting about the results after going to the City Commission

Heinlein moved, Kisha seconded to approve the elements of the play to be included in the RFP and send to the City Commission. Acclamation Vote: Ayes: Unanimous; Nays: None. Motion carried.

5. Consideration of the City of Moscow becoming a Bee City USA Affiliate (ACTION ITEM) – David Schott

The community has approached the City of Moscow with interest in becoming a Bee City USA affiliate. The Commission will discuss the framework, cost, commitments, and requirements.

PROPOSED ACTIONS: Recommend approval of the City of Moscow becoming a Bee City USA affiliate and recommend approval of the development of a Bee City USA subcommittee, or provide staff with further direction.

Schott presented the commission with Bee City USA mission to enhance habitat for all pollinators, with a focus on native species. Bee City USA works to galvanize communities to sustain pollinators. In the country there are more than 3,600 species of native bees. To become a Bee City USA affiliation, we must create and enhance pollinator habitat on public and private land by increasing the abundance of native plants and providing nest sites, reduce the use of pesticides, incorporate pollinator-conscious practices into city policies and plans, host pollinator awareness events, and publicly acknowledge Bee City USA affiliation with sign and online presence. The City Council will need to adopt resolution that will need to be pre-approved by Bee City USA. A creation of a Bee City USA subcommittee would report back to the P&R Commission. In order for the creation of a subcommittee there would need to be modifying of the existing City Code, it must have regular meetings open to the public, it will require a chair, a local government sponsor in which Schott recommends the P&R department, and provide a staff liaison to the Bee City USA Subcommittee in which Schott said would be himself. The cost to be an affiliate is \$300 a year, entryway signage for the FY 2023 of \$300 with additional potential costs of participation in annual pollinator events and enhancing pollinator habitat projects.

Zaske Moved, Petersen seconded to recommend approval of the City of Moscow becoming a Bee city USA affiliate and the development of Bee City USA subcommittee.

REPORTS

1. Recreation and Pool Update – Greg Morrison

Ochoa reports the Light up the Season Parade is a week from today at 6:00 PM after tree lighting ceremony down town. Today Ochoa met with the City voting group and decided on the four finalists of the Delightful Downtown Storefront contest. The public now will vote and the winner will be announced the night of the parade. Breakfast with Santa is still a go as originally planned at the 1912 Center with Winter Kids Kamp to finish up the month. Morrison announced that the Winter/Spring brochure was completed and posted online on December 1st. Putting the brochure out electronically has increased sign up for activities. 4th-5th grade basketball is going now with the last week being the 3rd week in December. K-3rd grade basketball begins in early January. This year we also have the most volunteers for the parade with a total of 33 people. The Moscow High School is here at the HIRC 4 days a week a couple hour a day to use the gym for their PE class along with the Moscow Charter School that uses it daily.

2. Parks, Facilities and Community Forestry Update – David Schott

Parks and Facilities employees have just finished getting ready for snow with all equipment set up. The Rotary Park flag has now been fully installed. Tree City USA Growth Award submission is being completed. Schott also informed the Commission this is Cooper's last meeting with us.

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is January 27, 2022

ADJOURN

Meeting adjourned at 6:35

Minutes Approved On

JAN 27 2022


Clerk/Deputy Signature