

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 24, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission January 27, 2022 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Milton Arthur Park Play Equipment Public Voting Results (ACTION ITEM) – David Schott

Staff has issued a Request for Proposals (RFP) for the purchase of playground equipment for Milton Arthur Park in FY2022. During the January 27, 2022 Parks and Recreation Commission meeting, the PRC considered the playground submittals and authorize staff to release the responsive playground equipment submittals to the public for voting. The PRC will discuss the results of the public voting and a make a recommendation to City Council for their consideration.

PROPOSED ACTIONS: Recommend playground equipment for Milton Arthur Park; or provide staff with further direction.

4. Consideration of Tabling Opportunities for the 2022 Farmers Market Season (ACTION ITEM) – Nancy Tribble

The City of Moscow Community Events Division has released dates available to City Commissions for the 2022 Farmers Market season. The PRC will discuss dates, assign staff and determine a theme for each Farmers Market requested date.

PROPOSED ACTIONS: Approve dates and theme for the 2022 Farmers Market season; or provide staff with further direction.

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REPORTS

- 1. Recreation and Pool Update – Greg Morrison**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is February 24, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Ted Kisha
Vice Chair
prc@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
January 27, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm.

PRESENT: Richard Gayler; Mark Heinlein; Ted Kisha, Vice Chair; Jackson Landis; Susan Petersen; Nancy Tribble; Sara Zaske (arrived at 5:20).

STAFF: Kristie Ingham; Calvin Macy Parks Supervisor; Tyler Ochoa, Recreation Coordinator; David Schott, Parks and Facilities Manager; Anne Zabala, City Council Liaison.

ANNOUNCEMENTS:

Schott asked for a motion in good faith to change the order of the agenda, allowing the presentation by Kathryn Wilson from Public Health, Idaho North Central District to begin after the public comment period.

Kisha moved, Tribble seconded to change the agenda items as requested. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

REGULAR AGENDA

1. Approval of Parks and Recreation Commission December 2, 2021 Minutes (ACTION ITEM) – Ted Kisha

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Tribble moved, Gayler seconded to approve the minutes as presented. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes) None given.

3. Consideration of the Public Health – Idaho North Central District Survey Request (ACTION ITEM) – David Schott

Kathryn Wilson, Public Health – Idaho North Central District, has requested permission to conduct a survey on four parks this spring to improve access to and use of park facilities. The surveys will be conducted both in person and online. In combination with the surveys and assessments, the Idaho Department of Health and Welfare will develop recommendations for improvements. There is potential grant funding for the improvements through the Idaho Department of Health and Welfare. The Commission will discuss the proposal and the four parks to be included in the survey. Options

for the parks to be included from staff include: East City Park, Ghormley Park, Mountain View Park, and Indian Hills Park. Other parks may include Anderson Frontier Park and Lola Clyde Park.

PROPOSED ACTIONS: Approve; one, the survey request and; two, the four parks to be included in the survey; or provide staff with further direction.

Schott introduced Wilson then Schott explained the history and purpose of the survey. The scope of the project is to improve access to and use of park facilities/community spaces for sustaining healthy changes in community members of all ages. Public Health will administer the surveys by asking park users to participate, community outreach and online survey links. The surveys will include photos of existing amenities as well as areas of concern. After the information is collected Wilson will put together key findings, along with input from stakeholders, for a potential grant request from Idaho Department of Health and Welfare. The collected information will be shared with the P&R Commission. Gayler was concerned the surveys might not reach University of Idaho students and suggested putting information about this at the UI Campus Rec building. Tribble asked how the survey will be shared with the public; Schott said paper surveys will be available at the HIRC, an online survey will be posted on the City's website and they may also include a QR code. The survey would be open through the end of May. The commissioners discussed which parks to include in the survey.

Gayler moved, Tribble seconded to approve the survey request using East City Park, Anderson Frontier Park, Mountain View Park, and Indian Hills Park for the survey locations. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Milton Arthur Park Play Equipment Submittal Review (ACTION ITEM) – David Schott

Staff has issued a Request for Proposals (RFP) for the purchase of playground equipment for Milton Arthur Park in FY2022. Commission will review and discuss the playground submittals for playground suppliers prior to public voting.

PROPOSED ACTIONS: Approve playground submittals and authorize public voting for the Milton Arthur Park playground equipment, or provide staff with further direction.

Schott issued a Request for Proposals (RFP) for playground bids in early January and nine designs were submitted by the January 21st deadline. The City, as advised by local school students, requested play elements to include: rope/net/honeycomb climbers; a rope tunnel; large slides; spinners; an obstacle course; a zipline-like element; swings. Seven of the designs received were within the \$100,000 budgeted for the playground and rubber tile safety surfacing. Funding for this project was allocated in Fiscal Year 2022. Schott showed the designs. City staff will set up a ballot box at the HIRC and an online voting option starting January 31st. Zaske was disappointed that none of the options included a zipline; Schott thought there might not be enough area in the playground for that amenity. After the public casts their votes, Schott will bring the results back to February P&R meeting.

Tribble moved, Gayler seconded to approve the playground submittals and authorize public voting to choose the Milton Arthur Park playground equipment. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration of the 2022 Pesticide Free Park (ACTION ITEM) – David Schott

In 2021, the Parks and Recreation Commission approved a pilot program to designate one pesticide free park beginning in 2022. This fits with the 2019 Parks and Recreation Master Plan to reduce

pesticide use. City staff has selected Anderson Frontier Park as the choice for the 2022 pesticide free park.

PROPOSED ACTIONS: Approve Anderson Frontier Park as the 2022 pesticide free park; or provide staff with further direction.

Schott reviewed his presentation from August 2021 where the P&R Commission approved designating one different park each year to be pesticide free. Schott and the Parks staff chose Anderson Frontier Park for 2022 because it is a large area, the turf is in good shape. Tribble asked if weeds become a problem, will staff will be allowed to spray them; Schott answered that the City pledged to not use anything other than fertilizer at this park. He added that the thick, healthy turf should help keep weeds from invading.

Gayler moved, Heinlein seconded to approve Anderson Frontier Park as the 2022 pesticide free park. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

6. Consideration of the 2022 Parks and Recreation Commission Officers (ACTION ITEM) – Ted Kisha

Each year the Parks and Recreation Commission elects a Chair and Vice Chair for each calendar year. The Parks and Recreation Commission will elect members of the Parks and Recreation Commission for these positions for 2022.

PROPOSED ACTIONS: Elect the Chair and Vice Chair.

Zaske moved to appoint Tribble as Chair. Tribble accepted the nomination. Heinlein seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

Heinlein moved to appoint Zaske as Vice Chair. Zaske accepted the nomination. Tribble seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS

1. Recreation and Pool Update – Tyler Ochoa

Sports are going great and Pre-K- 3rd grade basketball starts next week.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott attended the Idaho Horticulture Expo in Boise last week and accepted the Legacy of Leaves award on behalf of the City of Moscow; this award recognized Idaho's Best Arbor Day Celebration of 2021. He is moving forward with Moscow's Bee City USA application and will update the commission at next month's meeting.

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is February 24, 2022

The meeting was adjourned at 6:20 pm.