

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, March 1, 2022

4:00 PM

**Council Chambers
206 E. Third St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission February 2, 2022 Minutes (ACTION ITEM)

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Farmers Market Poster artwork selection (ACTION ITEM) – Argona

The 2022 poster artwork submission period closed on Wed., Feb. 23. Commission members were provided the opportunity to view all qualifying submissions over the weekend and determine their top five submission using the rubric provided by staff.

Staff reviewed the Commission members' rubrics and is presenting the top finalists for public voting consideration. No more than five finalists may be selected for public voting.

PROPOSED ACTIONS: Approve finalists for public voting or take other action deemed appropriate.

5. Commission Budget Request FY 2023 (ACTION ITEM) – Hill

The Commission is provided a budget line item each year. For fiscal year 2022, the Commission was granted \$2,000 of which \$1,241.93 is currently remaining. Allocated monies are available for Commission projects. A history of the Commission's budget and actuals is available for review:

- FY21 - \$1,620 budget; \$608.20 actuals (38%)
- FY20 – \$2,000 budget; \$1,364.11 actuals (68%)
- FY19 – \$500 budget; \$130 actuals (26%)

- FY18 – \$1,000 budget; \$47.80 actuals (4%)

PROPOSED ACTIONS: Direct staff to submit a memo with FY23 budget request or take other action deemed appropriate.

6. Vendor/Product Alignment with Production and Location Rule (ACTION ITEM) – Argona
It is the responsibility of the Community Events Manager to bring to the Commission's attention Vendor requests and/or unique circumstances. There are two considerations before the Commission:

- a. Aichele Farms – Jeff Aichele has been a Vendor with the Moscow Farmers Market since 2012 and had site visits in 2013 and 2015. He offers raspberries and strawberries throughout the season, and was previously a reseller of blueberries from a neighboring farm in Stanfield, Oregon. In 2019-2020, the Commission voted to remove the resale policy, and it was approved for the 2020 season. Since this action, Aichele purchased land to grow his own blueberries. This land is currently outside the 200 air-mile radius policy.
- b. Lil' Monsters Plushies – Cat Dippell has been a Youth Vendor with the Moscow Farmers Market for several years. While Youth Vendors are held to the same standards of being the maker, grower, producer of their products, flexibility is granted regarding primary address to account for extended family visits during the summer. Dippell is interested in returning as an adult Vendor who has a primary address outside the 200 air-mile radius, but creates all of her products in Pullman, Washington. Attached for the Commission's review is an email from Cat and her mother, Mary Schultheis.

PROPOSED ACTIONS: Approve Vendor attendance with products or take other action deemed appropriate.

REPORTS

1. 2021 Site Visits – DePhelps, Hill, Lawrence, Argona

ANNOUNCEMENTS

1. Farmers Market Commission representation required

Wed., Mar. 2, 2022, 9:45 to 11:45 am – Craft and Food Jury 1 (*Martinet, Rau, Scott*)

Mon., Mar. 7, 2022, 3:45 to 5:45 pm – Craft and Food Jury 2 (*Martinet, Rau, Scott*)

Fri., Mar. 9, 2022, 9:45 to 11:45 am – Craft and Food Jury 3 (*Martinet, Rau, TBD*)

Thurs., Apr. 7, 2022, 2 to 5 pm – Annual Vendor Orientation

Mon., Apr. 18, 2022 TBD – Craft and Food Re-Jury

Wed., Apr. 20, 2022 TBD – Craft and Food Re-Jury

Sat., May 14, 2022 9:30 am to 12:30 pm – Tabling at the Market

Sat., Jul. 23, 2022 8 am to 1 pm – RMA at the Market

Sat., Aug. 13, 2022 TBD – National Farmers Market Week Celebration

Sat., Sep. 10, 2022 8 am to 1 pm – RMA at the Market

Sat., Oct. 30, 2021 time TBD – Halloween Costume Contest (*DePhelps, Martinet, Parker*)

2. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- Subcommittee Reports

3. Farmers Market Commission regular meeting April 5, 2022 at Moscow City Hall in Council Chambers

4. Farmers Market Commission regular meetings and holiday weekends

To avoid conflict with the adjustment to staff's seasonal Market schedule, the following alternatives are being proposed for paid holidays observed on Mondays.

- a. July 5, 2022 moved to July 6, 2022**
- b. September 5, 2022 moved to September 6, 2022**

ADJOURN

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