

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
February 14, 2022

3:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 3:00 p.m.

PRESENT: Gina Taruscio, Hailey Lewis, Maureen Laflin

OTHERS: Mayor Art Bettge, Council Member Julia Parker, Council Member Sandra Kelly (3:17), Brian Renfro (First Step Internet)

STAFF: Bill Belknap, Cody Riddle, Sarah Banks, Laurie Hopkins, Mike Ray, Todd Drage, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee January 10, 2022 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report for January 2022 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending January 2022.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of January 2022.

Banks introduced the item by highlighting major expenses from the previous month, including a contractor's payment for the police station, state insurance payment for Idaho workers' compensation, Whitcom quarterly services payment for January through March, and LSI asbestos sale closure payment. Belknap explained that the City is waiting for a few more things to be completed on the police station, such as landscaping, which will have to wait until Spring. The Committee approved the use of digital signatures and placed it on the Council consent agenda.

3. Anderson 7th Addition Development Agreement (ACTION ITEM) - Todd Drage

Jim Swift, has submitted to the City a final plat for the development of a property just east of Anderson Frontier Park. On June 21, 2021, the City Council approved the preliminary plat for this property. The final plat is titled Anderson 7th Addition and will be presented for City Council approval on February 22, 2022. If the final plat is approved by the City Council, a development agreement is necessary to address construction of public improvements, parkland dedication, and as-constructed drawings. The agreement included in the packet covers these items.

PROPOSED ACTIONS: Recommend approval of the Development Agreement with Jim Swift for Anderson 7th Addition, or provide staff further direction.

Drage introduced the item by providing a background of the location in question and the preliminary plat approval made by the City Council in June of 2021. The development agreement includes standard language with no modifications and no phasing or additional parkland dedication required. The roundabout will connect the pedestrian pathway to Anderson Frontier Park and be named the Ben Gifford Court. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Anderson 7th Addition Monumentation Agreement (ACTION ITEM) - Todd Drage

Jim Swift, has submitted to the City a final plat for the development of a property just east of Anderson Frontier Park. On June 21, 2021, the City Council approved the preliminary plat for this property. The

final plat is titled Anderson 7th Addition and will be presented for City Council approval on February 22, 2022. If Council approves the final plat, the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code.

PROPOSED ACTIONS: Recommend approval of the monumentation agreement with Jim Swift for Anderson 7th Addition, or provide staff further direction.

Drage introduced the item by reviewing the standard language in the monumentation agreement. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

5. Anderson 7th Addition Final Plat (ACTION ITEM) - Mike Ray

On June 21, 2021, Moscow City Council approved the Anderson 7th Addition preliminary plat with three conditions. On January 5, 2022, the applicant submitted the final subdivision plat to be reviewed by the Planning and Zoning Commission and City Council. The Planning and Zoning Commission reviewed the final subdivision plat at their meeting on January 26, 2022 and recommended approval to City Council.

PROPOSED ACTIONS: Recommend approval of the Anderson 7th Addition Final Plat; or take such other action deemed appropriate.

Ray introduced the item by reviewing the Council's prior approval in June of 2021 and conditions that were made at that time. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

6. First Step Internet Paradise Pathway Fiber License Agreement - Bill Belknap

The City was recently approached by representatives of First Step Internet who are working with the Whitepine School District to extend fiber optic service to the District's school facilities to provide high-speed internet access. First Step is seeking approval to install the underground conduit and fiber optic cable along the edge of the Paradise Path from the Alturas Drive crossing to the City's eastern city limit boundary just west of Carmichael Road. Staff has prepared a non-exclusive license agreement to allow the installation of the requested conduit and cable and, in exchange, First Step will provide the City with 1 fiber strand to the current, or future city limit boundary for the City's potential future use. The license agreement would have an initial term of 10 years, with a second 10-year renewal term. First Step would also be required to repair any damage to the pathway that may occur during the installation.

PROPOSED ACTIONS: Recommend approval of the License Agreement with First Step Internet, or take other action as deemed appropriate.

Belknap introduced the item as written above and described the project is intended to extend high-speed internet access to the Troy, Deary, and Bovill by utilizing the Latah Trail for installation. First Step would be responsible for any repairs or maintenance of the pathways during construction.

Brian Renfro (Operation Manager First Step Internet) shared that the project's purpose is to fulfill a grant that was awarded to the Whitepine School District and provided additional details.

The Committee recommended approval and that it be placed on the Council regular agenda.

REPORTS

Staff Report (if needed)

No report needed.

ADJOURN

The meeting adjourned at 3:25 p.m.

