

MOSCOW PATHWAYS COMMISSION



Tanya Denison
Commission Chair
mpe@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
February 8, 2022**

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

The meeting was called to order at 5:00 pm.

PRESENT: Erin Bacon; Judy Brown; Becky Chastain (virtual); Tanya Denison, Chair; Margaret Dibble (virtual); Jenine Estlick; Robert Heckendorn (virtual)
STAFF: Donna Howard; David Schott; Anne Zabala (virtual)

REGULAR AGENDA

1. Approval of Pathways Commission January 11, 2022 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Dibble motioned to approve the minutes as presented. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments

There were none.

3. Consideration of the May 20, 2022 Bike to Work Day (ACTION ITEM) – Tanya Denison

The Pathways Commission will discuss the theme and venue for the 2022 Bike to Work Day held on Friday, May 20, 2022.

PROPOSED ACTIONS: Approve the theme and venue for the 2022 Bike to Work Day; or take other such actions deemed appropriate.

Denison opened the discussion; Dibble suggested staying at same location as previous years, on the corner of 6th & Main Streets, and volunteered to contact the owners of Maialina for permission to use that area. A discussion followed about refreshments, how many items should be provided, either purchasing them or asking for donations, as well as who could volunteer to staff the event from 7:00 am to 9:00 am. Denison, Dibble, Estlick and Heckendorn will attend, as well as Schott and Zabala. Brown suggested getting this on Mayor Bettge's calendar as soon as possible; Denison will invite him. Schott offered to put up a sandwich board a few days in advance at the location to promote the event, will submit a press release, promote it on the City's Facebook feed and have staff set up a canopy. Howard will provide the MPC's stickers, maps and brochures to hand out to the public. Bacon volunteered to design a poster; Brown suggested incorporating the Bike Tour on it as well, since that event will be the following day.

Bacon moved to hold the Bike to Work Day event as discussed. Brown seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Consideration of the 2022 Farmers Market Season Dates (ACTION ITEM) – Tanya Denison

The Pathways Commission will discuss the two dates to represent the Moscow Pathways Commission at the Farmers Market.

PROPOSED ACTIONS: Approve the dates for the Moscow Farmers Market; or take other action deemed appropriate.

Denison opened the discussion on which dates would be preferred. Schott requested a third, alternate date in case the first two choices were already taken by another City commission.

Schott has yet to receive the calendar, is unaware of available days.

Brown moved to sign the MPC up to staff Farmers Market on 5/21/22, 9/10/22 and 8/27/22. Estlick seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration of the May 21, 2022 Bike Tour (ACTION ITEM) – Tanya Denison

The Pathways Commission will discuss the theme and venue for the 2022 Moscow Pathways Commission Bike Tour held on Saturday, May 21, 2022.

PROPOSED ACTIONS: Approve the theme and venue for the Moscow Pathways Commission Annual Tour; or take other such actions deemed appropriate.

Denison opened the discussion on a route for the Bike Tour; she suggested discouraging participants from riding bicycles through Farmers Market. After considering the route and timing, the commissioners decided to begin at Ghormley Park, riding west toward Pullman along the path at 1:30 pm, turning around at the state line, and returning to Ghormley for refreshments. Schott suggested Denison should invite the Mayor to this event also, when she reaches out to him about Bike to Work Day.

Estlick moved to approve the plans for the 2022 Bike Tour as discussed. Bacon seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

6. Consideration of the FY23 Pathways Commission Budget Request (ACTION ITEM) – David Schott

Each year City staff submit budget requests. The staff deadline for budget submittals for the Pathways Commission occur in mid-February.

PROPOSED ACTIONS: Discuss and approve FY2023 budget request for inclusion in the upcoming budget; or take other such action deemed appropriate.

Denison opened a discussion of potential expenses the MPC would incur for FY2023; the resulting budget request was proposed:

- Banner revamp and design (\$350)
- Pathways Commission promotional events (total \$700): Annual Bike Tour (\$150), Farmers Market (\$250), Bike to Work Day (\$150), NEW Pedestrian Tour (\$150)
- Unknown promotional opportunities such as posters, printing (\$100)

Total \$1,150.00

Bacon moved to approve the budget request as discussed. Brown seconded the motion. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

UPCOMING EVENTS / MEETINGS

Next meeting: March 8, 2022

The meeting was adjourned at 5:42 pm.

Minutes Approved On
MAR - 8 2022
Dana M. Howard
Clerk/Deputy Signature