



Public Works / Finance Committee

Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Monday

Council Chambers

3:00 PM

August 13, 2018

206 E. Third St.

Action Items

1. Approval Of Public Works/Finance Committee July 23, 2018 Minutes – Laurie M. Hopkins

Documents:

[PWF MINUTES OF 7-23-18.PDF](#)

2. Disbursement Report For July 2018 – Sarah Banks

Staff will present the Accounts Payable Report for the month ending July 2018.

ACTION: Sign the Disbursements Report for the month of July 2018.

Documents:

[DISBURSEMENT REPORT FOR JULY 2018.PDF](#)

3. Open Budget For Fiscal Year 2017-2018 (FY2018) - Gary J. Riedner

The State of Idaho provides a process for cities to amend the original budget appropriation ordinance in accordance with Title 50-1003 of the Idaho Code. Staff is proposing to amend Ordinance 2017-07 due to federal, state and local grant awards, contributions and donations within the Recreation and Culture Fund, the Pumper Fire Truck, computer purchases, street maintenance and other projects. The proposed appropriation change is \$2,019,967.

PROPOSED ACTIONS: Review the ordinance and forward to the full Council for a public hearing to take place August 20, or provide staff further direction.

Documents:

[OPEN BUDGET FOR FY2018.PDF](#)

4. Single Stream Curbside Recycling Program Modification - Tim Davis

The landscape of recycling, and especially single stream recycling, has changed dramatically over the past year due to new regulations imposed by the government of China known as "National Sword 2017" and "Blue Sky 2018". China has historically imported over 50% of the world's recyclables, but these new policies severely restrict imports of recyclables and impose unachievable contamination rates. These new policies have flooded domestic recycling markets resulting in historic low market values for recyclables. To maintain the economic viability of the single stream curbside recycling program in Moscow, we must adapt to these dramatic shifts to the world and domestic markets. Staff is proposing modifications to the single stream recycling program by concentrating focus on collecting high quality, marketable materials rather than expanded lists of low grade and difficult to market materials. Subtle changes to acceptable materials in the single stream program will also require an extensive public education effort to minimize confusion by customers.

PROPOSED ACTIONS: Authorize staff to modify the single stream curbside recycling program as presented; or provide staff further direction.

Documents:

[SINGLE STREAM CURBSIDE RECYCLING.PDF](#)

5. 775 Indian Hills Drive Lot Line Adjustment - Michael Ray

Jim Swift is requesting a lot line adjustment between Lots 8 and 9 of Indian Hills Seventh Addition currently addressed as 775 Indian Hills Drive. Lot 8 is currently 13,343 sf in size and Lot 9 is currently 12,112 sf in size. The applicant is proposing to adjust the common lot line between the two parcels to make construction of homes on the properties more feasible due to difficult grades and a previously constructed retaining wall. The proposed lot line adjustment will render Lot 8 - 15,826 sf in size and Lot 9 - 9,631 sf in size. The subject properties are located in the Low Density Single-Family Residential (R-1) Zoning District which has a minimum lot area of 9,600 sf and a minimum lot width of 80 feet. Both parcels will meet the minimum lot area and width requirements for the R-1 Zone.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Documents:

[775 INDIAN HILLS LLA.PDF](#)

6. ITD 5339 Capital Grant Project Funding Agreements - Time Extensions - Alisa Anderson

In March of 2015, the City submitted a grant application to the Public Transportation Division of the Idaho Transportation Department (ITD) for a Rural One-Time Capital Asset 5339 Bus and Bus Facilities Funding solicitation. In June of 2015, the City received notification the application was fully funded as requested with a funding period from October 1, 2016 to September 30, 2018.

The project components for Bike and Bus Shelters include purchase and installation of a covered bike parking shelter, installation of five bus shelters, and purchase and installation of a bus stop bench. The Bike Amenities project includes the purchase and installation of bike sharrows and way-finding signage. Each project has a separate updated Grant Project Funding Agreement and Attachment A Project Budget Request attached to this report amending the project ending dates from September 30, 2018 to December 31, 2018, as detailed in the attached "Request for Time Extension."

PROPOSED ACTIONS: Recommend approval of the Grant Project Funding Agreements for Bike and Bus Shelters and Bike Amenities and Attachment A for Capital Asset 5339 federal funds extending the project end date to December 31, 2018, or provide staff further direction.

Documents:

[ITD 5339 CAPITAL GRANT.PDF](#)

7. SCADA Replacement Project FY2017 - Change Order No. 1 - Les MacDonald

In July of 2017 the City published an advertisement for bids for the SCADA Replacement Project - 2017 with an Engineer's Estimated cost of \$483,881.00. Only one bid, from Strom Electric, was received. The bid from Strom was presented to and awarded by City Council for \$357,000.00 with Staff authorization to approve change orders up to 10% of the contract amount.

Change Order #1 addresses increased quantities of system components with a cost exceeding the 10% Staff authorization threshold, so the change order is being presented to the City Council for approval in accordance with City policy.

PROPOSED ACTIONS: Forward to the City Council with a recommendation to approve Change Order No. 1 for the SCADA Replacement Project, or provide Staff further direction.

Documents:

[SCADA REPLACEMENT PROGRAM CHANGE ORDER.PDF](#)

Reports

1. Third Street Corridor Status Report - Les MacDonald

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