

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
November 15, 2021**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Sandra Kelly, Maureen Laflin, Brandy Sullivan, Gina Taruscio

ABSENT: Anne Zabala

OTHERS: Council-elect Julia Parker

STAFF: Gary J. Riedner, Bill Belknap, Brian Nickerson, David Schott, Alisa Anderson, Bob Buvel, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Sullivan led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council November 1, 2021 Minutes - Laurie M. Hopkins

B. Disbursement Report October 2021 - Sarah Banks

Staff presented the October 2021 Accounts Payable Report to Public Works / Finance Committee on November 8, 2021. The Committee received the report and approved the disbursements as presented. An updated September report with final FY2021 revenue figures is also attached.

ACTION: Receive the Disbursements Report for the month of October 2021.

C. Consideration of the Moscow Heritage Tree Program - David Schott

Moscow is justly proud of its beautiful tree-lined streets, particularly in older historic neighborhoods, and works to create the same quality of urban forest in new areas of the City as they develop. To highlight our City's investment in trees, the Moscow Tree Commission has proposed creating a Moscow Heritage Tree Program to inspire and educate our community about our urban forest. A Heritage Tree is one that is notable for its large size, age, health or form, or is uncommon in Moscow. It may also be a tree with an interesting story or connection to Moscow's history. Once designated as a Moscow Heritage Tree, the tree will be featured in the Moscow Heritage Tree Program Guide, which includes a map of the tree's location, a photograph of the tree, and a description describing why it is a Moscow Heritage Tree. This was reviewed by Administrative Committee at its meeting on November 8, 2021 and recommended for approval.

ACTION: Approve the Moscow Heritage Tree Program and authorize the proposed Resolution.

D. Appaloosa Court Development Agreement – Bob Buvel

The Appaloosa Trailer Court is located on the Old Pullman Highway outside of the Moscow city limits. The property currently contains approximately 66 mobile home spaces. The Idaho Department of Environmental Quality (DEQ) has notified the owner of the property that the septic system currently serving the trailer court is out of compliance with DEQ wastewater treatment regulations. In an effort

to bring the property into compliance, the owner is proposing to connect the property's sanitary sewer system to the City of Moscow's sewer system by constructing approximately 4,000 feet of sewer main across University of Idaho property. On July 1, 2019, City Council decided it was in the public's best interest to provide sanitary sewer service to Appaloosa Court if the owner agreed to enter into a development agreement. The City Council decided that in the agreement the owner would agree to waive future rights to protest annexation, pay the general facilities charge in place at the time of connection, pay the current out-of-city rate of 200% of the in-city rate, and require City approval of any future development. The owner of the Appaloosa Trailer Court is now preparing to construct the utility connection and Staff has prepared the development agreement for Council's consideration and approval. This was reviewed by Public Works/Finance Committee at its meeting on November 8, 2021 and recommended for approval.

ACTION: Approve the Appaloosa Court Development Agreement.

E. Affordable Housing Grant Program Resolution - Bill Belknap

During the development of the FY2022 Budget, the City Council appropriated \$30,000 in funding to be utilized to promote the development of affordable housing within the community. City Staff have met with affordable housing developers within the city including the Moscow Affordable Housing Trust and the local Habitat for Humanity Chapter to discuss how the funds could be utilized to leverage grants and donations to support the construction of affordable housing. Staff prepared an outline for a potential affordable housing grant program for nonprofit organizations focused upon the development of affordable housing and included eligible organizations, allowed use of the grant funds, homebuyer qualifications, and ongoing housing affordability requirements that was reviewed by the Administrative Committee on September 13, 2021. The Committee recommended approval of the outline with minor modifications and provided Staff with direction to prepare a Resolution to adopt and implement the program. Staff has prepared the Resolution for the Council's review and consideration for adoption. This was reviewed by Administrative Committee at its November 8, 2021 meeting and recommended for approval.

ACTION: Approve the Affordable Housing Grant Program and the proposed Resolution.

Bettge moved and Taruscio seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments (ACTION ITEM)

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

None offered.

5. Acknowledgement of Election Results (ACTION ITEM) - Gary J. Riedner

Per Idaho Code 50-412, the City Council is required to accept the canvassed election results from Latah County, including the breakdown by precinct. The acceptance must be included in the City Council meeting minutes.

PROPOSED ACTIONS: Accept canvassed election results from Latah County or take other such action deemed appropriate.

Riedner introduced the item as written above. Having no questions, Sullivan moved, Kelly seconded, to accept the canvassed election results from Latah County. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. Request to Exercise Option to Transfer One-half Interest in the Pullman-Moscow Regional Airport to the City of Moscow (ACTION ITEM) – Gary J. Riedner

The real property and fixtures of the Pullman-Moscow Regional Airport (PMRA) are owned by the City of Pullman. Since 1939, the Cities of Pullman and Moscow have jointly operated PMRA through the Pullman Moscow Regional Airport Board, and both cities continue to serve as joint sponsors of PMRA. Both cities contribute funds from their annual budgets for the operations and capital improvements for PMRA. In 2014, Pullman and Moscow negotiated a new Joint Operating Agreement for the Pullman-Moscow Regional Airport, which provides that upon the written request of the City of Moscow, the City of Pullman will transfer one-half of the real property and fixtures to Moscow as tenants in common. No additional compensation is required from the City of Moscow. The proposed Resolution, if approved by City Council, will be transmitted to the City of Pullman, to begin the process of the transfer. The proposed transfer of an undivided interest in PMRA to the City of Moscow was reviewed by the City's consulting attorneys, who issued a legal opinion and is included in the packet. This was reviewed by Public Works/Finance Committee at its November 8, 2021 meeting and recommended for approval.

PROPOSED ACTIONS: Adopt the proposed Resolution, or take such other action deemed appropriate.

Riedner introduced the item as written above. Mayor Lambert invited the public to comment and no comments were offered. Bautista reviewed liability coverage with ICRMP and raising the coverage from \$30M to \$50M was suggested and the Airport Board approved the change. Bettge moved, Taruscio seconded, to approve the resolution. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. PUBLIC HEARING: Idaho Community Block Grant Request - Fire Engine (ACTION ITEM) - Alisa Anderson / Brian Nickerson

City staff is proposing to submit a funding request to the Idaho Department of Commerce under the Idaho Community Development Block Grant program in an amount not to exceed \$500,000 to assist with the purchase of a new fire engine under the Public Facilities funding category. Grant application requirements require the City to approve and execute the Certifications and Assurances and a Citizen Participation Plan. Also, as a requirement to submit a funding request, the City must hold a public hearing which will include an overview of the grant application, scope of work, budget, schedule, benefits of the project, how the funds will benefit low- and moderate-income persons, and the proposed project location. This item was reviewed by the Public Works/Finance Committee on November 8, 2021, and forwarded to the City Council for a Public Hearing.

PROPOSED ACTIONS: Conduct the Public Hearing and upon consideration of testimony received; approve submittal of a funding request to the Idaho Department of Commerce under the Idaho Community Block Grant program for an amount not to exceed \$500,000 to assist with the purchase of a new fire engine under the Public Facilities funding category and approval of the Certifications and Assurances and a Citizen Participation Plan to be included in the grant application; or take other such action deemed appropriate.

Anderson provided information on the Idaho Community Development Block Grant and Idaho Department of Commerce granting process. The three requirements for an application to be eligible are the applicant must be a non-entitlement city or county; the application must consist of eligible ICDBG activities; and the application must address an ICDBG national objective. The preliminary pricing is \$695,284 and if paid at the time of order, will receive a discount of \$25,349, for a total cost of \$669,935. The proposed grant request is for 50% of the total cost, or \$335,000. The applications are reviewed in January and suggestions may be sent to the applicants with time to amend applications. Final decisions should be determined in March. It would take 12-16 months to be built once the order is placed. If approved, the engine would be housed at fire station #2.

Mayor Lambert opened the public hearing at 7:22 p.m. Hearing no testimony, Mayor Lambert closed the hearing at 7:23 p.m.

Taruscio moved, Kelly seconded, to approve submittal of a funding request to the Idaho Department of Commerce under the Idaho Community Block Grant program for an amount not to exceed \$500,000 to assist with the purchase of a new fire engine under the Public Facilities funding category and approval of the Certifications and Assurances and a Citizen Participation Plan to be included in the grant application. Taruscio amended the motion so that the amount was not to exceed \$335,000. Kelly accepted the amendment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

Farmers Market Commission – Bettge said the Commission had nominations for 2022 officers and a discussion as to what is defined as local.

Parks and Recreation Commission – Sullivan reported the Commission continued discussion regarding the strategic planning process.

Moscow Arts Commission– Sullivan reported the Commission heard proposals for the Mactivities toolbox.

Moscow Pathways Commission – Kelly said the Commission had a recap on the annual bike ride through town. Discussion included the possibility of having the ride on a Saturday for family involvement. The Commission also discussed the Woodbury Addition pathways and orphan pathways.

Fair and Affordable Housing Commission – Taruscio reported the Commission voted on finalization of the survey pending legal and administrative review. They also discussed ARPA funds.

Council members also spoke on events that were attended.

Mayor

Mayor Lambert said he attended the Sheikh Community Unity Award celebration where Sprague was honored. He also attended the Council terminal workshop and Veterans Day dinner.

Staff

None offered.

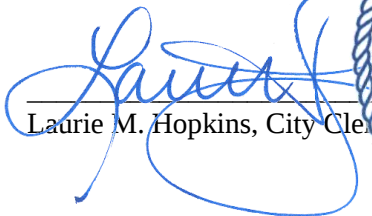
ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 7:35 p.m.



Bill Lambert, Mayor

ATTEST:



Laurie M. Hopkins, City Clerk

