



Public Works/Finance Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
August 27, 2018

4:30 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:30 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Mayor Lambert, Council Member Art Bettge, Council Member Gina Taruscio

STAFF: Gary J. Riedner, Dwight Curtis, David Schott, Leah Carlson, Bill Belknap, Renee Tack, Mia Vowels, Scott Bontrager, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee August 13, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. 1105 & 1121 West A St Lot Line Adjustment - Leah Carlson

The owner of University Village Apartments is proposing a lot line adjustment between two parcels located at 1105 and 1121 West 'A' Street. Parcel B, which currently has two multi-family apartment buildings constructed upon it, is proposed to be reduced from 46,040 square feet to 40,740 square feet in size and Parcel C is proposed to be expanded from 9,777 square feet to 15,077 square feet. The purpose of the lot line adjustment is to accommodate future development on Parcel C. The subject property is located within the Residential/Office Zoning District which has a minimum lot area of 5,000 square feet and minimum lot width of 50 feet. A proposed access easement will provide access to Parcels B and C from West A St, utilizing an existing approach.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request; deny the lot line adjustment request; or take other action as deemed appropriate.

Carlson introduced the item as written above and showed the neighborhood zoning. The parking requirement for parcel A and B are within their respective lots. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. Dog Park Grounds and Drainage Rehabilitation Project - David Schott

The Parks and Recreation Department is requesting authorization to retain Hodge and Associates for design services to incorporate surfacing, drainage, and an estimate of construction costs for Dog Park Grounds and Drainage Rehabilitation Project at a cost of \$6,985. The budgetary line item for the expense will be Parks and Recreation, Parks Professional Services 120-165-30-642-10.

The one acre dog park is located on White Avenue next to the Humane Society of the Palouse. The grand opening of the dog park was held on July 17, 2001. Over the years, the majority of the turf has degraded due to continuing overuse, and is unrepairable in its present condition. As a result, the area becomes very muddy and basically unusable during the rainy season.

Design services will include an evaluation of the area, surfacing, drainage, grading, construction drawings, and an estimate of construction costs to mitigate the muddy conditions of the dog park.

The Public Works / Finance Committee reviewed and recommended approval to retain Hodge and Associates for design services for the Dog Park Grounds and Drainage Rehabilitation Project on August 27, 2018.

PROPOSED ACTIONS: Recommend authorization to retain Hodge and Associates for design services to incorporate surfacing, drainage, and an estimate of construction costs for Dog Park Grounds and Drainage Rehabilitation Project at a cost of \$6,985 or provide staff further direction.

Schott introduced the item as written above adding the cost is budgeted in FY2019. Possible options for surface of the area could be turf, pea gravel, decomposed granite, or bark and the design surfaces will include a suggested turf. Bonzo asked questions regarding cleanup of dogs. Curtis said they hope to eventually bring a proposal for a future dog park. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

4. Third and Jackson Sidewalk Replacement Bid Results - Scott Bontrager

The City published an advertisement for bids on August 3, 2018 for Third And Jackson Sidewalk Replacement Project. This project is a joint effort between the City, Moscow Urban Renewal Agency, and the property owner to replace the deficient sidewalk around the property located on the SE Corner of Third and Jackson Streets as well as upgrade the furniture zone and lighting to meet the current design recommendations for the downtown streetscape. The base bid for the project includes removing and replacing concrete sidewalk, curb, tree wells, illumination system, and installing concrete pavers along the North and West frontage of 129 West Third Street. The Engineer's estimate for the project was \$33,104.00.

Bid opening for the project took place on August 14, 2018, at which one bid was received. McCall's Classic Construction was the apparent low bidder on the project, with a bid of \$37,794.50.

PROPOSED ACTIONS: Recommend City Council accept the low bid from McCall's Classic Construction, award the contract in the amount of \$37,794.50, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount; or provide staff further direction.

Bontrager introduced the item as written above saying this project has been in the works since Fall 2016. The mobilization and traffic control was a bit higher than the engineers estimate but the concrete and pavers were less than estimated. Of the bid amount, approximately \$20,000 is covered by the City sidewalk program and approximately \$9,000 from MURA for the lighting and pavers. The property owner pays 70% of the concrete removal and replacement which calculates to approximately \$9,000. The second phase of this project is to replace the pedestrian ramp next summer. That will use ITD curb ramp monies.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Adjourn

The meeting was closed at 4:45 PM

