



Public Works/Finance Committee

Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
September 10, 2018

4:30 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:30 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Mayor Bill Lambert, Council Member Art Bettge, Council Member Gina Taruscio

STAFF: Gary, Kevin Lilly, Mia Vowels, Bob Buvel, Dwight Curtis, David Schott, Sarah Banks, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee August 27, 2018 Minutes – Laurie M. Hopkins

RESULT: ACCEPTED [UNANIMOUS]

AYES: Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. Disbursement Report for August 2018 – Sarah Banks

The Accounts Payable Report for the month ending August 2018. This was reviewed and recommended for approval by the Public Works/Finance Committee on September 10, 2018.

ACTION: Sign the Disbursements Report for the month of August 2018.

Banks highlighted the major expenditures for the month including Third Street reconstruction, the slurry seal project, and a replacement vehicle for sewer. The Committee signed the report, recommended approval and that it be placed on the Council consent agenda.

RESULT: RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]

AYES: Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. Itani Park Concrete Slab and Pathway Project – David Schott

The Parks and Recreation Department is requesting authorization to retain McCall's Classic Construction, Inc., for the Itani Park Concrete Slab and Pathway Project in the amount of \$49,877 with a ten percent contingency of \$4,987.70 for a total amount not to exceed \$54,864.70. The City issued a solicitation for bids to five (5) concrete contractors on August 24, 2018 for the Itani Park Concrete Slab and Pathway Project. One (1) bid proposal was received with a Base Bid of \$47,327 and Add Alternate No.1 in the amount of \$1,000 and Add Alternate No. 2 in the amount of \$1,550. The project includes a concrete pathway and concrete pad for the installation of a playground. The playground purchase was authorized by City Council on June 18, 2018. After completion of the concrete pathway and playground pad, the playground will be installed. Installation of the playground will be dependent upon seasonal construction conditions. The funding source is the Hamilton Fund, and was approved through the FY2018 budget. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects will be authorized through the annual budget authorization. On September 10, 2018, the Public Works / Finance Committee reviewed and recommended approval.

PROPOSED ACTIONS: Recommend authorization to retain McCall's Classic Construction, Inc. and award the contract in the amount of \$49,877 for Base Bid, Add Alternative No. 1, and Add Alternate

No. 2, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount with funding source from the Hamilton Fund, or provide Staff further direction.

Schott introduced the item as written above. Staff has been doing social media blasts encouraging donations for benches and trees. The cost for a bench, installation and a plaque is \$1,500. Staff works with the donor for site placement. Tree donations are also accepted with discussions on placement and type of tree. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

4. Urban Berm Addition Development Agreement – Bob Buvel

Tyler M. George has submitted to the City a final plat for the development of his property at 921 and 925 Public Avenue. On June 4, 2018, the City Council approved a preliminary plat for this property. The final plat is titled the Urban Berm Addition and will be presented for City Council approval on September 17th. Should the final plat be approved by City Council, a development agreement will be needed to address construction of the required public improvements, parkland dedication, and as-constructed drawings. The attached agreement covers these items. This was reviewed and recommended for approval by the Public Works/Finance Committee on September 10, 2018.

PROPOSED ACTIONS: Conditioned upon approval of the Final Plat, recommend approval of the Development Agreement with Tyler M. George for the Urban Berm Addition; or provide Staff further direction.

Buvel introduced the item as written above. This agreement accepts payment in lieu of property for the parkland requirement. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

5. Urban Berm Addition Monumentation Agreement (ACTION ITEM) – Scott Bontrager

Tyler M. George is the owner and developer of the proposed Urban Berm Addition on the lots currently addressed as 921 and 925 Public Avenue. The subdivision received preliminary plat approval on June 4, 2018 and the final plat is being presented for City Council consideration at the September 17, 2018 City Council meeting. If Council approves the final plat, the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code. This was reviewed and recommended for approval by the Public Works/Finance Committee on September 10, 2018.

PROPOSED ACTIONS: Conditioned upon approval of the final plat at the September 17, 2018 City Council meeting, recommend approval of the Monumentation Agreement for the Urban Berm Addition with Tyler M. George, or provide Staff further direction.

Buvel introduced the item. The monument pins are postponed so that during construction they are not damaged. Once installed, staff inspects the pins. The Committee recommended approval and that it be placed on the Council consent agenda.

Riedner reported Engineering continues to look at the pedestrian bridge. With the adjustment of width to match the bike lanes, the City can purchase the bridge and abutments for \$47,588, which is under the bid requirement. Issues to consider is design and approval of the bridge drawings, weather for concrete work

and storage of the bridge. Staff recommendation is to enter into an agreement and pay for it now with construction and installation in the Spring. Fabrication is six weeks from the time drawings are approved. Delivery is 14 days after fabrication is complete. The decision on placement of the bridge has not been made. Abutments can be installed by staff this fall. Lilly explained wood decking versus concrete. The neighbors are fully in support of the pedestrian bridge and staff has explained it will be removed in the future. The Committee was in support of ordering the bridge with spring manufacturing and a report at the next meeting.

Adjourn

The meeting was closed at 4:59 PM

