

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
April 28, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission February 24, 2022 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Resolution No. 2022-__ Designating the City of Moscow as a Bee City USA Affiliate (ACTION ITEM) – David Schott

On December 2, 2021 the Parks and Recreation Commission recommended approval of the City of Moscow becoming a Bee City USA affiliate. Resolution 2022-__ has been reviewed and approved by Bee City USA. The Parks and Recreation Commission will discuss the draft resolution prior to City Council consideration.

PROPOSED ACTIONS: Recommend approval of Resolution 2022-__ designating the City of Moscow as a Bee City USA affiliate; or provide staff with further direction.

4. Consideration of the Bee City USA Sub Committee Members (ACTION ITEM) – Nancy Tribble / David Schott

As part of the Bee City USA affiliation, the City of Moscow will need to establish a Bee City USA Subcommittee under an existing commission. The Parks and Recreation Commission will appoint five (5) members of the public to serve on the Bee City USA Subcommittee. It is anticipated the meetings will be held quarterly and report to the Parks and Recreation Commission annually.

PROPOSED ACTIONS: Approve the Bee City USA Subcommittee membership; or provide staff with further direction.

5. Consideration of Naming the Ghormley Park Pickleball Courts (ACTION ITEM) – Nancy Tribble / David Schott

The City of Moscow has received a letter from Dwight Curtis, Ph.D. requesting the Parks and Recreation Commission make a recommendation to City Council naming the pickleball courts at Ghormley Park the “Damon Burton Pickleball Courts.” Resolution No. 2004-19 establishes a formal policy and process for naming public park lands and recreational facilities and allows for naming specific areas within parks.

PROPOSED ACTIONS: Begin a sixty (60) day public comment period designating the Ghormley Park pickleball courts as the Damon Burton Pickleball Courts; or provide staff with further direction.

6. Revise and Develop the Parks and Recreation Commission Farmer’s Market Display Board (ACTION ITEM) – Nancy Tribble

The Parks and Recreation Commission will host a Farmer’s Market in late June. To prepare for the Farmer’s Market, the Commission will discuss the revision of the current display board.

PROPOSED ACTIONS: Approve the content and layout of the revised Parks and Recreation Commission display board; or provide staff with further direction.

7. Consideration of the Harvest Park Management Plan (ACTION ITEM) – David Schott

The Core Development Team for Harvest Park has been busy drafting a management plan for Harvest Park. The Parks and Recreation Commission will review and discuss the draft management plan.

PROPOSED ACTIONS: Recommend approval of the Harvest Park Management Plan; or provide staff with further direction.

REPORTS

- 1. Recreation and Pool Update – Greg Morrison**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is May 26, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Draft Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 24, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:20 pm.

PRESENT: Nancy Tribble, Chair; Sara Zaske(5:18), Vice Chair; Richard Gayler; Ted Kisha; Jackson Landis; Susan Petersen; Susan Steele (5:26)

STAFF: Kristie Ingham; Tyler Ochoa, Recreation Coordinator; David Schott, Parks and Facilities Manager; Greg Morrison, Recreation Manager; Anne Zabala, City Council Liaison (5:33)

REGULAR AGENDA

1. Approval of Parks and Recreation Commission January 27, 2022 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Petersen moved, Kisha seconded to approve the minutes as presented. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None given.

3. Milton Arthur Park Play Equipment Public Voting Results (ACTION ITEM) – David Schott

Staff has issued a Request for Proposals (RFP) for the purchase of playground equipment for Milton Arthur Park in FY2022. During the January 27, 2022 Parks and Recreation Commission meeting, the PRC considered the playground submittals and authorize staff to release the responsive playground equipment submittals to the public for voting. The PRC will discuss the results of the public voting and make a recommendation to City Council for their consideration.

PROPOSED ACTIONS: Recommend playground equipment for Milton Arthur Park; or provide staff with further direction.

Schott recapped past PRC meetings regarding Milton Arthur Park. Option 6 was first with 44% of the 574 votes and option 1 was second place with 23% of the votes. This is the most votes received for playground equipment at a park. Garrett and Company will supply the playground equipment. The estimated delivery time for the equipment and installation is 4-8 months from now due to manufacturing and shipping delays.

Kisha moved, Zaske seconded to recommend playground option 6 for Milton Arthur Park. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Consideration of Tabling Opportunities for the 2022 Farmers Market Season (ACTION ITEM) – Nancy Tribble

The City of Moscow Community Events Division has released dates available to City Commissions for the 2022 Farmers Market season. The PRC will discuss dates, assign staff and determine a theme for each Farmers Market requested date.

PROPOSED ACTIONS: Approve dates and theme for the 2022 Farmers Market season; or provide staff with further direction.

Amanda Argona the community event manager sent out dates at the beginning of year for open availability for dates at Farmers Market. Schott opened discussion for what dates, and the goal for what PRC would present for a possible date at the market. Tribble would like to set a date for the end of June such as the 18th or 25th when the weather is cooler. Tribble would like to highlight Harvest park as the edible park, Anderson Park as city non-pesticide park and consideration of the City of Moscow joining Bee City USA and hand out pollinator flyers to the public. Schott would like to have further planning in the May PRC meeting along with commission members to volunteer at the Market with hopes Schott has finalized dates by then as well.

Tribble moved, Peterson seconded to approve the dates for June 18th or June 25th 2022 Farmers Market highlighting Harvest Park, Anderson Park and Bee City USA. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS

1. Recreation and Pool Update – Greg Morrison

HLAC will open June 10th with everything from private parties to table reservations available this year. Today is the last day of Pre-K- 3rd grade basketball and now staff is getting ready for Spring/Summer activities. Morrison sent out reminder emails today for soccer sign up to parents who signed up last year. Morrison has an intern working with him this year whom is heading the youth softball and baseball along with junior/senior girls' softball. The growth of participation in Recreation Sports is slowly increasing with the help of social media.

2. Parks, Facilities and Community Forestry Update – David Schott

Today was the Pollinator Summit. Schott drafted a resolution to be sent to Bee City USA as it needs to be submitted to them prior to City Council consideration. Presented Legacy of Leaves award to City Council. The parks restrooms are getting hit hard with vandalism, so bathrooms are being closed at 7:00 pm now instead of 10pm for the next couple weeks to try and help with this.

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is March 24, 2022

The meeting was adjourned at 6:00

RESOLUTION NO. 2022 –

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, DESIGNATING THE CITY OF MOSCOW AS A BEE CITY USA® AFFILIATE INCLUDED HERewith AND INCORPORATED HEREIN BY THIS REFERENCE; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, the mission of BEE CITY USA is to galvanize communities to sustain pollinators responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides; and

WHEREAS, thanks to the more than 3,600 species of native bees in the United States, along with introduced honey bees, we have diverse dietary choices rich in fruits, nuts, and vegetables; and

WHEREAS, bees and other pollinators have experienced population declines due to a combination of habitat loss, poor nutrition, pesticides (including insecticides, fungicides, and herbicides), parasites, diseases, and climate change; and

WHEREAS, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers; and

WHEREAS, ideal pollinator-friendly habitat (A) is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season to provide diverse and abundant nectar and pollen, since many wild pollinators prefer or depend on the native plants with which they co-adapted; (B) is free to nearly free of pesticides, as many pesticides can harm pollinators and/or their habitat; (C) comprises of undisturbed spaces (leaf and brush piles, unmown fields or field margins, fallen trees and other dead wood) for nesting and overwintering; and (D) provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, Integrated Pest Management (IPM) is a long-term approach to maintaining healthy landscapes and facilities that minimizes risks to people and the environment by: identifying and removing the causes of pest problems rather than only attacking the symptoms (the pests); employing pests' natural enemies along with cultural, mechanical, and physical controls when prevention is not enough; and using pesticides only when no other method is feasible or effective; and

WHEREAS, supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability; and

WHEREAS, the City Council believes it is in the best interest of the City to support the City of Moscow becoming certified as a BEE CITY USA community because of our commitment to pollinators. Pollinators are keystone species in essentially every terrestrial ecosystem on earth, assisting in plant reproduction. Pollinators touch our lives in numerous ways each day, including being responsible for approximately one third of the food and drink we consume;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, in order to enhance understanding among local government staff and the public about the vital role that pollinators play and what each of us can do to sustain them, the City of Moscow chooses to support and encourage healthy pollinator habitat creation and enhancement, resolving as follows:

1. The City of Moscow Parks and Recreation Department is hereby designated as the BEE CITY USA sponsor.
2. The Parks and Facilities Manager of Parks and Recreation Department is designated as the BEE CITY USA Liaison.
3. Facilitation of City of Moscow's BEE CITY USA program is assigned to the Bee City USA Sub Committee of the Parks and Recreation Commission.
4. The Bee City USA Sub Committee is authorized to and shall:
 - a. **Celebration:** Host at least one educational event or pollinator habitat planting or restoration each year to showcase City of Moscow's commitment to raising awareness of pollinator conservation and expanding pollinator health and habitat.
 - b. **Publicity & Information:** Install and maintain at least one authorized BEE CITY USA street sign in a prominent location, and create and maintain a webpage on the City of Moscow website which includes, at minimum a copy of this resolution and links to the national BEE CITY USA website; contact information for the BEE CITY USA Liaison and Committee; reports of the pollinator-friendly activities the community has accomplished the previous year(s); and the recommended native plant species list and integrated pest management plan as described in 4.e. below.
 - c. **Habitat:** Develop and implement a program to create or expand pollinator-friendly habitat on public and private land, which includes, but is not limited to, identifying and inventorying City of Moscow's real property that can be enhanced with pollinator-friendly plantings; creating a recommended locally native plant list to include wildflowers, grasses, vines, shrubs, and trees and a list of local suppliers for those species; and tracking annual area of pollinator habitat created or enhanced.
 - d. **Pollinator-Friendly Pest Management:** Create and adopt an integrated pest management (IPM) plan designed to prevent pest problems, reduce pesticide use, and expand the use of non-chemical pest management methods.
 - e. **Policy & Plans:** Establish, through the City of Moscow, a policy in the Parks and Recreation Master Plan to acknowledge and commit to the BEE CITY USA designation and review the Parks and Recreation Master Plan and other relevant documents to consider improvements to pest management policies and

practices as they relate to pollinator conservation, identify appropriate locations for pollinator-friendly plantings, and consider other appropriate measures.

- f. **Renewal:** After completing the first calendar year as a BEE CITY USA affiliate, each February, apply for renewal of City of Moscow's BEE CITY USA designation following the format provided by BEE CITY USA, including a report of the previous year's BEE CITY USA activities, and paying the renewal fee based on the City of Moscow's population.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____
Anne Zabala	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, Idaho, this 21st day of March, 2022.

Art Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on March 21, 2022 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

February 15, 2022

Dear Moscow Parks and Recreation Commission Members:

I would like to take this opportunity to ask you for your recommendation to the City Council that the new pickleball courts be officially named the "**Damon Burton Pickleball Courts.**" This is to honor Damon Burton for his 30 years of service on the Parks and Recreation Commission, including several years serving as the Commission's Chair. In the last 30 years, he played a role in the planning of and construction of both the Hamilton-Lowe Aquatics Center and the Hamilton Indoor Recreation Center (HIRC), and the Moscow School District Community Playfields. He was also instrumental in the planning and development of numerous parks, the Hamilton Community Garden, several playgrounds, and recreation programming.

Damon was twice awarded the Outstanding Parks and Recreation Individual from the Idaho Recreation and Parks Association and received the Moscow Service to Commission Award.

He was a steady and consistent presence on the Commission. He enjoyed being a member of the Commission team and encouraged its ongoing involvement in the City's parks and recreation efforts to make Moscow a great place to live.

Dr. Burton recently retired and moved to Michigan to be with family, but he frequently inquires as to the status of park and recreation projects and goings on.

It is an honor to have served with Damon and the other Commission members. I believe naming the new pickleball courts after him to be very appropriate and deserved. Again, I ask for your recommendation to the City Council to name the new pickleball courts, the "Damon Burton Pickleball Courts."

Thank you for your time and consideration.

Dwight Curtis

Harvest Park Management Plan

Moscow's Public Edible Forest

Adopted XXX X, 2022; Resolution 2022-XX



Executive Summary

The 4.09 acres Harvest Park is located between Southview Avenue and Indian Hills Drive in the Indian Hills 8th Addition neighborhood. Harvest Park was acquired to be developed as an ‘edible forest’ with food-bearing trees, shrubs, and other flora. The City of Moscow initially received interest in the concept of an edible food forest through the Moscow Tree Commission.

The purpose of Harvest Park is to provide the community with a public food forest with a strong emphasis on public education and outreach about the benefits and pride in growing food. The vision for Harvest Park is:

Harvest Park is a long term, dynamic landscape. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.

Level 2-3 "Natural Strategy"



On March 18, 2019, the Moscow City Council officially named the property, Harvest Park, after thirty-five nominations were considered and recommend to City Council by the Moscow Tree Commission and Parks and Recreation Commission. The conceptual plan for Harvest Park was approved by Moscow City Council on September 3, 2019 with extensive public input through two public workshops.

The Harvest Park Management Plan developed by City staff and the Harvest Park Core Development Team consists of guiding principles, management and on-site oversight of the park, harvest limits, dog policy, pesticide use policy, pollinators, planting rooms and adoption process, and soils.

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That land is a community is the basic concept of ecology, but
that land is to be loved and respected is an extension of
ethics.

Aldo Leopold



Introduction

Harvest Park, located between Southview Avenue and Indian Hills Drive in the Indian Hills 8th Addition neighborhood, was acquired to be developed as an 'edible forest' with food-bearing trees, shrubs, and other flora. The 4.09 acre site was historically an active agricultural wheat field. The City of Moscow initially received interest in the concept of an edible food forest through the Moscow Tree Commission.

The purpose of Harvest Park is to provide the community with a public food forest with a strong emphasis on public education and outreach about the benefits and pride in growing food. The vision for Harvest Park is:

Harvest Park is a long term, dynamic landscape. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.

Background

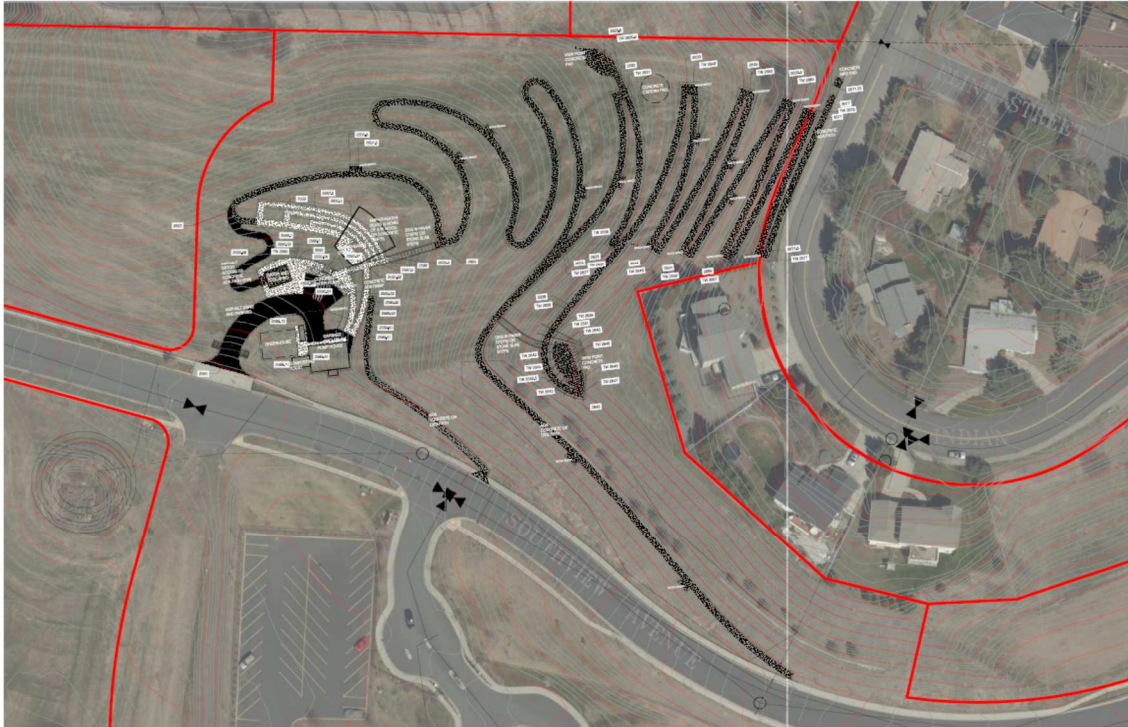
The history of the park dates back to 2008 when the City acquired the Indian Hills 8th property. The 1.73 acres of farmland property was obtained by the City through parkland dedication requirements for the Indian Hills 8th Addition subdivision.

The 1.73 acre Indian Hills 8th property was traded for the now 4.09 acre Harvest Park in a parkland exchange and dedication agreement between the City and Indian Hills Trading Company in 2018. This is the location of Harvest Park we see today.



On March 18, 2019, the Moscow City Council officially named the property, Harvest Park. The background on officially naming the park began on September 12, 2018. The City requested suggestions for an official name for the Edible Forest Park, which is the working name for the park. Nominations for names closed on October 20, 2018. The Moscow Tree Commission considered the 35 nominations at their November 6, 2018 meeting and recommended the name Harvest Park. Given the recommendation, a 60-day public comment period began with press releases issued on November 20, 2018 and December 20, 2018. The public comment period closed on February 1, 2019. The Moscow Tree Commission considered public comments at their February 5, 2019 meeting and recommended officially naming the park, Harvest Park. The Moscow Parks and Recreation Commission also considered public comments and recommended the name Harvest Park as the official name for the park at their February 28, 2019 meeting.

Moscow City Council approved the conceptual plan for Harvest Park on September 3, 2019.



MOSCOW EDIBLE FOREST PARK

224 SOUTHWEST AVE, MOSCOW 83843 • ID | BWA: 19-09-182 | Master Plan | February 11, 2019



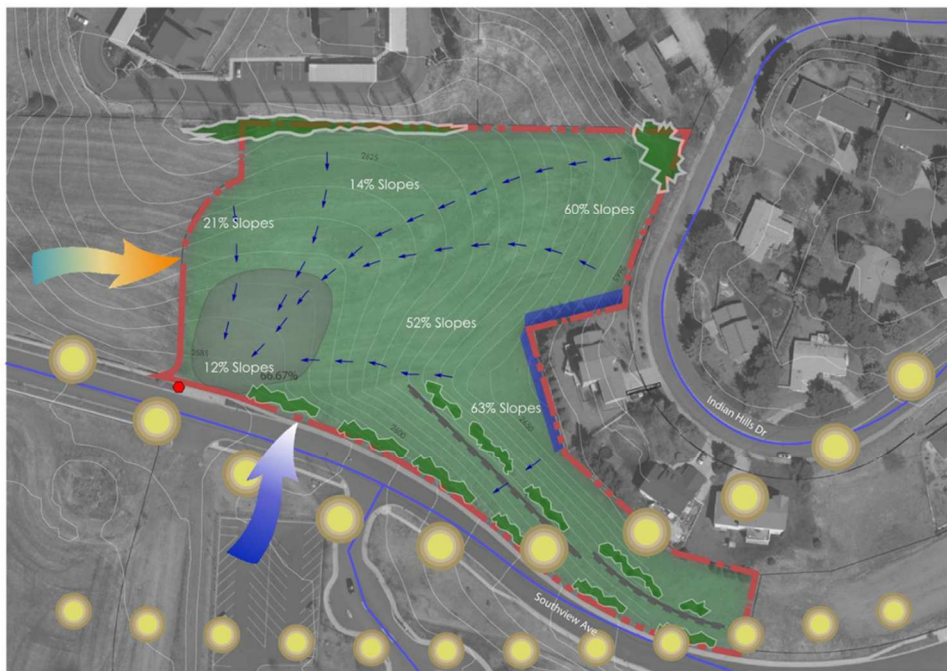
PARKS & RECREATION
DEPARTMENT

BMA BERNARDO WILLS
ARCHITECTS PC

The conceptual plan was developed with the assistance of landscape architect firm, Bernardo Wills Architects. Moscow City Council approved an agreement with Bernardo Wills Architects on November 19, 2018. The heart of the conceptual planning process was two public workshops held on December 19, 2018 and January 16, 2019.

Public Workshop #1 focused on comparables, existing conditions, opportunities, and constraints.





Public Workshop #1 participants were given the opportunity to submit their input. The audience was divided into four groups. Each group was given a blank site diagram and asked to sketch their thoughts for the park (page 8). Additionally, a survey was provided to those in attendance and an online survey was issued.

Team 3 (level 2-3, site = 100% edibles, for all uses)

Elements

- View Points/Quiet Nooks, ADA & Wheel Barrow Paths, Bathrooms (Composting), Play Area – Natural, Security Lighting, Signage, ADA Parking
- Cistern (swales, path berms), Hillside Terracing, Kids Maze
- Harvest/Tool Shed (includes potting), Compost bins & heaps, Picnic Tables, Seating Areas, Drinking Fountains, Bike Racks, Trash Enclosure
- Living Screens/Wind Breaks, Layered Edible Forest, Polyculture Islands, Nectary Mixed Perennial Borders, mostly Natives, Children's garden, Ephemeral Pond

Layout

- Preserve all views, incrementally transitions from non native to natives (low at bottom & tall at top), vegetables and raised beds up to fruiting shrubs/vines up to fruiting/Nut trees (polycultures), kids wild play area near top, restore native prairie, catchment area – pond & paths, paths also define rooms & terracing (along contours), wind breaks

Team 4 (level 2-3, site = 75% edibles, for all uses)

Elements

- View Points/Quiet Nooks, ADA & Wheel Barrow Paths, Bathrooms (Composting), ADA Parking
- Tool Shed, Compost bins, Picnic Tables, Seating Areas, Bike Racks

Layout

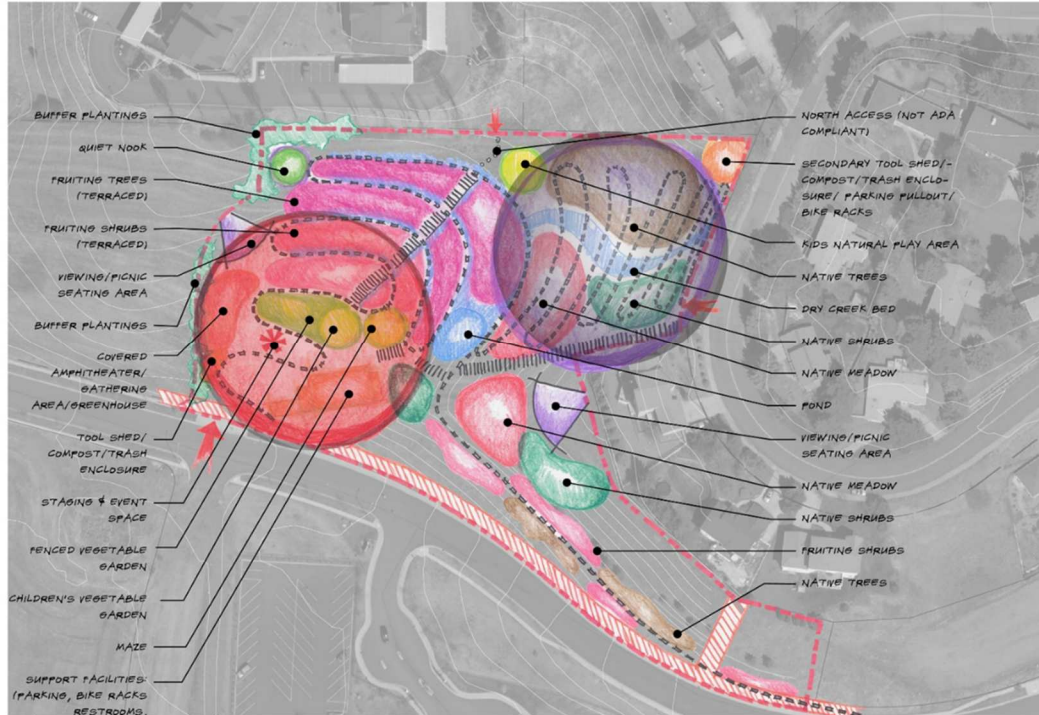
- Preserve all views of camas prairie (at least 2 spots) & existing apples and native shrubs/robes, pullout for parking/ADA on Indian Hill Drive, low vegetation at bottom with terraced gardens above, catchment area – pond, paths define rooms & terracing, Berries at bottom with Terraced gardens above



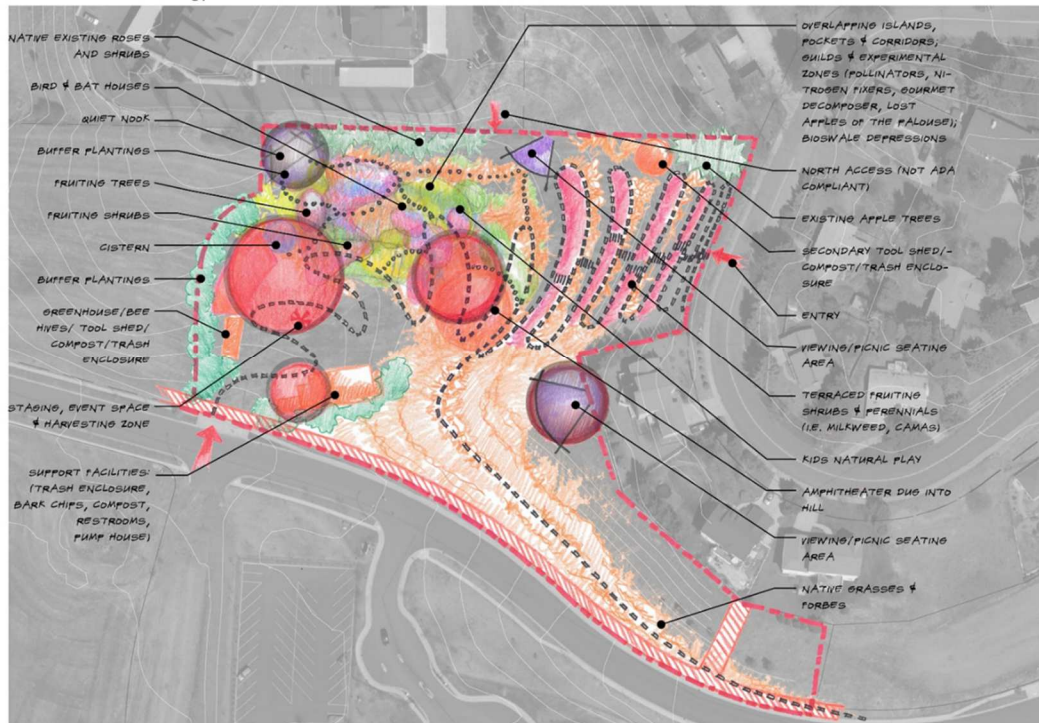
City staff, along with Bernardo Wills Architects, consolidated the public input information from Public Workshop #1 and the survey and produced two alternatives. The Moscow Tree Commission to discussed the alternatives and provided input during the January 19, 2019 Moscow Tree Commission meeting. The two alternatives were a 'cultivated strategy' and a 'natural strategy.'



Level 1-2 "Cultivated Strategy"



Level 2-3 "Natural Strategy"



Public Workshop #2 was held on January 16, 2019. The draft conceptual plan was presented and public comments were collected.



The Parks and Recreation Commission and Tree Commission both unanimously voted to recommend the natural strategy conceptual plan for Harvest Park to Moscow City Council at a special joint meeting held on July 10, 2019.

Core Development Team

Our community in Moscow has a very passionate and knowledgeable population. To this end, a Core Development Team was developed with the purpose of utilizing local knowledge to develop a management plan for this unique park. The Core Development Team began with a Moscow Parks and Recreation member, two members of the Moscow Tree Commission, two members of the University of Idaho, and a Rural Roots Board member. Current team members are:

Mark Heinlein
Deborah Berman
Zena Hartung

A large portion of this document is a direct result of the knowledge and expertise of the Core Development Team. Special thanks to their tireless efforts and commitment to the development of this plan is truly special.

Guiding Principles

Guiding principles are a set of values that establishes a framework for expected behavior and decision-making.

- 1.) Harvest Park is intended to cultivate a community dedicated to building equitable food systems for all people while being stewards of the land using best management practices and appropriate design with many different influences.
 - a. Harvest Park can be viewed as a series of management zones with varied management based on accessibility and location.
 - b. These management zones are intended to be broken down into plant guilds (planting rooms) as described in this document (pages 15-16).
 - c. Each management zone and plant guild (planting room) are envisioned to be adopted for maintenance by volunteers.
 - d. Donations in time (volunteering) and funding are essential in developing and maintaining each management zone and plant guild (planting room) as Harvest Park develops.
 - i. Signage and / or plaques need to be developed for education and as a way to recognize volunteers and donors. Examples might include a “giving tree” in a central location or individual call out areas.
 - ii. Groups; for example, schools and organizations can adopt a planting room.
 - iii. The City of Moscow keeps a record of individuals or groups interested in donations of time (volunteering) and funding.
- 2.) Education and outreach are of paramount importance for the success of Harvest Park for our community.
 - a. Development of workshop and classes will be a vital feature of Harvest Park with recruitment through the Parks and Recreation Brochure.
 - b. School groups, community groups, and the public are welcome and encouraged to visit the site.
 - c. Harvest Park is intended to be an example to our community and region of a functional shared edible forest.
- 3.) Community Outreach
 - a. Success of Harvest Park is tied to community support: for education, for volunteers for maintenance, and for funding.
 - i. Encourage our community to learn about and participate in Harvest Park.
 - ii. Development of a communication plan.
 1. Utilize the city website, social media, and word of mouth to encourage participation in park maintenance, workshops and classes, and educational opportunities.
 - iii. Promote creative events; such as, cider pressing and other education opportunities.
 - iv. Creation of a Harvest Park online newsletter.
- 4.) Management Plan
 - a. The Core Development Team has drafted a management plan for Harvest Park detailing park management zones and plant guilds (planting rooms) available for fundraising and adoption.
 - b. The Core Development Team is also charged with developing policies; such as, bag limits, dogs, and pesticide use.

- c. Development of an evaluation tool described in the management tool shall be developed by the Core Development Team as a tool to measure success or provide a learning opportunity to implement modifications where needed.

5.) Maintenance

- a. As it is envisioned, development and maintenance of Harvest Park will depend upon community support through volunteerism and financial contributions. Limited assistance from Parks staff may be available.
- b. Contributions from the community is integral for the success of Harvest Park, as described in the vision statement.
- c. Development of an oversight body; such as, the Harvest Park Subcommittee under the Moscow Tree Commission will consist of community volunteers and City staff to develop daily, weekly, monthly, and annual tasks.
 - i. Communication of these tasks to the volunteers and Friends of Harvest Park can be accomplished through an onsite communication board, via the City website, or a simple onsite notebook.

Management and On-Site Oversight

The intent of Harvest Park is to minimize the burden to parks staff to maintain the park. It is the intent of the City of Moscow to rely on the community to provide funding and maintenance of Harvest Park. To this end, City staff proposes the creation of the Harvest Park Subcommittee to assist the City in the management and operations of the park. The Moscow Tree Commission will be the lead commission with the Harvest Park Subcommittee created by and reporting to the Moscow Tree Commission.

The primary mission of the Harvest Park Subcommittee is to work with donors and volunteers for Harvest Park. The Parks and Recreation Parks and Facilities Manager will act as the liaison to the Harvest Park Subcommittee. The Harvest Park Subcommittee will consist of five (5) voting members and meet quarterly. The Harvest Park Subcommittee as a subcommittee of the Moscow Tree Commission will be required to follow the open meeting laws with regular meetings, open to the public, where minutes are taken. The roles, duties, and responsibilities are as follows:

- 1.) Keep open lines of communication with the City of Moscow through the City staff liaison.
- 2.) Provide updates and an annual report to the Moscow Tree Commission.
- 3.) Work with potential donors and volunteers for Harvest Park. Funds donated and dedicated to Harvest Park will be accounted for in a dedicated line item for Harvest Park to be expensed at Harvest Park. In kind donations will be tracked by City staff.
- 4.) Consider and approve, with the concurrence of the City of Moscow, the plan and adoption of individual planting rooms (Appendix A).
- 5.) Make recommendations to City staff regarding infrastructure projects consistent with the conceptual plan and community direction.
- 6.) Coordination and oversight of volunteers through the creation of Friends of Harvest Park. Friends of Harvest Park groups or individuals will be the stewards of the park and oversee

ground operations at Harvest Park. Operational duties may include organizing daily, weekly, monthly, yearly maintenance items. This will include scheduling and organizing volunteer efforts on the park through work parties and workshops. Provide quality control and monitoring of plantings for insect and disease. Provide informational signage and kiosks. Work with the staff liaison to update the website.

- 7.) Annual evaluation of Harvest Park to determine what is working and what is not and mitigate and adapt to the needs of Harvest Park.

Harvest Park Organizational Chart



Harvest Limits

Harvest Park is a City of Moscow owned property and is open to the public the park serves. Harvesting fruits and nuts from Harvest Park will not include commercial sales and will be based on the honor system, common courtesy, and a first-come, first-served basis for the public. If surplus supply is observed, nonprofit groups may be contacted by City staff to collect to reduce waste. The City will keep a contact list on file for interested nonprofit groups. The park is intended to be an edible forest for our community and serve as an educational opportunity. People visiting the park will be able to pick their own fruits and nuts. However, the City of Moscow asks people to only pick what they need and can utilize. To begin, there will not be bagging limits but the City of Moscow reserves the right to modify this policy as needed periodically.

The design of the planting plan for Harvest Park will place easily accessible fruits and nuts near the entrance to the park of Southview Avenue. This area will be tailored for children and people with disabilities. This area may be restricted through the placement of signage asking the general public to refrain from harvesting for these special planting rooms.

Information on what is ripe and available will be updated on a kiosk and information board on site at Harvest Park. The onsite bulletin board will be updated by volunteers from the Friends of Harvest Park. The City of Moscow Parks and Recreation website will also be updated periodically to provide information on harvesting. These updates will be done by City of Moscow staff with information provided from the Friends of Harvest Park.

Dog Policy

The purpose of this policy is to reduce the risk of dog waste interacting with edible plants available to the general public. All dog waste must be immediately picked up and removed. Dog waste bags will be provided on site. Under Section 5-5 of Chapter 5, Title 10 of the City of Moscow Municipal Code, “No owner and/or handler and/or keeper of any dog shall allow or let such dog to run or remain at large within the City at any time. This subsection shall not apply to any area within the City which is designated by the City as a Dog Park or as an Off-Leash Area.” Dogs at Harvest Park must remain on lease. Furthermore, dogs on leash must remain on designated pathways within the interior of the park.

According to the U.S. Department of Justice Americans with Disabilities Act (ADA), service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Only service animals as recognized under titles II and III of the ADA are permitted off designated pathways within the park (https://www.ada.gov/service_animals_2010.htm).

Pesticide Use Policy

Actionable Item #2 of the 2019 Parks and Recreation Master Plan Update states, “Develop a policy and process to reduce pesticide usage within the City’s public parks, properties, and urban forestry program.” The Parks and Recreation Department’s goal is to reduce pesticide use in public parks and properties. Integrated Pest Management (IPM) strategies designed to manage pests by addressing the underlying sources of pest problems, prioritizing non-chemical techniques and those that are least toxic to humans and the environment. Pest management on Harvest Park will follow IPM techniques. The City has also heard from the general public during the conceptual planning of Harvest Park through public workshops the desire to have little or no pesticide use at Harvest Park.

Food forests are managed ecologies, and the management and maintenance of a food forest is the management and maintenance of an ecosystem. Food forests, like other ecosystems, rely on a balance of relationships and interconnections among the different ecosystem components for health and productivity. Therefore, the first line of defense against pest and disease problems at Harvest Park shall be the establishment and maintenance of a healthy food forest ecosystem. Diseases and pests, including noxious weed species, shall be managed with the least toxic and most environmentally sensitive methods available, with the goal of enhancing beneficial relationships and conditions within the food forest ecology that will minimize or prevent pests and diseases from becoming established.

A manual of best practices will be developed and maintained as a reference for management, along with an ongoing log of observation, phenology, methods and actual management results for pest and disease problems as they occur. The manual of best practices shall include methods to establish and maintain food forest health, routine maintenance schedules and practices, as well as ways to manage specific disease, pest, and weed problems.

The Harvest Park Core Development Team acknowledges that Harvest Park, as a food system offered by the City of Moscow to the community, is providing food to a diverse range of people with a diversity of opinions and feelings about the safety of food that has been exposed to or treated with agricultural chemicals of various kinds. Therefore, in order to provide food which is considered safe by as much of the community as possible, no pesticides, including herbicides, insecticides and fungicides, will be used except those certified for organic production by the Organic Materials Review Institute.

Weeds designated by the State of Idaho as “noxious” will be managed according to state law (Title 22 Agriculture and Horticulture Chapter 24 Noxious Weeds, as to be in accordance with state and federal laws.

Should all Integrated Pest Management (IPM) and the aforementioned strategies be unsuccessful, the City of Moscow does reserve the right to consider the use of pesticides in extreme cases where use is justified and supported by evidence that a weed, pest, or disease outbreak exists and is warranted. In this case, areas treated will be spot treated and the area closed to the public per the label instructions.

Pollinators

Moscow City Council will consider Resolution 2022-XX designating the City of Moscow as a Bee City USA affiliate. Bee City USA's mission is to enhance habitat for all pollinators, with a focus on native species. Bee City USA® works to galvanize communities to sustain pollinators, in particular the more than 3,600 species of native bees in this country, by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides. The commitments for Bee City USA are as follows:

- 1.) Create and enhance pollinator habitat on public and private land by increasing the abundance of native plants and providing nest sites.
- 2.) Reduce the use of pesticides.
- 3.) Incorporate pollinator-conscious practices into city policies and plans.
- 4.) Host pollinator awareness events.
- 5.) Publicly acknowledge Bee City USA affiliation with signs and an online presence.



Harvest Park is an ideal park to showcase the importance of pollinators to an edible forest. In fact, the dog leg portion of Harvest Park located on the southeast portion of the park is very steep and not conducive to edible trees and shrubs due to access issues. However, this area can help support the edible forest portions of the park by providing pollinator friendly plants. Harvest Park is largely focused on educational opportunities and may be an ideal site to host pollinator awareness events.

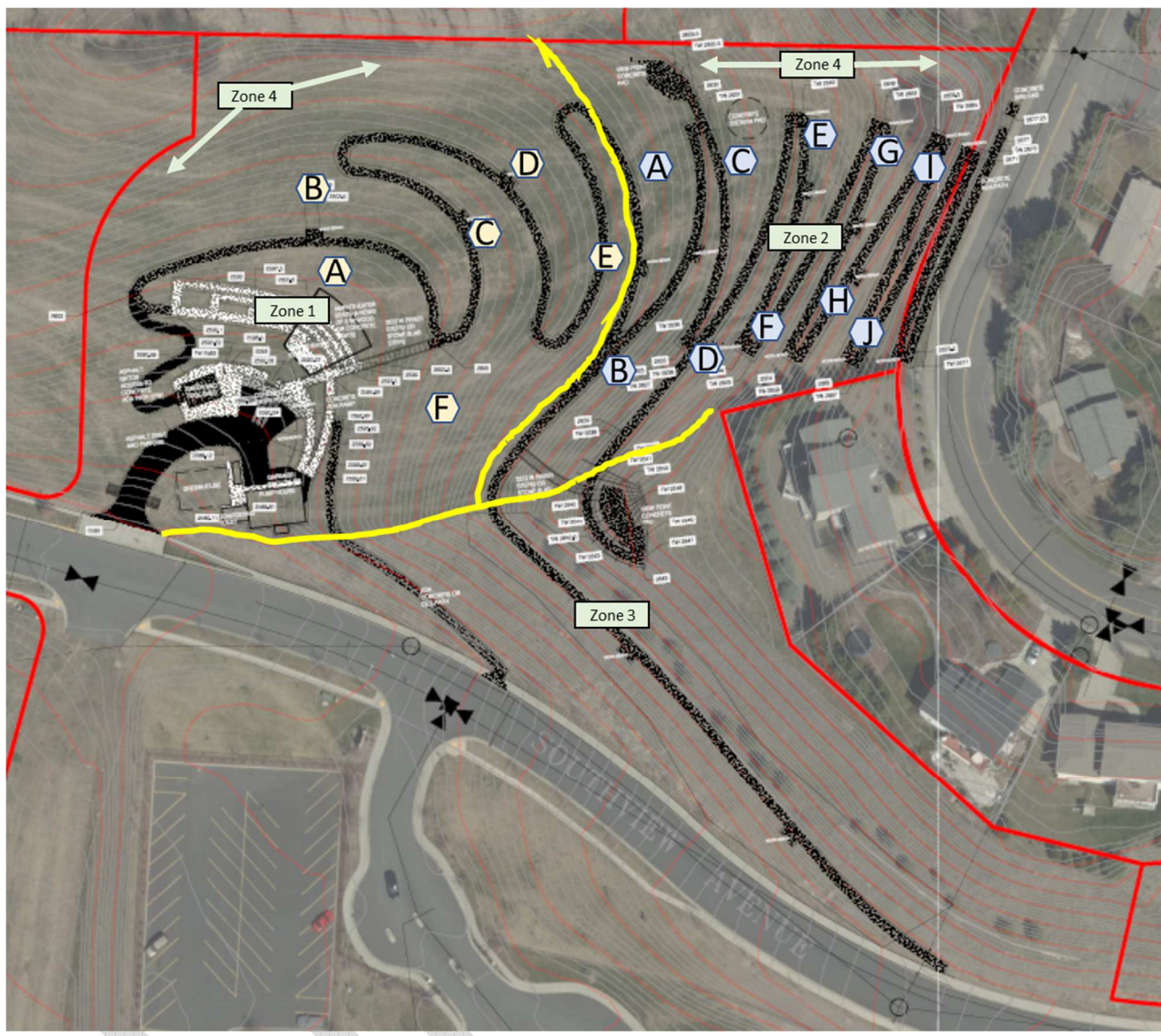
Planting Rooms and Adoption Process

Harvest Park has been divided into four management zones: Zone 1 Bowl, Zone 2 Hillside, Zone 3 Dogleg, and Zone 4 Periphery. Each management zone is further divided into smaller areas or planting rooms. Planting rooms will be adopted by members or a group within our community. Adoption of the planting rooms would include donations towards the area and volunteerism to maintain the area. Donors would have the option to name the planting room subject to City staff review and approval of the Harvest Park Subcommittee. All areas will remain open to the public for harvesting.

Adoption of an area is first-come, first-served basis subject to approval of the Harvest Park Subcommittee. Approval will consider the vision, guiding principles, and contribution to our community for Harvest Park. For example, the planting rooms near the entry to the park and the educational amphitheater must be accessible and focus on children and people with disabilities. Moreover, Zone 3 Dogleg is focused on native plantings and encouraging pollinator habitat.

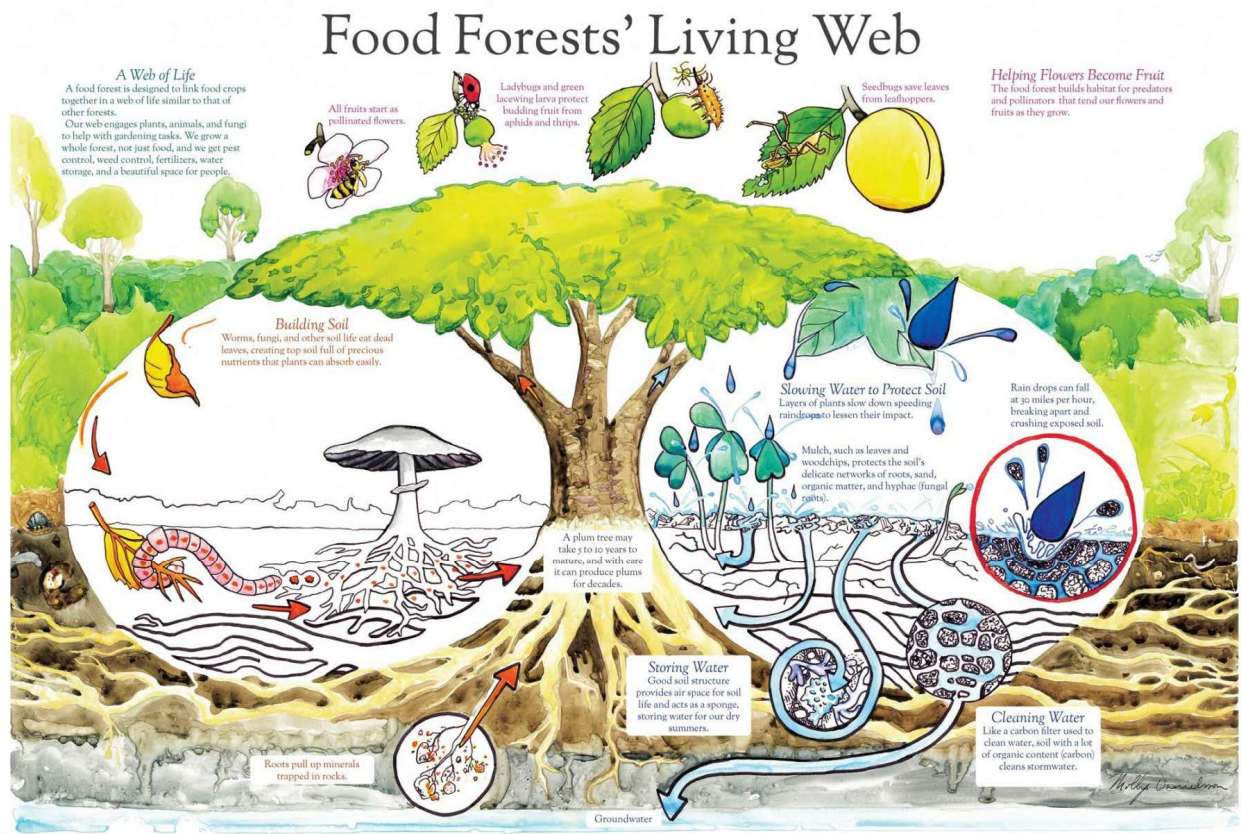
Adoption and maintenance of planting rooms will begin as infrastructure improvements are completed and access to the planting rooms is established. Infrastructure improvements are slated to begin in FY2024. However, Zone 4 Periphery is outside the construction area and forty-three (43) edible trees and shrubs were planted in 2021. Members of the community who wish to donate and maintain an area around the periphery are encouraged to do so by contacting City staff with their proposal.

Harvest Park Planting Rooms							
	Adopted By	Donor(s)	Room Name	Theme (Focus)	Keystone Species Primary	Keystone Species Secondary	Goal (Why)
Zone 1: Bowl							
A				Kids / People with Disabilities			
B							
C							
D							
E							
Zone 2: Hillside							
A							
B							
C							
D							
E							
F							
G							
H							
I							
J							
Zone 3: Dogleg	Mark Heinlein			Native Plants, Pollinator Friendly			
Zone 4: Periphery				Mixed Trees and Shrubs	Mixed	Mixed	Start Trees and Shrubs Outside of Future Improvements



Soil

Soil is the building block of a healthy food forest. One pinch of soil can contain one billion organisms comprising of up to 10,000 species. Harvest Park encourages a design to link food crops in a web of life as seen in natural systems. This encourages plants, animals, and fungi to assist in maintenance of the park for pest control, weed control, fertilization, water storage, and a great park to enjoy. The Web of Life illustration showing the relationships of plants, animals, and fungi for a healthy food forest (Page 18) is included.



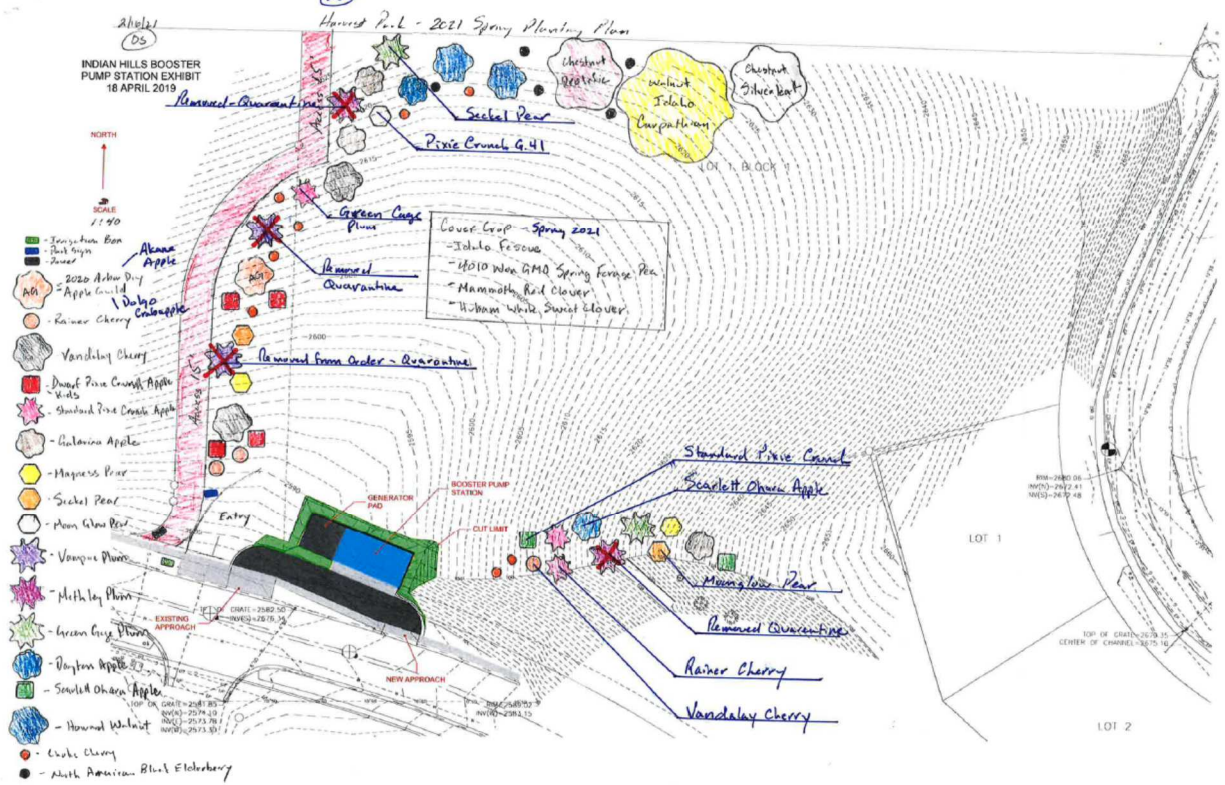
(Credit: www.woodz.co/journal/designing-food-forest/)

Harvest Park has historically been utilized as a wheat field. Once the City acquired the property with the intention of creating a food forest, a soil analysis was done by Analytical Sciences Laboratory at the University of Idaho. The results showed an acetic pH ranging from 4.8 to 5.6. Ideal growing conditions of most plants is a pH range of 6.0 to 7.0. To prepare the soil for ideal growing conditions, staff contracted a lime application in September 2020 by a local contractor. Staff continues to monitor the pH throughout the year. Moreover, beginning in 2019, cover crops have been seeded to enhance the soil. Finally, staff has been rough mowing the site, typically in the late spring, early summer after the spring growing season and again in the fall.

First Edible Plantings

On April 12, 2021 the City of Moscow partnered with the University of Idaho Extension for the Harvest Park Tree Planting Workshop and Planting Project. This was led by Iris Mayes, Ph.D. who leads the community-level University of Idaho Extension efforts in small farms and horticulture for Latah County. Forty-three (43) edible trees and shrubs were planted in Zone 4: Periphery where future infrastructure improvements will not impact the plantings. A drip irrigation system was installed to water the plantings by City of Moscow Parks staff.

4/23/21 Tree Workshop + Tree Planting by Volunteers
 4/29/21 AS Builds



Appendix A – Harvest Park Donor and Volunteer Application



Harvest Park Donor and Volunteer Application

Donor Information (Individual or Group)

Name: _____

Address: _____

Phone: (Day) _____

(Eve) _____

Email Address: _____

Amount of Donation: _____

Adopted by Volunteers (Individual or Group)

Name: _____

Address: _____

Phone: (Day) _____

(Eve) _____

Email Address: _____

Zone / Area: _____

Proposed Planting Room Nickname: _____

Theme / Focus: _____

Goal: _____

Description of Planting Plan (Please include site plan if available): _____

Does the Proposed Theme and Planting Plan Fit with the Vision for Harvest Park: Yes / No: Please Explain: _____

Please Describe any Other Relevant Information Regarding your Application: _____

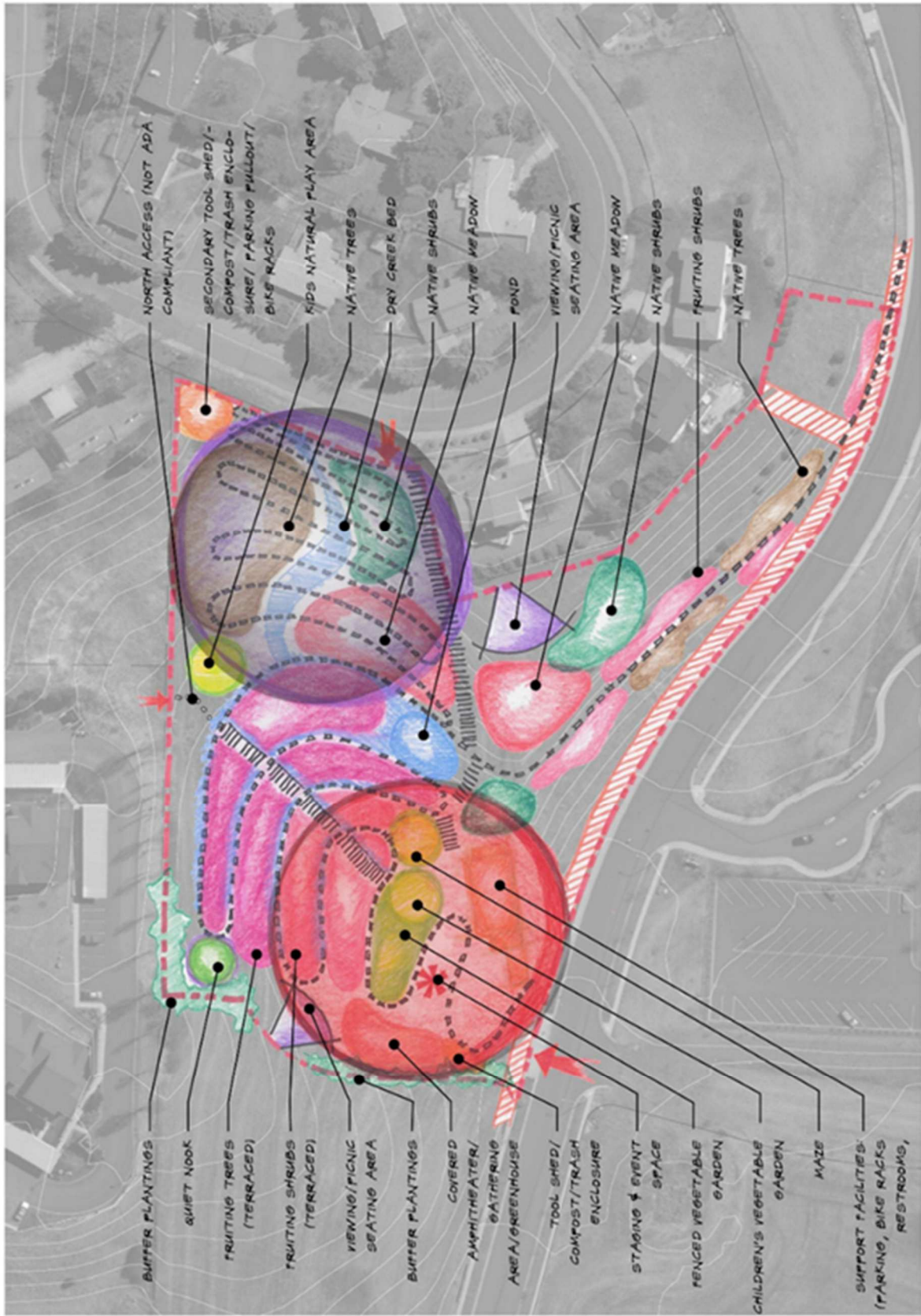
Submit Application Form to:

City of Moscow Parks and Facility Manager

PO Box 9203 • Moscow, ID 83843 • Or email to: dschott@ci.moscow.id.us • Call (208) 883-7098 for assistance.

[illegible]

Level 1-2 "Cultivated Strategy"



Level 2-3 "Natural Strategy"

