



Public Works / Finance Committee

Regular Meeting

Laurie M. Hopkins

~Agenda~

City Clerk

www.ci.moscow.id.us

208.883.7015

Tuesday

4:30 PM

Council Chambers

November 13, 2018

206 E. Third St.

Action Items

1. Approval Of Public Works/Finance Committee October 22, 2018 Minutes (ACTION ITEM) – Laurie M. Hopkins

Documents:

[PWF MINUTES OF OCT 22, 2018.PDF](#)

2. Disbursement Report For October 2018 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending October 2018.

ACTION: Approve and sign the Disbursements Report for the month of October 2018.

Documents:

[DISBURSEMENT REPORT FOR OCTOBER 2018.PDF](#)

3. Public Meeting - Proposed Lot Division At 1045 Alturas Drive (ACTION ITEM) - Leah Carlson

Stacy Smisek is requesting a lot division for a 5,644 square foot parcel of land located at 1045 Alturas Drive in the City of Moscow. The owner proposed to establish two parcels of approximately 2,730 square feet and 2,912 square feet from the original parcel. The subject property is located within the Multiple Family Residential District (R-4) where the minimum lot size for twinhome dwellings is 2,250 square feet and the minimum lot width is 25'. The two proposed lots meet both minimum lot size and lot width requirements. Property owners within 600 feet of the property have been notified of the proposed division and the site was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Documents:

[LOT DIVISION AT 1045 ALTURAS DR.PDF](#)

4. Request For Hamilton Funds For The Installation Of The Itani Park Playground Equipment (ACTION ITEM) - David Schott

The Parks and Recreation Department is requesting Hamilton Funds for the installation of the Itani Park playground equipment and safety tile surfacing in an amount not to exceed \$3,000. On June 18, 2018, Council approved the purchase of playground equipment and safety tiles for Itani Park. The funding source was the Hamilton Fund, and was approved through the FY2018 budget. However, funding was not requested for the installation of the playground equipment and tiles at that time. The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Staff anticipates the concrete pad and accessible pathway to be completed in the spring of 2019 when conditions allow. If approved, the playground and tiles will be installed shortly after.

PROPOSED ACTIONS: Recommend approval of Hamilton Funds appropriated in FY19 for the installation of the Itani Park playground equipment and safety tiles not to exceed \$3,000 with funding source from the Hamilton Fund, or provide staff with further direction.

Documents:

[ITANI PARK PLAYGROUND EQUIPMENT INSTALLATION.PDF](#)

5. Edible Forest Park Professional Services Agreement (ACTION ITEM) - David Schott

Staff is requesting authorization to retain Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395. Services include a kick off and scoping meeting, two (2) public workshops, development of two (2) concepts, preparation of preferred alternative, meetings with the Tree Commission and Parks and Recreation Commission, and preparation of an opinion of probable cost. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come. Council approved the 4.09 acre property parkland exchange and dedication agreement on April 4, 2018. The budgetary line item for the professional service expense will be Parks and Recreation Administration (120-160-30-642-10) in the amount of \$10,000 and Parks and Recreation Parks (120-165-30-642-10) in the amount of \$1,395. If approved, staff anticipates conceptual planning and cost estimating to be completed for inclusion in the FY2020 budget requests.

PROPOSED ACTIONS: Recommend approval of Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395, or provide staff with further direction.

Documents:

6. Idaho Airport Aid Program Grant Agreement (ACTION ITEM) - Alisa Anderson

On behalf of the Moscow-Pullman Airport, the City of Moscow has been offered matching grant assistance from the Idaho Transportation Department (ITD), Division of Aeronautics, in financing improvements to the Airport during the State of Idaho FY2019. The grant is part of ITD's regular program award to further the interest in and aeronautical purposes of public airports by assisting in the development of a statewide system of airports. The City is required to ratify the attached Grant Agreement and Resolution in order to accept the award.

PROPOSED ACTIONS: Recommend ratification of the Idaho Transportation Department, Division of Aeronautics, Grant Agreement and Resolution for execution in order to accept the \$7,500 award on behalf of the Moscow-Pullman Airport, or provide staff further direction.

Documents:

[IDAHO AIRPORT AID GRANT AGREEMENT.PDF](#)

Reports

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.



Public Works/Finance Committee

Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
October 22, 2018

4:15 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:15 PM

PRESENT: Kathryn Bonzo Chair, Jim Boland Councilmember, Brandy Sullivan Councilmember

OTHERS: Council Member Gina Taruscio

STAFF: Gary J. Riedner, Kevin Lilly, Mia Vowels, Alisa Anderson, Nate Suhr, Bob Buvel, Todd Swanstrom, Rodney Cook, Dwight Curtis, David Schott, Bill Belknap, Les MacDonald, Will Krasselt, Jesse Flowers, Laurie M. Hopkins

1. Approval of Public Works/Finance Committee October 8, 2018 Minutes – Laurie M. Hopkins

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

2. WRRF Slide Gates Replacement Project - 2018 (ACTION ITEM) – Nate Suhr

The City published an advertisement for bids on October 9, 2018 for the Water Reclamation and Reuse Facility (WRRF) Slide Gates Replacement Project. The base bid for the project includes the removal and replacement of six existing (48" x 50") slide gates within "Box G" at the WRRF. The six new (48" x 50") slide gates had been previously purchased by the City and the manufacturer's plans and specifications for the new gates were provided as part of the bid proposal package. The Engineer's estimate for the project was \$34,690.50.

Bid opening for the project took place on October 16, 2018, at which two bids were received. Of the responsive bids received, numbers ranged from \$27,650.48 to \$48,590.50. Clearwater Construction & Management was the low bidder on the project and a bid tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Clearwater Construction & Management, award the contract in the amount of \$27,650.48, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount; or provide staff further direction.

Suhr introduced the item as written above. He presented an aerial of the WRRF and a schematic of the gates. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

3. Assistance to Firefighters Grant Request (ACTION ITEM) – Alisa Anderson

The Assistance to Firefighters Grant (AFG) program goal is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards and provides direct financial assistance to eligible fire departments. The purpose of the funding is to provide critically needed resources to equip and train emergency personnel to recognize standards, enhance operational efficiencies, foster interoperability, and support community resilience.

Minutes Acceptance: Minutes of Oct 22, 2018 4:15 PM (Regular Items)

The Moscow Fire Department is requesting to submit a funding request to the AFG program to purchase new communications equipment to replace obsolete, unusable, and/or unrepairable equipment to meet current standards which require radio systems to be P25 compliant. The P25 standard refers to the manufacturing of interoperable digital two-way wireless communications products. Project 25 Compliance (P25) is a suite of standards which enable interoperability among digital two-way land mobile radio communications products created by and for public safety professionals. P25 radios are a direct replacement for analog FM radios but add the ability to transfer data as well as voice, allowing for more natural implementation of encryption or messaging.

The Moscow Fire Department is proposing to request mobile repeaters, mobile radios, portable radios, and pagers for use by staff and volunteer firefighters. The total cost is estimated not to exceed \$258,000. The AFG program requires a 10% match of the awarded amount. Attached to this report is the Notice of Funding Availability (NOFA) outlining the program requirements and guidelines. The grant application is due on October 26, 2018.

PROPOSED ACTIONS: Recommend approval to submit a funding request to the Assistance to Firefighters Grant program for communications equipment not to exceed \$258,000 or provide staff further direction.

Anderson introduced the item as written above. In past awards, the City has not received the full request. The requested amount is the full wish list but staff anticipates only half. Award announcements begin in March and depends on how many applicants. As the awards are given in rounds, it could be March with the latest announcement in September. Riedner explained this was not funded in the budget as staff didn't anticipate applying for it. The budget does have the capacity if awarded. Flowers explained the P25 requirement and said the life cycle for the equipment is approximately 8-10 years.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

4. **Castleford Street Encroachment Request - Abbott (ACTION ITEM) - Bob Buvel**

Dwayne and Monica Abbott, the owners of the lot at 2830 Hampton Court, have applied for a right of way encroachment to construct a retaining wall in the Castleford Street right-of-way along the north side of their property. Their house at 2830 Hampton Court was built in the first constructed phase of the Southgate 3rd Subdivision. Road construction in the second phase of the subdivision undermined the slope supporting the house, creating an unstable situation. Their proposed solution to the problem is a joint effort between the Abbotts and the developer to build a wall that will retain an engineered sloped embankment below the house foundation. If the wall is built with the encroachment into the right of way (near the back of the sidewalk) it will save the developer and the property owner \$10,500 to \$13,000 versus building the wall on the Abbott's private property. The franchise utility companies have all written letters stating they have no intention of exercising use of the public utility easement along the subject frontage.

PROPOSED ACTIONS: Recommend approval of the encroachment request and attached encroachment agreement; recommend denial of the encroachment request; or provide staff further direction.

Buvel introduced the item as written above. MacDonald said encroachment agreements are typically processed administratively. This encroachment is more robust and has a longer term impact to the right-of-way. The wall is unusually significant as it will support the building foundation of the house. The development agreement includes language that is unique and specific to this project. The City has no responsibility for the wall and should the City need to extend the road, any cost for relocation of the wall is at the owner expense. There are no current plans to expand the right-of-way. The Committee

recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

5. South Main Pedestrian Underpass Project (ACTION ITEM) – Bill Belknap

During the recent floodplain study near the intersection of South Main and the Troy Highway, the City Council expressed interest in exploring the construction of a pedestrian underpass of South Main/U.S. 95 using the existing bridge structure in a similar fashion to the underpass that is currently under construction underneath State Highway 8 at the Styner/White intersection. On June 4, 2018, the City Council agreed to jointly fund an assessment of a potential south main underpass with the Moscow Urban Renewal Agency. The underpass assessment has been completed and it has concluded that the underpass is feasible and would not increase flood elevations within the area. Staff is seeking direction from the Council regarding if the Council would like to pursue a grant application for the project.

PROPOSED ACTIONS: Receive report and provide recommendation to the City Council; or provide staff further direction.

Belknap gave a background of the floodplain study in the South Couplet area. The next steps are pursuing a grant. As the grant is typically programmed 3-4 years out, staff is estimating \$815,000. The Moscow Urban Renewal Agency has agreed in concept to contribute \$150,000 in funding toward the project, which after the maximum TAP award of \$500,000 would leave \$165,000 of required City funding remaining. The schedule allows 3 fiscal years to accumulate the match. Bonzo asked if the University of Idaho has been approached to help fund the project as the location will transport numerous students. Belknap said the UI has not historically participated in this type of project. However, construction will be on their property so an easement and other support services are probable. Gritman has also agreed in principal for a property donation and landscaping. Riedner explained UI participates in joint projects but not for pathways or other off-campus projects. Riedner can broach the subject with UI Administration. The Committee is excited for the project and possible grant. The Committee recommended approval and that it be placed on the Council consent agenda.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

6. Fire Station #2 Re-Roof Project Professional Services Agreement (ACTION ITEM) – David Schott

Staff is requesting authorization to retain Associated Architects for full service architectural services for the Fire Station #2 re-roof project at a cost of \$7,660. Full architectural services include: construction documents, cost estimation, bidding and negotiation, and construction administration.

Over the past years, facilities staff have patched numerous leaks in the 3,442 square foot roof. Staff proposes an R Mer Lite roofing system by the Garland Company. The R Mer Lite roofing system is a robust metal roof with a 30 year warranty and similar roofs have been installed on the 1912 Center, Intermodal Transit Center, many of the University of Idaho buildings, and many of the Moscow School District buildings.

The FY19 budget for the project is \$69,900 and includes architectural services and construction. The budgetary line item for the architectural expense will be General Fund Capital Projects, 350-310-20-770-72.

If approved, staff anticipates construction documents and cost estimates to be completed by the end of January 2019 and issue of a Solicitation for Bids in February.

On October 22, 2018, the Public Works / Finance Committee reviewed and recommended approval.

PROPOSED ACTIONS: Approval of Associated Architects to provide full service architectural services for Fire Station #2 Re-Roof Project at a cost of \$7,660; and issuance of Solicitation for Bids.

Schott introduced the item as written above explaining the estimates were based on the 1912 Center bid opening. Currently there is some volatility in the market with the tariffs. Staff is estimating the bids will be higher than the budgeted amounts. Riedner said he spoke with Schott about the volatility and he suggested bringing it forward for Council consideration and see what bids are returned. If the bids come in high, Council can determine how to proceed.

RESULT:	RECOMMENDED TO COUNCIL CONSENT [UNANIMOUS]
AYES:	Kathryn Bonzo, Jim Boland, Brandy Sullivan

Reports

A Street Reconstruction - Stage 2 Status Report - Les MacDonald

MacDonald gave an overview of the project showing a vicinity map, aerial, and the most recent construction drawing. This phase will include not only east/west of A Street, but also some north/south of Line Street. The intersection is proposed to include a cul-de-sac on Circle Drive and a free right turn going north on Line into two eastbound lanes. Because Circle Drive would no longer be part of the intersection, A Street would be free flowing. Northbound on Line Street would have a stop sign for west turning traffic. There will be a lot of concrete work for stairs and retaining walls.

Staff from LHTAC suggested a funding strategy for the project which would move funding from the Mountain View Rd grant to the A Street project. This deferred the Mountain View Rd construction and allowed the A Street project to use funding from two fiscal years, FY2019 and FY2020. Total project cost is estimated at \$4,325,574 with local match of \$265,147 and non-eligible costs at \$713,213. The FY2020 funding is not available until October 2019. ITD would like to bid the project this year. In order to have sufficient funds, they are asking for prepayment of the local match and non-eligible costs.

The state-local agreement was reviewed by City Legal Department and suggested changes to be sure reimbursement of prepayment was clear. Staff hopes to have it approved by ITD by the end of week or next week to take to Council at the November 5 meeting. The advertisement for bid is scheduled for November. The project cannot be done one half at a time thus prefunding was the best option. Funding is proposed to follow the same concept as the airport funding with authorization by Council resolution.

Boland said the Human Rights Commission has been discussing wheelchair accessibility along A Street MacDonald said this project will be ADA compliant and the sidewalk project could be used for the other locations needing updating. The cul-de-sac will be heated to assist with ice and snow. On-street parking is being incorporated as much as possible.

Adjourn

The meeting was closed at 5:16 PM

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 11/13/2018**Title:** Disbursement Report for October 2018 (ACTION ITEM)**Responsible Staff:** Sarah Banks

Information

DESCRIPTION: Presentation of the Accounts Payable Report for the month ending October 31, 2018. A summary of the major expenditures has been approximated by category and represents 95% of the total expenditure of \$3,145,034.78.

Payroll	\$994,266.00
FY18 Professional Services	36,267.00
FY18 Sanitation	270,174.00
FY18 Capital Outlay-Improvements	271,265.00
FY18 Capital Outlay-Equipment	72,008.00
FY18 Capital Outlay	579,555.00
FY19 Professional Services	174,604.00
FY19 Capital Outlay-Improvements	22,678.00
FY19 Capital Outlay	11,905.00
Supplies	119,952.00
Utilities	67,626.00
Contractual Payments	166,371.00
Equipment	9,164.00
ACH Wells Fargo	54,890.00
<u>Insurance</u>	<u>128,418.00</u>
Total	\$2,979,143.00

STAFF RECOMMENDATION: Approve report.

ACTION: Approve and sign the Disbursements Report for the month of October 2018.

Necessary Resources/Impacts

\$3,145,034.78

Attachments

Disbursement Report FY19
Cash & Investments Balances 10_31_2018
Revenue 2019

DISBURSEMENTS REPORT FOR OCTOBER 2018													
DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		FY 2018 10/4/2018	10/11/2018	FY 2018 10/11/2018	10/18/2018	FY 2018 10/18/2018	FY 2018 10/18/2018	10/26/2018	10/15/2018 10/26/2018	10/23/2018	10/12/2018	10/26/2018	
BATCH #		00007.09.2018	00002.10.2018	00010.09.2018	00005.10.2018	00012.09.2019	00014.09.2018	00006.10.2018	00004.10.2018-FY19 00013.09.2018-FY18 00007.10.2018-FY19	00003.10.2018	00100.10.2018	00101.10.2018	
CHECK #'s		88960-89070	89139-89186	89071-89138	89241-89289	89187-89239	89240	89290-89335	Sept/Oct CC Ach's	89054	20807-20816	20817-20827	
Fund #													
101	GENERAL	19,183.75	164,779.69	26,570.31	70,158.29	9,067.68		4,595.61	20,502.95		290,911.69	304,004.47	909,774.44
105	STREETS	41,517.90	22,589.16	31,772.12	11,054.96	588.65		90.17	653.07		22,218.82	22,569.26	153,054.11
120	RECREATION AND CULTURE	16,536.43	3,037.60	25,545.60	18,308.74	18,796.85		1,133.29	14,313.87		52,745.91	51,418.01	201,836.30
121	MSD COMM. PLAY FIELDS	255.00		7,959.56	377.72	1,175.28					1,561.58	1,615.22	12,944.36
123	1912 CENTER		7,916.67		1,160.37								9,077.04
125	ARTS												0.00
128	TRANSIT CENTER	6,871.54		66.02	2,276.89	3,379.85			87.00				12,681.30
220	WATER	16,493.24	58,531.32	22,700.69	31,869.20	40,619.92		1,054.19	2,983.40		45,197.43	42,923.08	262,372.47
230	SEWER	6,080.87	479.50	37,603.39	26,394.75	13,720.63		313.55	3,042.36		45,472.70	46,334.50	179,442.25
240	SANITATION	79,148.53		174,510.83	781.30				23.19		3,757.26	5,232.46	263,453.57
290	FLEET	3,768.89	145.17	17,507.85	22,350.05	9,264.73		874.16	501.28	(54.88)	12,019.24	12,230.15	78,606.64
295	INFORMATION SYSTEMS	16,172.48	38,126.43	2,497.91	3,265.08	480.21		43,496.20	12,048.81		16,823.04	17,231.65	150,141.81
320	WATER CAPITAL PROJECTS	29,882.45		69,667.45									99,549.90
330	SEWER CAPITAL PROJECTS							1,065.13					1,065.13
340	SANITATION CAPITAL PROJ			11,092.10									11,092.10
350	CAPITAL PROJECTS	154,801.29	1,500.00	430,803.91	20,276.00	179,415.06	778.25	11,905.00	733.85				800,213.36
355	LID CONSTRUCTION												0.00
380	HAMILTON - PARKS & REC												0.00
590	BONDS & INTEREST												0.00
	TOTAL	390,712.37	297,105.54	858,297.74	208,273.35	276,508.86	778.25	64,527.30	54,889.78	(54.88)	490,707.67	503,558.80	3,145,304.78

WIRE Transfers:

Kathryn Bonzo, Chair

Brandy Sullivan

Jim Boland

Sarah L. Banks, Finance Director

Attachment: Disbursement Report FY19 (1835 : Disbursement Report for October 2018 (ACTION ITEM))

City of Moscow Cash and Investments Balances as of 10/31/2018				
Fund	Year to Date Balance		PY Balance	Difference
General Fund	\$ 4,906,654.11	\$	4,417,617.75	\$ 489,036.36
Street Fund	\$ 1,604,145.64	\$	1,564,541.01	\$ 39,604.63
Culture & Recreation	\$ 1,298,961.07	\$	1,263,203.23	\$ 35,757.84
MSDCPF	\$ 131,492.99	\$	124,384.69	\$ 7,108.30
1912 Fund	\$ 69,934.83	\$	76,329.40	\$ (6,394.57)
Art Fund	\$ -	\$	(4,497.67)	\$ 4,497.67
Transit Center	\$ 53,005.79	\$	42,811.01	\$ 10,194.78
Water Fund	\$ 3,042,532.39	\$	2,509,532.72	\$ 532,999.67
Sewer/WWTP	\$ 4,835,808.50	\$	4,819,903.81	\$ 15,904.69
Sanitation Fund	\$ 2,407,395.88	\$	2,038,129.28	\$ 369,266.60
Fleet Fund	\$ 3,254,531.49	\$	2,943,411.87	\$ 311,119.62
Information Systems	\$ 1,912,250.09	\$	1,778,146.63	\$ 134,103.46
Water Capital	\$ 6,264,292.47	\$	5,805,790.14	\$ 458,502.33
Sewer Capital	\$ 7,791,243.33	\$	5,725,606.97	\$ 2,065,636.36
Capital Projects	\$ 3,891,496.83	\$	3,714,400.49	\$ 177,096.34
Sanitation Capital	\$ 4,930,448.07	\$	4,340,600.07	\$ 589,848.00
LID construction	\$ 178,364.86	\$	178,312.83	\$ 52.03
Hamilton	\$ 2,561,395.73	\$	2,764,779.91	\$ (203,384.18)
Bond & Interest	\$ 12,500.96	\$	73,289.86	\$ (60,788.90)
LID Funds	\$ 22,808.09	\$	39,199.17	\$ (16,391.08)
Payroll Service	\$ 554,151.02	\$	548,220.69	\$ 5,930.33
Total Cash & Investments	\$ 49,723,414.14	\$	44,763,713.86	\$ 4,959,700.28

Attachment: Cash & Investments Balances 10_31_2018 (1835 : Disbursement Report for October 2018 (ACTION ITEM))

RECEIPTS REPORT FOR OCTOBER 2018

FUND NAME		Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
Fund #												
101	GENERAL	0.00	19,488.00	54,623.40	0.00	188,045.37	18,066.01	72.36	2,219.10	0.00	155.00	282,669.24
105	STREETS	0.00	0.00	0.00	0.00	26,215.09	0.00	0.00	150.00	0.00	0.00	26,365.09
120	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	14,714.82	0.00	0.00	0.00	0.00	0.00	14,714.82
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,305.75	0.00	0.00	0.00	0.00	0.00	0.00	5,305.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	19,622.42	0.00	0.00	0.00	0.00	55.33	19,677.75
220	WATER	0.00	0.00	0.00	0.00	490,181.21	0.00	1.43	507.58	0.00	0.00	490,690.22
230	SEWER	0.00	0.00	0.00	0.00	871,430.29	0.00	0.00	0.00	0.00	0.00	871,430.29
240	SANITATION	0.00	0.00	0.00	0.00	401,242.71	0.00	0.00	0.00	0.00	0.00	401,242.71
290	FLEET	0.00	0.00	0.00	0.00	76,052.61	0.00	0.00	2,500.00	0.00	0.00	78,552.61
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	102,851.67	0.00	0.00	2.34	0.00	0.00	102,854.01
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	33,500.00	2.51	33,802.51
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		0.00	19,488.00	54,623.40	5,305.75	2,190,356.19	18,066.01	73.79	5,679.02	33,500.00	212.84	2,327,305.00

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 11/13/2018**Title:** Public Meeting - Proposed Lot Division at 1045 Alturas Drive (ACTION ITEM)**Responsible Staff:** Leah Carlson

Information

DESCRIPTION: Stacy Smisek is requesting a lot division for a 5,644 square foot parcel of land located at 1045 Alturas Drive in the City of Moscow. The owner proposed to establish two parcels of approximately 2,730 square feet and 2,912 square feet from the original parcel. The subject property is located within the Multiple Family Residential District (R-4) where the minimum lot size for twinhome dwellings is 2,250 square feet and the minimum lot width is 25'. The two proposed lots meet both minimum lot size and lot width requirements. Property owners within 600 feet of the property have been notified of the proposed division and the site was posted seven (7) days prior to the public meeting date.

STAFF RECOMMENDATION: Take public comment if applicable and recommend approval of the lot division request with no conditions.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

Application Letter
Existing Parcel Site Plan
Proposed Lot Descriptions
Proposed Site Plan

OCT 24 2018

City of Moscow

City of Moscow

221 E 2nd St

PO Box 9203

Moscow ID 83843

Attention: Moscow City Counsel and Bill Lambert

Regarding: Proposed Lot Division at 1045 Alturas Dr

Dear Bill:

RMR Construction LLC. , a local builder and owner of a lot located within the city limits of Moscow, ID. is proposing a lot spilt. This particular lot is inclusive of all utilities and was part of the Thompson development which was labeled as lot two, block five of Indian Hills 6th Addition, and a current address of 1045 Alturas Dr.. RMR Construction LLC. proposes a lot division to establish two individual parcels of approximately 2730 and 2912 sq. ft. from one parcel of 5644 more or less.

Parcel one will be the East half of lot two: see attached survey by RIM Rock Constulting
1047 Alturas Dr (proposed address)

Parcel two will be the west half of lot two: see attached survey by RIM Rock Consulting
1045 Alturas Dr (proposed address)

Attached are the building site plans for the proposed twins home which show property line, adjacent street, curbs, driveways, parking areas, and site drainage. The proposed twin homes will follow the declaration of covenants, conditions and restrictions or Indian Hills VI addition.

If there are any further questions or additional information required please feel free to contact me Stacy Smisek, Member of RMR Construction LLC. at 208-882-0775

Sincerely,

 10/24/2018
Stacy Smisek, Member

RMR Construcion LLC

PO Box 10001

Moscow ID 83843

208-882-0775

Attachment: Application Letter (1832 : Public Meeting - Proposed Lot Division at 1045 Alturas Drive (ACTION ITEM))

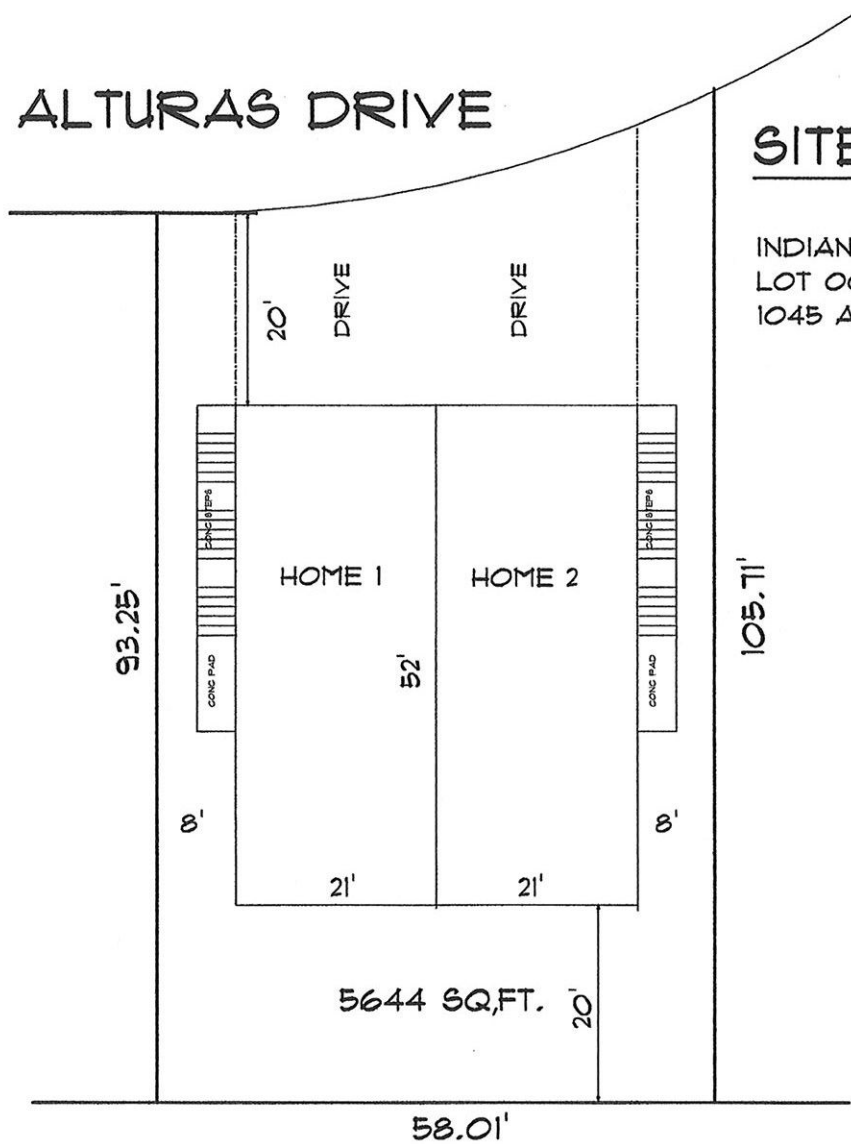


SCALE: 1" = 20'

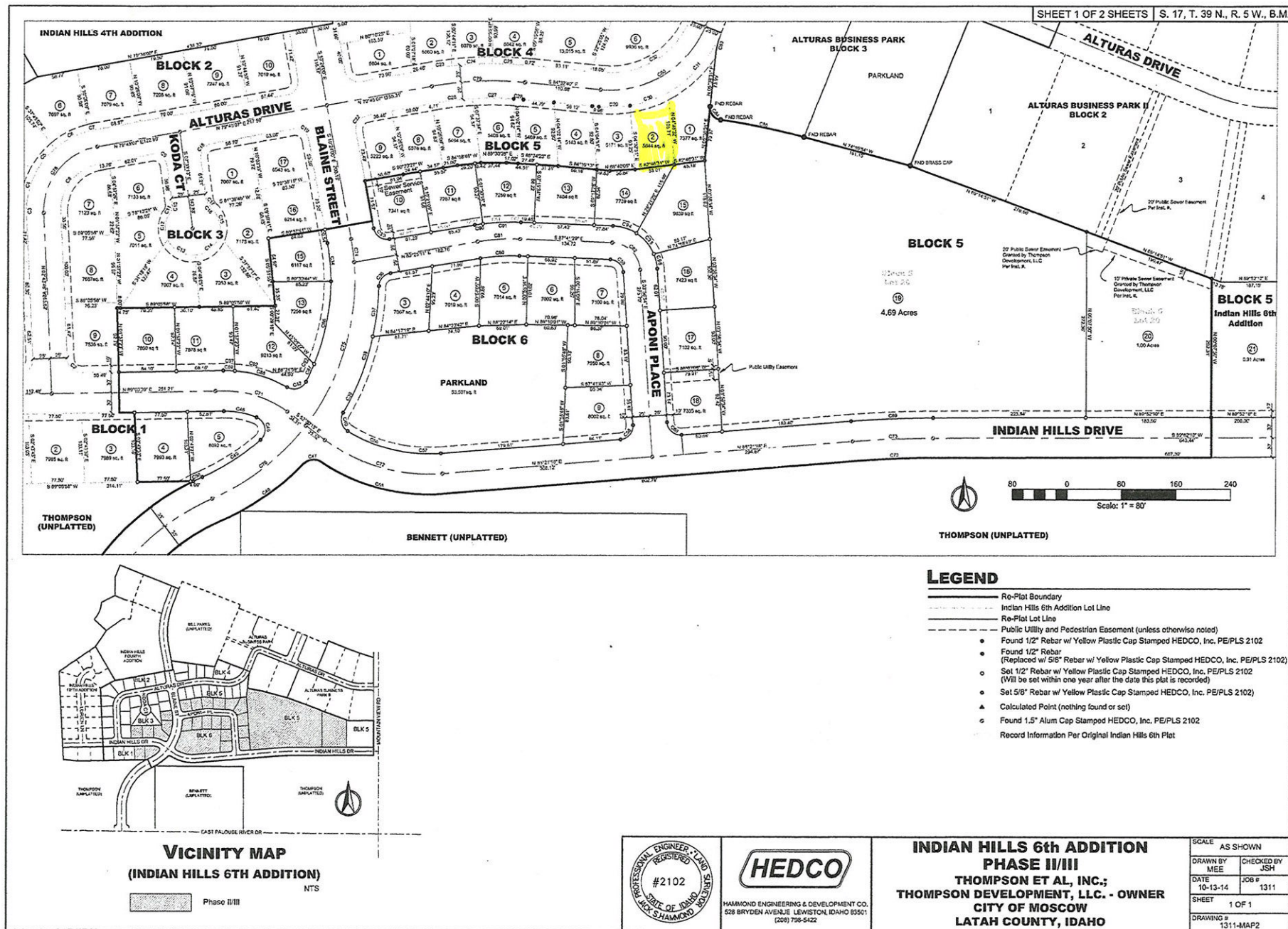
ALTURAS DRIVE

SITE PLAN

INDIAN HILLS 6TH ADDITION
LOT 0020
1045 ALTURAS DR. MOSCOW ID



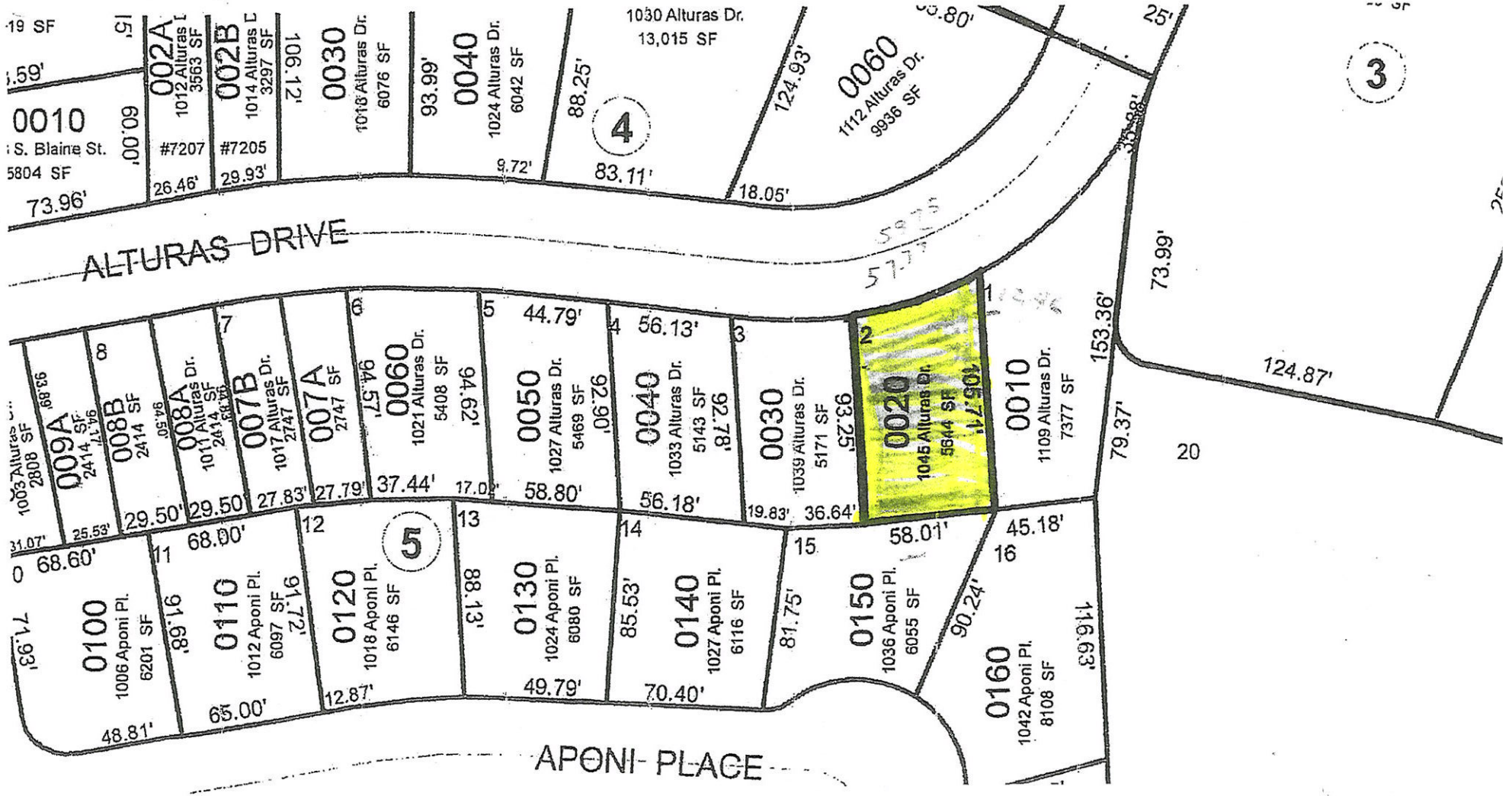
DE ANN ISENBERG
DRAFTING & DESIGN
253-961-2880
disenbergdesign@aol.com



Attachment: Existing Parcel Site Plan (1832 : Public Meeting - Proposed Lot Division at 1045 Alturas Drive

This map/plat may or may not be a survey of the land depicted hereon. You should not rely upon it for any purpose other than orientation to the general location of the parcel or parcels depicted. The company expressly disclaims any liability for alleged loss or damage which may result from reliance upon this map.

INDIAN HILLS 6TH ADDITION



Attachment: Existing Parcel Site Plan (1832 : Public Meeting - Proposed Lot Division at 1045 Alturas Drive



Rim Rock Consulting, Inc.

PROFESSIONAL LAND SURVEYORS
GIS & MAPPING SERVICES

JOHN L. DUNN, PLS / ID, WA / CFDS
DUANE E. PRIEST, PLS / ID
MICHAEL E. DAHILN, PLS / ID, WA

PROPERTY DESCRIPTION FOR RMR CONSTRUCTION WEST HALF OF LOT 2

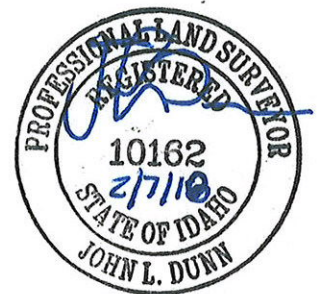
A parcel of land located in Lot 2 of Block 5 of Indian Hills 6th Addition to the City of Moscow located in Section 17, Township 39 North, Range 5 West of the Boise Meridian, Latah County, Idaho, described as follows:

BEGINNING at the northwest corner of Lot 2;
Thence along the west line thereof, S 04°32'51" E, 93.24 feet to the southwest corner thereof;
Thence along the south line thereof, N 82°46'31" E, 28.94 feet;
Thence N 04°36'38" W, 96.81 feet to the north line of Lot 2;
Thence along said north line through a non-tangent curve to the right having an arc length of 29.25 feet, a radius of 175.00 feet, the long chord of which bears S 75°45'32" W, 29.21 feet to the POINT OF BEGINNING.

Containing 2730 square feet (0.06 acres), more or less.

This description was prepared by John L. Dunn on February 6, 2018

129 West 3rd Street, #102 • Moscow, ID 83843
(208) 883-5339 phone • (208) 883-4309 fax
rimrock@rimrockconsulting.net



Attachment: Proposed Lot Descriptions (1832 : Public Meeting - Proposed Lot Division at 1045 Alturas Drive (ACTION ITEM))



Rim Rock Consulting, Inc.

PROFESSIONAL LAND SURVEYORS
GIS & MAPPING SERVICES

JOHN L. DUNN, PLS / ID, WA / CFEDS
DUANE E. PRIEST, PLS / ID
MICHAEL E. DAHILN, PLS / ID, WA

PROPERTY DESCRIPTION FOR RMR CONSTRUCTION EAST HALF OF LOT 2

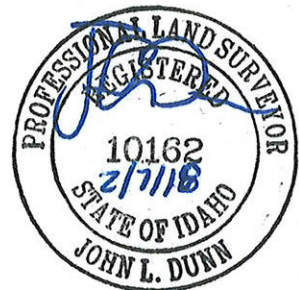
A parcel of land located in Lot 2 of Block 5 of Indian Hills 6th Addition to the City of Moscow located in Section 17, Township 39 North, Range 5 West of the Boise Meridian, Latah County, Idaho, described as follows:

BEGINNING at the northeast corner of Lot 2;
Thence along the east line thereof, S 04°46'32" E, 105.61 feet to the southeast corner thereof;
Thence along the south line thereof, S 82°46'31" W, 29.07 feet;
Thence N 04°36'38" W, 96.81 feet to a point on the north line of Lot 2;
Thence along said north line through a non-tangent curve to the left with an arc length of 30.51 feet, with a radius of 175.00 feet, the long chord of which bears N 65°58'34" E, 30.47 feet to the POINT OF BEGINNING.

Containing 2912 square feet (0.07 acres), more or less.

This description was prepared by John L. Dunn on January 31, 2018

129 West 3rd Street, #102 • Moscow, ID 83843
(208) 883-5339 phone • (208) 883-4309 fax
rimrock@rimrockconsulting.net



Attachment: Proposed Lot Descriptions (1832 : Public Meeting - Proposed Lot Division at 1045 Alturas Drive (ACTION ITEM))

T 39 N, R 5 W, S 17

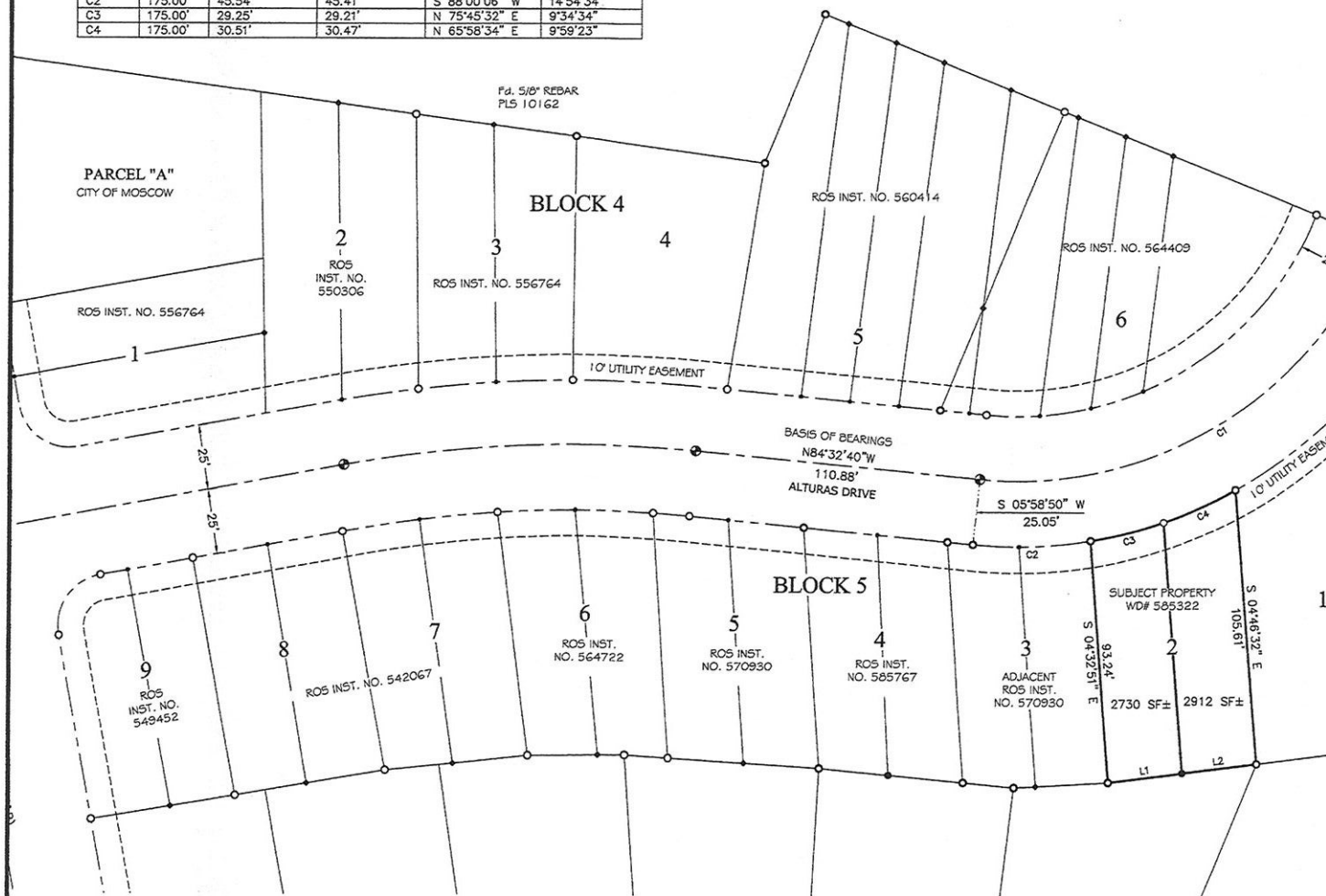
LINE TABLE

LINE	BEARING	DISTANCE
L1	N 82°46'31" E	28.94'
L2	N 82°46'31" E	29.07'

CURVE TABLE

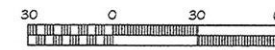
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	150.00'	192.19'	179.31'	S 68°45'06" W	73°24'34"
C2	175.00'	45.54'	45.41'	S 88°00'06" W	14°54'34"
C3	175.00'	29.25'	29.21'	N 75°45'32" E	9°34'34"
C4	175.00'	30.51'	30.47'	N 65°58'34" E	9°59'23"

BILL PARKS (UNPLATTED)
INSTRUMENT NO. 398643
INST. NO. 405719
REFERENCE NO. 5076



RECORD OF SURVEY

A Division of Lot 2 of Block 5
Partial Re-Plat of Blocks 3 & 5 of Indian Hills
6th Addition to the City of Moscow
Section 17, T39N, R5W, Boise Meridian
Latah County, Idaho



ORIGINAL SCALE: 1" = 30 FEET
CADD FILE: RMR Construction - Lot 2, Blk 5 ROS.dwg

LEGEND

- Set 5/8" X 30" long rebar w/ aluminum cap LS 10162
- Set Copper Plug in Concrete - LS 10162
- Found Copper Plug PLS 10162
- Found 5/8" Rebar PLS 10162
- Found Property Corner Per Indian Hills 6th Addition Final Plat
- Found Centerline Monument Per Indian Hills 6th Addition, Inst. No. 522797
- Subject Property Boundary Line
- Lot Line
- City Street Centerline
- City Street Right of Way Line
- Utility Easement Line

BASIS OF BEARINGS

The Basis of Bearings for this survey is shown between the found centerline monuments in Alturas Drive per Indian Hills 6th Addition, said bearing being N 64°32'40" W.

SURVEY REFERENCES

1. Warranty Deed, Instrument Number 585322
2. Indian Hills 6th Addition, Inst. No. 522797
3. Partial Replat of Blocks 345, Indian Hills 6th Addition, Inst. No. 562807
4. ROS Inst. No. 542067, 2011, PLS 10162
5. ROS Inst. No. 549452, 2011, PLS 10162
6. ROS Inst. No. 550306, 2012, PLS 10162
7. ROS Inst. No. 556764, 2013, PLS 10162
8. ROS Inst. No. 560414, 2013, PLS 10162
9. ROS Inst. No. 564409, 2014, PLS 10162
10. ROS Inst. No. 564722, 2014, PLS 10162
11. Adjacent ROS Inst. No. 570930, 2015, PLS 10162
12. ROS Inst. No. 585767, 2017, PLS 10162

SURVEYOR NOTES

1. The purpose of this survey is to divide Lot 2, Block 5 in accordance with the City of Moscow Ordinance No. 2010-24 relating to Twin Home and Town House dwellings.
2. Legal descriptions of Lot 4, Block 5 have been provided in separate documents.

SURVEYOR CERTIFICATION

This map correctly represents a survey made by me or under my direction in conformance with the Survey Recording Act and at the request of RMR Construction in February 2018.



590529

John L. Dunn - Idaho Professional Land Surveyor

COUNTY RECORDER CERTIFICATE

STATE OF IDAHO, COUNTY OF LATAH
RECORDED AT THE REQUEST OF RIM ROCK
AT 5:34 THIS 8 DAY OF FEB 2018
RECORDER Shirley K. Westberg
DEPUTY SS w/ rec for



RIM ROCK CONSULTING, INC.

Land Surveying
Site Planning
Mapping

SHEET
1
OF
1

100 West 3rd Street #102, Moscow, Idaho 83843 208-883-5339 rmc@rimrockconsulting.net

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 11/13/2018**Title:** Request for Hamilton Funds for the Installation of the Itani Park Playground Equipment (ACTION ITEM)**Responsible Staff:** David Schott

Information

DESCRIPTION: The Parks and Recreation Department is requesting Hamilton Funds for the installation of the Itani Park playground equipment and safety tile surfacing in an amount not to exceed \$3,000.

On June 18, 2018, Council approved the purchase of playground equipment and safety tiles for Itani Park. The funding source was the Hamilton Fund, and was approved through the FY18 budget. However, funding was not requested for the installation of the playground equipment and tiles at that time.

Installation costs for playground by parks crews include such items as, concrete to set the support poles, minor consumables (saw blades, drill bits, Loctite), minor tools, rentals, and supplies.

The budgetary line item for expenses will be Capital Projects 350-165-30-770-76. Per City Council Resolution 2017-07, individual projects are required to be authorized through the annual budget process.

Staff anticipates the concrete pad and accessible pathway to be completed in the spring of 2019 when conditions allow. If approved, the playground and tiles will be installed shortly after.

STAFF RECOMMENDATION: Recommend approval of Hamilton Funds appropriated in FY19 for the installation of the Itani Park playground equipment and safety tiles not to exceed \$3,000 with funding source from the Hamilton Fund.

PROPOSED ACTIONS: Recommend approval of Hamilton Funds appropriated in FY19 for the installation of the Itani Park playground equipment and safety tiles not to exceed \$3,000 with funding source from the Hamilton Fund, or provide staff with further direction.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 11/13/2018**Title:** Edible Forest Park Professional Services Agreement (ACTION ITEM)**Responsible Staff:** David Schott

Information

DESCRIPTION: Staff is requesting authorization to retain Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395.

Services include a kick off and scoping meeting, two (2) public workshops, development of two (2) concepts, preparation of preferred alternative, meetings with the Tree Commission and Parks and Recreation Commission, and preparation of an opinion of probable cost.

The vision for Edible Forest Park is a long term, dynamic landscape. This unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.

Council approved the 4.09 acre property parkland exchange and dedication agreement between Indian Hills Trading Company, LLC, and the City of Moscow on April 4, 2018, leading to a future specialized edible forest park.

The budgetary line item for the professional service expense will be Parks and Recreation Administration (120-160-30-642-10) in the amount of \$10,000 and Parks and Recreation Parks (120-165-30-642-10) in the amount of \$1,395. If approved, staff anticipates conceptual planning and cost estimating to be completed for inclusion in the FY2020 budget requests.

STAFF RECOMMENDATION: Recommend approval of Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395.

PROPOSED ACTIONS: Recommend approval of Bernardo Wills Architects for conceptual planning for the Edible Forest Park at a cost of \$11,395, or provide staff with further direction.

Necessary Resources/Impacts

<Type your fiscal/personnel/miscellaneous impacts here or N/A>

Attachments

ProfessionalEngineerServices-BernardoWills;EdibleForest ParkProject(2018)final
Bernardo Wills Proposal Edible Food Forest Park
Bernardo Wills Fee Proposal

**AGREEMENT FOR PROFESSIONAL SERVICES
FOR EDIBLE FOREST PARK PROJECT
BETWEEN CITY OF MOSCOW, IDAHO AND
BERNARDO WILLIS ARCHITECTS, P.C.**

THIS AGREEMENT FOR PROFESSIONAL SERVICES FOR EDIBLE FOREST PARK PROJECT BETWEEN CITY OF MOSCOW, IDAHO AND BERNARDO WILLIS ARCHITECTS, P.C. (hereinafter "Agreement"), is made and entered into this ____ day of _____, 2018, by and between City of Moscow, Idaho, a municipal corporation of the State of Idaho, 206 East Third Street, Moscow, Idaho, 83843 (hereinafter "CITY"), and Bernardo Willis Architects, 153 South Jefferson Street, Spokane, Washington, 99201 (hereinafter "ARCHITECT").

W I T N E S S E T H :

WHEREAS, CITY intends to contract with ARCHITECT for completion of architectural services for Edible Forest Park Project (hereinafter "PROJECT"); and

WHEREAS, CITY intends to hire ARCHITECT for conceptual planning services including a scoping meeting, two (2) public workshops, two (2) go-to meetings, development of two (2) alternative concepts, preparation of a preferred alternative, and preparation of an opinion of probable cost for PROJECT; and

NOW, THEREFORE, it is agreed, for and in consideration of the mutual covenants and promises between the Parties hereto, as follows:

SECTION I: THE PROJECT

ARCHITECT shall provide professional services for PROJECT as outlined in this Agreement in accordance with the terms and conditions of this Agreement for the preparation and completion of architectural services.

SECTION II: QUALIFIED ESTIMATES OF COST

The estimates of cost for PROJECT herein are to be prepared by ARCHITECT through exercise of their professional experience and judgment in applying presently available cost data; but it is recognized that ARCHITECT has no control over cost of labor and materials, or over competitive bidding procedures and market conditions. Nothing in this Agreement shall serve to release or relieve ARCHITECT from exercising the skill, care, and professional judgment exercised by a similarly situated professional organization. CITY acknowledges that ARCHITECT makes no warranty, express or implied, as to the accuracy of such opinions as compared to bid or actual costs.

SECTION III: SCOPE OF WORK

The Scope of Work for PROJECT is detailed in Exhibit "A" attached hereto, and, by this reference, made part of this Agreement.

SECTION IV: COMPENSATION

- A. ARCHITECT shall perform all work necessary to complete PROJECT for an amount not to exceed Eleven Thousand Three Hundred Ninety Five Dollars (\$11,395) as set out in Exhibit "A".
- B. Other Considerations Regarding Fees and Costs.

ARCHITECT shall provide monthly invoices for the work completed, which shall be reviewed by CITY. The determination of percent of PROJECT work completed shall be made by CITY.

SECTION V: ARCHITECT RESPONSIBILITIES

ARCHITECT shall complete the entire work on PROJECT. Such work shall be conducted in a good and workmanlike manner which meets or exceeds industry standards and building code requirements. ARCHITECT shall supply, at ARCHITECT's sole expense, all equipment, tools, materials, and/or supplies, to accomplish the services to be provided herein.

ARCHITECT shall report progress no less than once every two (2) weeks to CITY.

SECTION VI: CITY RESPONSIBILITIES

CITY, at no extra charge to ARCHITECT, shall provide site and plot plans, site utilities, and site drawings, if available;

SECTION VII: PROJECT SCHEDULE

ARCHITECT shall achieve final completion of PROJECT on or before February 8, 2019. In the event of unavoidable delays beyond ARCHITECT's control, ARCHITECT, upon concurrence by CITY, shall be granted a reasonable extension. The length of extensions due to such delays shall be as determined by CITY. CITY shall be notified of such delays or potential delays within two (2) working days of ARCHITECT's knowledge of such delays.

SECTION VIII: INDEPENDENT CONTRACTOR

The contracting Parties warrant by their signatures that no employer/employee relationship is established between ARCHITECT and CITY by the terms of this Agreement. It is understood by the Parties hereto that ARCHITECT is an independent contractor and, as such, neither ARCHITECT nor any officer, employee, or agent of ARCHITECT, if any, are employees of CITY for purposes of tax, retirement system, or social security (FICA) withholding.

SECTION IX: TERMINATION

- A. Termination of Agreement.

This Agreement may be terminated by ARCHITECT upon thirty (30) days written notice, should CITY fail to substantially perform in accordance with its terms through no fault of ARCHITECT. CITY may terminate this Agreement upon thirty (30) days written notice without cause and without further liability to ARCHITECT except as designated by this section. In the event of termination, ARCHITECT shall be paid for services performed to termination date, including direct expense and including a percentage of the fixed fee based upon the work completed.

B. Termination of PROJECT.

If any portion of PROJECT covered by this Agreement shall be suspended, abated, abandoned, or terminated, CITY shall pay ARCHITECT for the services rendered to the date of such suspended, abated, abandoned, or terminated work; the payment to be based, insofar as possible, on the amounts established in this Agreement or, where the Agreement cannot be applied, the payment shall be based upon a reasonable estimate as mutually agreed upon between the Parties as to the percentage of the work completed.

SECTION X: INSURANCE

A. ARCHITECT's Errors and Omissions Insurance.

In performance of professional services, ARCHITECT will use that degree of care and skill ordinarily exercised under similar circumstances by members of the architectural profession; and no other warranty, either expressed or implied, is made in connection with rendering ARCHITECT's services. Should ARCHITECT or any of ARCHITECT's agents or employees be found to have been negligent in the performance of professional services from which CITY sustains damage, ARCHITECT has obtained Errors and Omissions Insurance in the amount of Five Hundred Thousand Dollars (\$500,000), and said insurance shall be held active for a two (2) year (minimum) period from the date of completion of PROJECT. CITY shall receive notice of any pending termination of said insurance within five (5) days of first notice to ARCHITECT.

B. ARCHITECT's Additional Insurance.

ARCHITECT shall maintain Automobile Insurance and Statutory Workmen's Compensation Insurance coverage, Employer's Liability, and Comprehensive General Liability Insurance coverage. The Comprehensive General Liability Insurance shall have a minimum limit of Five Hundred Thousand Dollars (\$500,000) per claim and One Million Dollars (\$1,000,000) aggregate, and ARCHITECT shall cause CITY to be named as an additional insured under said policy.

SECTION XI: HOLD HARMLESS/INDEMNIFICATION

In addition to other rights granted CITY by this Agreement, ARCHITECT shall defend, indemnify, and hold harmless CITY, its officers, agents, and employees, from and against any and all losses, lawsuits, actions, claims, judgments for damages, or any injuries or damages received or sustained by any person, persons, or property, and losses, expenses and other costs including litigation costs and attorney's fees arising out of, resulting from, or in connection with the acts and/or any performances, activities, errors or omissions by ARCHITECT or its subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any act or omission, neglect, or misconduct of ARCHITECT or its subcontractors; or because of any claims or amounts recovered from any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Workmen's Compensation Act or any other law, ordinance, order, or decree.

SECTION XII: CONFLICT OF INTEREST

ARCHITECT covenants that it presently has no interest and will not acquire any interest, direct or indirect, in the PROJECT which would conflict in any manner or degree with the performance of its services hereunder. ARCHITECT further covenants that, in performing this Agreement, it will employ no person who has any such interest. Should any conflict of interest arise during the performance of this Agreement, ARCHITECT shall immediately disclose such conflict to the PROJECT Manager (Assistant Parks and Recreation Director for CITY).

SECTION XIII: ENTIRE AGREEMENT, MODIFICATION, AND ASSIGNABILITY

This Agreement and the exhibits hereto contain the entire Agreement between the Parties, and no statements, promises, or inducements made by either Party, or agents of either Party are valid or binding unless contained herein. This Agreement may not be enlarged, modified or altered except upon written agreement signed by the Parties hereto. ARCHITECT shall not subcontract, transfer, sell, or assign its rights (including the right to compensation) or duties under this Agreement, without the prior written consent and express authorization of CITY.

SECTION XIV: LICENSES AND ADHERENCE TO LAW REQUIRED

ARCHITECT represents that he possesses the skill and experience necessary and all licenses required to perform the services under this Agreement. ARCHITECT further agrees to comply with all applicable Federal, State and Local Statutes and Regulations in the performance of the services hereunder, and such laws and regulations are hereby made a part of this Agreement and shall be adhered to at all times. Violation of any of these Statutes or Regulations by ARCHITECT shall be deemed material and shall subject ARCHITECT to termination of this Agreement for cause. No pleas of misunderstanding or ignorance on the part of ARCHITECT will, in any way, serve to modify the provisions of this requirement. ARCHITECT and its surety shall defend, hold harmless, and indemnify CITY and its employees, agents, and representatives, against any claim or liability arising from or based on the violation of any such laws, codes, ordinances, or regulations, whether by ARCHITECT, ARCHITECT's officers, agents, employees, or its subcontractors.

SECTION XV: NON-DISCRIMINATION

It is illegal under the U.S. Federal law to discriminate against an employee, either intentionally or through disparate impact, on account of race, color, gender, religion, sex (including pregnancy), national origin, physical or mental disability, age, marital or familial status, sexual orientation, and gender expression or identity. ARCHITECT shall not discriminate against any employee or applicant for employment. ARCHITECT's action under this Section shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. ARCHITECT agrees to post in conspicuous places, available to employees and other applicants for employment, notices setting forth the provisions of this non-discrimination Section.

SECTION XVI: LEGAL FEES

In the event either Party incurs legal expenses to enforce the terms and conditions of this Agreement, the prevailing Party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without lawsuit.

SECTION XVII: JURISDICTION, VENUE, AND NONWAIVER

This Agreement shall be construed in accordance with and shall be subject to the laws of the State of Idaho and that the venue of any such action shall be the Second Judicial District of the State of Idaho in and for Latah County. Failure of CITY to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right, or a waiver of any subsequent breach.

SECTION XVIII: SPECIAL WARRANTY

ARCHITECT warrants that nothing of monetary value has been given, promised, or implied as remuneration of inducement to enter into this Agreement. ARCHITECT declares that no improper personal, political or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this Agreement. Any such activity by ARCHITECT shall make this Agreement null and void. ARCHITECT further warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good and workmanlike manner. ARCHITECT acknowledges that it will be liable for any breach of this warranty.

SECTION XIX: COMMUNICATION

Such communications as are required by this Agreement shall be satisfied by mailing or by personal delivery to the Parties at the following address:

Contractor: Bernardo Wills Architects, P.C. Dell Hatch, Principal 153 South Jefferson Street Spokane, Washington 99201	City: City of Moscow Assistant Parks and Recreation Director 206 East Third Street P O Box 9203 Moscow, Idaho 83843
--	---

SECTION XX: NON-APPROPRIATION

This Agreement is contingent upon CITY receiving the necessary funding to cover the obligations of CITY. In the event that such funding is not received or appropriated, then, and in that event, CITY's obligations under this Agreement shall cease and each Party shall be released from further performance under this Agreement without any liability to the other Party.

SECTION XXI: APPROVAL REQUIRED AND SEVERABILITY

This Agreement shall not become effective or binding until approved by the City of Moscow. If any part of this Agreement is held unenforceable, the remaining portions of this Agreement will, nevertheless, remain in full force and effect.

SECTION XXII: EXECUTION

IN WITNESS WHEREOF, said ARCHITECT and CITY have caused this Agreement to be executed on the day and year first above written.

ARCHITECT

Bernardo Wills Architects, P.C.

CITY

City of Moscow, Idaho

By: _____
Dell Hatch, Principal

By: _____
Bill Lambert, Mayor

ATTEST

Laurie M. Hopkins, City Clerk

Approved As To Form:

Mia Vowels, City Attorney

ACKNOWLEDGMENT

STATE OF _____)
) ss:
County of _____)

On this _____ day of _____, 2018, before me, a Notary Public in and for said State, appeared Dell Hatch, known to me to be the person named above and acknowledged that he executed the foregoing document as the duly authorized representative for Bernardo Wills Architects, P.C.

Notary Public for _____
Residing at _____
My commission expires: _____

EXHIBIT "A"

City of Moscow - Parks and Recreation Bernardo-Wills Fee Proposal Monday 9/24/2018									
B W A B E R N A R D O A R C H I T E C T									
Edible Forest Park	Staff			Totals			LA	LA-I	LA-III
	LA-Mgr	LA-III	LA-I	LA-Mgr	LA-III	LA-I			
Conceptual Master Plan Design									
Kick off/Scoping meeting									
Meeting	1.0	1.0	1.0					\$125	\$125
Site Tour	1.0	1.0	1.0					\$125	\$125
Data Gather - Prepare Base maps								\$0	\$0
(Proj Mgmt - Mtg. dates & locations included)						2.0			
Public Meeting/Workshop #1									
Prepare exhibits & maps	1.0	2.0	3.0						
PowerPoint Presentation	1.0	1.5	1.5					\$250	\$375
Gather public feedback & input		2.0	2.0					\$188	\$188
Summarize Public Meeting			1.0					\$250	\$250
Develop (2) Alternative Concepts								\$0	\$125
Identify appropriate input for inclusion in concepts	1.0	2.0	3.0					\$155	\$250
Develop concepts based on Workshop #1		3.0	3.0					\$0	\$375
Tree Commission Meeting									
Tree Commission Meeting (GoTo Mtg)	1.5	1.5				0.0		\$233	\$188
Implement direction on Public Mtg Concepts	1.0	2.0	3.0					\$155	\$250
Workshop #2									
PowerPoint Presentation & Boards	2.0	2.0	3.0					\$310	\$250
Compile written comments and voting			1.5					\$0	\$188
Prepare Preferred Alternative									
Prepare final adjustments per public comment		2.0	3.0					\$0	\$250
Prepare Opinion of Probable Cost	0.5	2.0	3.0					\$78	\$375
Review for approval with Client (GoTo Mtg)	1.0	2.0	2.0					\$155	\$250
Final adjustments if required		1.0	2.0					\$0	\$250
Present Final MP to Parks & Rec Commission	1.0	1.0						\$155	\$125
Subtotal Hours	12.0	26.0	33.0			6.0			
BWA Rates	\$155	\$125	\$125			\$90			
Subtotal Cost -	\$1,860	\$3,250	\$4,125			\$540			
Total Design Cost									\$9,775
Travel Hours are not included									
LA-MGR - Landscape Architect Manager	Bill LaRue, ASLA		8			\$155		\$1,240	
LA-III - Landscape Architect III	Julia Culp, ASLA		8			\$125		\$1,000	
LA-I - Landscape Architect I	Paz Ochoa, ASLA		8			\$125		\$1,000	
LA - Landscape Intern	Tyler Reid					\$90			
Total Travel Cost						\$3,240		\$1,620 (-5 travel cost)	
Total Project Cost									\$11,395

September 24, 2018

Mr. David Schott
 Assistant Parks and Recreation Director
 City of Moscow
 1724 E F Street
 Hamilton Indoor Rec Center
 Moscow, Idaho 83843

**Re: Proposal of Professional Landscape Architecture Services for:
 Conceptual Master Plans - Edible Food Forest Park**

Dear David:

Thank you for the opportunity to again assist the City of Moscow and provide this Proposal of Professional Landscape Architectural Services to develop a Conceptual Master Plan for the proposed Edible Forest Park site. We have organized this proposal into four phases; Understanding of the Project, Scope of Services, Anticipating Schedules, and Professional Fees.

Understanding of the Project

The City of Moscow desires to create a Concept Master Plan for the Edible Food Forest Park. The City has recently acquired 4.09 acres of wheat farmland with the aim of creating an edible food forest with an ADA path through out. In keeping with the nature of Edible Food Forests, this Park will offer naturalistic areas with stratified fruit tree/shrub/vine canopies with herbaceous edible perennials, bulbs and groundcovers (be they wild flowers, herbs or vegetables). The Forest will serve the neighborhood and community at large both as a source for food and medicinal plants, while attracting beneficial insects, birds and butterflies. The Edible Food Forest Park site is situated in the southeast region of the city; near the intersection of Highway 95 and Southview Avenue. The site will most likely be accessed via Southview Avenue and possibly Indian Hills Drive. The property is a concave site that drains north to south with steeply sloped western and eastern flanks. The property is currently used to cultivate wheat, with single family and multi-family housing units abutting to the north, east and south.

Scope of Services – Conceptual Park Master Plan – Edible Food Forest Park

The following work items and tasks will comprise the concepts generated in the development of the Master Plan for the Edible Food Forest Park.

1. Participate in **Kick-off/Scoping Meeting** at Parks and Recreation office.
 - a. Tour the site with P&R and Tree Commission representatives.
 - b. Discuss uses identified by P&R and Tree Commission and identify those deemed appropriate for inclusion in concept study.
 - c. Collect available base maps and other pertinent data from the City or other sources.
 - d. Establish dates, location, and format for public meetings/workshops related to Public Engagement efforts.
2. Prepare information and format for **Public Meeting/Workshop #1**.
 - a. Produce exhibits and maps illustrating Existing Conditions and Site Inventory & Analysis noting current areas of concern and opportunities for expansion and improvements.
 - b. Conduct Public Meeting/Workshop. Gather feedback and input for use in development of initial schematic concepts.

- e. Summarize Public Meeting information for inclusion in development of alternative concepts.
3. Develop **up to (2) alternative concepts** for review and discussion.
 - a. Identify most appropriate input for inclusion in development of alternative concepts.
 - b. Prepare alternative concept exhibits for display and discussion for second Public Workshop.
4. **Tree Commission Meeting** (*GoTo Meeting*).
 - a. Review concepts reflecting input from Public Workshop #1 with Tree Commission prior to Public Workshop #2.
 - b. Implement direction from Public Mtg Concepts.
5. Conduct second **Public Meeting/Workshop #2**.
 - a. Present exhibits illustrating the preliminary alternative concept layouts for review and discussion with public.
 - b. Provide workshop participants with opportunity to submit written comments and voting on preferred alternative.
6. Refine one **Final Concept Design** per input from #2 Public Meeting/Workshop.
 - a. Prepare final adjustments per client and public comments.
 - b. Prepare Opinion of Probable Cost for proposed improvements.
 - c. Prepare final exhibit plan.
 - d. Review for approval with Client (*GoTo Meeting*).
7. **Project Plan Roll Out/ Open House** - Finalize Preferred Alternative Concept as Proposed Master Park Plan.
 - a. Present Final Concept Master Plan to Parks and Recreation Commission (P&RC) and Tree Commission with City Parks and Recreation Director for approval.
 - b. City Parks and Recreation Director will present final P&RC approved plan to City Council.

Anticipated Schedules

We are prepared to start work on the Edible Food Forest Park Conceptual Master Plan immediately upon execution of a Client-Consultant contract. Based on how easily and quickly public meetings/workshops can be scheduled, we would anticipate final completion of work associated with this proposal near mid-February, 2019.

Professional Fees

BWA proposes to complete the Edible Food Forest Park Design for a lump sum fee of \$11,395. This fee anticipates that the concept plan can be developed without the need for a topographic survey. Should a topographic survey be required, we recommend that the City budget an additional \$3,000 - \$4,500 to cover this cost.

Thank you again for the opportunity to submit this proposal of services. Please feel free to call us at any time should you have any questions or require further clarification. We look forward to the chance to work with the City of Moscow Parks and Recreation Department.

Sincerely,



Dell Hatch, ASLA
BWA Landscape Architecture/Urban Design/Planning

City of Moscow - Parks and Recreation

Bernardo-Wills Fee Proposal

Monday 9/24/2018

B W A BERNARD
ARCHITECT

Edible Food Forest Park	Staff				Totals		
Conceptual Master Plan Design	LA-Mgr	LA-III	LA-I	LA	LA-Mgr	LA-III	LA-I
Kick off/Scoping meeting							
Meeting	1.0	1.0	1.0		\$155	\$125	\$125
Site Tour	1.0	1.0	1.0		\$155	\$125	\$125
Data Gather - Prepare Base maps (Proj Mgmt - Mtg, dates & locations included)				2.0	\$0	\$0	\$0
Public Meeting/Workshop #1							
Prepare exhibits & maps	1.0	2.0	3.0	2.0	\$155	\$250	\$375
PowerPoint Presentation	1.0	1.5	1.5		\$155	\$188	\$188
Gather public feedback & input		2.0	2.0		\$0	\$250	\$250
Summarize Public Meeting			1.0		\$0	\$0	\$125
Develop (2) Alternative Concepts							
Identify appropriate input for inclusion in concepts	1.0	2.0	3.0	0.0	\$155	\$250	\$375
Develop concepts based on Workshop #1		3.0	3.0	2.0	\$0	\$375	\$375
Tree Commission Meeting							
Tree Commission Meeting (<i>GoTo Mtg</i>)	1.5	1.5		0.0	\$233	\$188	\$0
Implement direction on Public Mtg Concepts	1.0	2.0	3.0		\$155	\$250	\$375
Workshop #2							
PowerPoint Presentation & Boards	2.0	2.0	3.0		\$310	\$250	\$375
Compile written comments and voting			1.5		\$0	\$0	\$188
Prepare Preferred Alternative							
Prepare final adjustments per public comment		2.0	3.0		\$0	\$250	\$375
Prepare Opinion of Probable Cost	0.5	2.0	3.0		\$78	\$250	\$375
Review for approval with Client (<i>GoTo Mtg</i>)	1.0	2.0	2.0		\$155	\$250	\$250
Final adjustments if required		1.0	2.0		\$0	\$125	\$250
Present Final MP to Parks & Rec Commission	1.0	1.0			\$155	\$125	\$0
Subtotal Hours	12.0	26.0	33.0	6.0			
BWA Rates	\$155	\$125	\$125	\$90			
Subtotal Cost -	\$1,860	\$3,250	\$4,125	\$540			
Total Design Cost	\$9,775						

Travel Hours are not included

		Hrs	Rate	Totals	
LA-MGR - Landscape Architect Manager	Bill LaRue, ASLA	8	\$155	\$1,240	
LA-III - Landscape Architect III	Julia Culp, ASLA	8	\$125	\$1,000	
LA-I - Landscape Architect I	Paz Ochoa, ASLA	8	\$125	\$1,000	
LA - Landscape Intern	Tyler Reid		\$90		
Total Travel Cost				\$3,240	\$1,620 (.5 travel cost)

Total Project Cost

\$11,395

MOSCOW CITY COUNCIL AGENDA**Meeting Date:** 11/13/2018**Title:** Idaho Airport Aid Program Grant Agreement (ACTION ITEM)**Responsible Staff:** Alisa Anderson

Information

DESCRIPTION: On behalf of the Moscow-Pullman Airport, the City of Moscow has been offered matching grant assistance from the Idaho Transportation Department (ITD), Division of Aeronautics, in financing improvements to the Airport during the State of Idaho FY2019. The grant is part of ITD's regular program award to further the interest in and aeronautical purposes of public airports by assisting in the development of a statewide system of airports. The City is required to ratify the attached Grant Agreement and Resolution in order to accept the award.

STAFF RECOMMENDATION: Recommend ratification of the Idaho Transportation Department, Division of Aeronautics, Grant Agreement and Resolution for execution in order to accept the \$7,500 award on behalf of the Moscow-Pullman Airport.

PROPOSED ACTIONS: Recommend ratification of the Idaho Transportation Department, Division of Aeronautics, Grant Agreement and Resolution for execution in order to accept the \$7,500 award on behalf of the Moscow-Pullman Airport or provide staff further direction.

Necessary Resources/Impacts

N/A - Pass Through Funds; Match to be provided by Moscow-Pullman Airport

Attachments

Moscow-GRANT OFFER LETTER F198PUW

Moscow-AGREEMENT F198PUW

Moscow-RESOLUTION AIRPORT F198PUW

**IDAHO TRANSPORTATION DEPARTMENT**

Division of Aeronautics
3483 Rickenbacker Street • Boise ID 83705

(208) 334-8775
itd.idaho.gov/aero

October 15, 2018

Bill Lambert, Mayor
City of Moscow
PO Box 9203
Moscow, ID 83843

Dear Mayor,

The Idaho Division of Aeronautics is pleased to offer your airport this matching grant to assist in financing improvements to your airport during State FY-19. This grant is part of our regular program to further the interest in and aeronautical purposes of Public airports by assisting in the development of a statewide system of airports.

Enclosed is a pdf file of the Grant Agreement and City Resolution for the above referenced project. Please print two full copies of the document and have the City Council ratify both the Grant Agreement and the City Resolution. As Mayor please sign both copies of each document, and have the City Clerk attest to and sign both copies of the document.

Please retain one signed copy for your local records and send one signed copy to:

Jennifer Schildgen
Idaho Division of Aeronautics
3483 Rickenbacker St
Boise, ID 83705

Please complete these actions by December 15, 2018 as noted on page 2 of the grant agreement. The reimbursement funds will be available about 3 weeks after receipt of the ratified and signed agreement in this office.

I look forward to working with the City on this project. If you have any questions regarding the acceptance of this grant or how to request grant funds, please call me at (208) 334-8784.

Sincerely,

William P. Statham, Manager
Airport Planning and Development

Attachment: Moscow-GRANT OFFER LETTER F198PUW [Revision 1] (1841 : Idaho Airport Aid Program Grant Agreement (ACTION ITEM))

GRANT AGREEMENT

IDAHO AIRPORT AID PROGRAM

STATE FISCAL YEAR-19

TO: City of Moscow, Idaho
(Hereinafter referred to as the "SPONSOR")

FROM: The State of Idaho, acting through the IDAHO TRANSPORTATION DEPARTMENT, DIVISION
OF AERONAUTICS
(Hereinafter referred to as the "STATE")

WHEREAS, the SPONSOR has submitted to the STATE an application for assistance from the Idaho Airport Aid Program for development of the Moscow-Pullman Regional Airport, together with the planning proposal or plans and specifications for the project. The STATE approved the application and it is hereby incorporated herein and made a part thereof:

WHEREAS, the Idaho Transportation Board has approved a project for development of the airport consisting of the following described airport development:

Project Description: Construct RWY 06/24

FS Program Number: F198PUW

Project Number: AIP-047 & 048 & 049

NOW THEREFORE, for the purpose of carrying out the provisions of the Uniform State Aeronautics Department Act of 1947, as amended, and in consideration of the SPONSOR acceptance of this offer, as hereinafter provided, the STATE hereby agrees to pay, as its share of the costs incurred in accomplishing the project, not more than a lump sum amount of \$7500.

This Grant incorporates the following terms and conditions:

1. The STATE affirms that:
 - A. The maximum obligation of the STATE payable under this Grant shall be \$7,500.00.
 - B. This grant expires on June 30, 2021 and the STATE shall have no further obligation after that date.
2. The SPONSOR shall:
 - A. Certify the availability of at least \$1,689,805.75 to match STATE participation in said project.
 - B. Diligently and expeditiously complete this project by June 30, 2021 and likewise pursue appropriate measures as may be agreed upon by the SPONSOR and the STATE to remedy project delays, including but not limited to litigation or condemnation.
 - C. Carry out and complete the project in accordance with the plans, specifications, and property map, incorporated herein, as they may be revised or modified, with approval of the STATE.

- D. Competitively bid all contracts for construction involved in this project in accordance with bidding procedures otherwise authorized for public entities.
 - E. In connection with the acquisition of real property for the project, secure at least two written appraisals by licensed appraisers and not pay in excess of the highest appraisal without the written consent of the STATE or except as directed by a court of competent jurisdiction after a contested trial and a judgment not resulting from agreement between the parties.
 - F. Receive no STATE funds in any case until it certifies in writing that it has funds available and will spend at least the amount designed in Paragraph (A) above, solely for the project in question.
 - G. Agrees to hold said airport open to the flying public for the useful life of the facilities developed under this project. Grant no exclusive use or operating agreements, to any person, company, or corporation. Failure to abide by such agreement shall automatically obligate the immediate and full return of all State of Idaho money expended on behalf of the project to the State of Idaho.
 - H. Submit with this accepted Grant Agreement the full name of the local Project Manager/Inspector along with full contact information including work phone number, cell phone number, fax number, email address, and postal mailing address. Also include a job related contact that will know the whereabouts of and can contact the Project Manager/Inspector quickly for Grant related matters.
 - I. Use the provided "Project List and Submittals" form to monitor the project's progress. The SPONSOR will submit the form when submittals are made, and provide the completed form, along with the reports, as part of the closeout documents.
- 3. The allowable costs of the project shall not include any costs determined by the STATE to be ineligible.
 - 4. The STATE reserves the right to amend or withdraw this offer at any time prior to its acceptance by the SPONSOR.
 - 5. This offer shall expire and the STATE shall not be obligated to pay any part of the costs of the project unless the final agreement has been accepted by the SPONSOR on or before December 15, 2018 or such subsequent date as may be prescribed in writing by the STATE.

Except for those projects receiving both State and Federal Aid (submit copies of FAA Application and Agreement), the following inspection schedule, and reporting system is required:

6. Inspection Schedule and Reporting System:

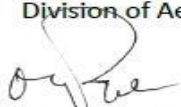
Inspection Schedule and Reporting System will vary for each project. The SPONSOR must make reports and be subject to inspections on the following schedule:

- A. SPONSOR shall report project commencement date.
- B. SPONSOR shall make no less than three progress reports during construction.
- C. SPONSOR shall receive approval prior to any change in the scope of the project

- D. SPONSOR shall report project completion date and request final inspection and payment.
- E. STATE may participate in the final inspection and shall sign off the project as completed.
- F. STATE may arrange for audit of account in accordance with regularly scheduled audit program.

The execution of this instrument by the SPONSOR and ratification and adoption of the project application incorporated herein provides proof of the Sponsors commitment, as hereinafter provided. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.

STATE OF IDAHO, ITD
Division of Aeronautics

By: 
Mike Pape, Administrator

ACCEPTANCE

THE SPONSOR DOES HEREBY RATIFY AND ADOPT ALL STATEMENTS, representations, warranties, covenants, and agreements contained in the project application and incorporated materials referred to in the foregoing offer and does hereby accept said offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this ____ day of _____, 2018.

By: _____
Bill Lambert, Mayor
City of Moscow, City Council

ATTEST:

Laurie Hopkins, City Clerk

I, Laurie Hopkins, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2018, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2018.

Laurie Hopkins, City Clerk

RESOLUTION NO. 2018 -

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ACCEPT A GRANT OFFER OF THE STATE OF IDAHO THROUGH THE IDAHO TRANSPORTATION DEPARTMENT, DIVISION OF AERONAUTICS, IN THE MAXIMUM AMOUNT OF \$7,500 TO BE USED UNDER THE IDAHO AIRPORT AID PROGRAM, FS PROGRAM NUMBER: F198PUW, PROJECT NUMBER: AIP-047 & 048 & 049, IN THE DEVELOPMENT OF THE MOSCOW-PULLMAN REGIONAL AIRPORT; PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE, AND APPROVAL.

WHEREAS, the Idaho Transportation Department, Division of Aeronautics (hereinafter "ITD"), is responsible for the distribution of Idaho Airport Aid Program funding and has offered grant money in the amount of Seven Thousand Five Hundred Dollars (\$7,500) for the development of the Moscow-Pullman Regional Airport; and

WHEREAS, the City of Moscow, Idaho, is a designated sponsor of the Moscow-Pullman Regional Airport and supports its development; and

WHEREAS, the City Council believes it to be in the best interest of the City of Moscow to authorize the acceptance of said grant monies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That the City shall accept the Grant Offer of the State of Idaho in the amount of Seven Thousand Five Hundred Dollars (\$7,500), for the purpose of obtaining State Aid under FS Program Number: F198PUW, Project No. AIP-047 & 048 & 049, in the development of the Moscow-Pullman Regional Airport; and
2. That the Mayor of the City of Moscow City Council is hereby authorized and directed to sign the Statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City. The City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid Statement of Acceptance; and
3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

PASSED AND APPROVED by the Mayor and the City Council of the City of Moscow, Idaho, this _____ day of December, 2018.

Bill Lambert, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

CERTIFICATE

I, Laurie M. Hopkins, City Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the _____ day of _____, 2018, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this _____ day of _____, 2018.