

TRANSPORTATION COMMISSION



Ben Calabretta

Regular Meeting

Les MacDonald

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/556/Transportation-Commission>

Thursday

Council Chambers

4:00 PM

July 12, 2018

206 E 3rd Street

Call to Order

1. Approval Of Minutes (Calabretta)

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction

Documents:

[DRAFT MINUTES 6.14.18..PDF](#)

2. Commission Communications (Calabretta)

ACTION: Receive reports and updates from the Commission

3. Downtown Medical District Parking (Dennis Cockrell)

ACTION: Receive and discuss information from medical providers about proposed medical district parking zone and provide recommendations to the City Council.

4. City Bike Share Program (MacDonald)

ACTION: Discuss the pending launch of the Spin Bike Share Program on the University of Idaho campus and the potential to expand the program citywide. Make recommendations to the City Council.

5. Third Street Corridor Status Report (MacDonald)

ACTION: Receive report on subcommittee recommendation to City Council and status of improvements within the corridor.

6. Fiscal Year 2019 Draft Budget Report (MacDonald)

ACTION: Receive report on the FY 2019 Draft Budget related to Transportation Improvements projects and programs.

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

TRANSPORTATION COMMISSION



Ben Calabretta
Commission Chair

~Meeting Minutes
June 14, 2018

Les MacDonald
Staff Liaison

trans@ci.moscow.id.us

208.883.7028

<http://www.ci.moscow.id.us/556/Transportation-Commission>

**Thursday
June 14, 2018**

4:00 PM

**Council Chambers
206 E. 3rd Street**

The meeting was called to order at 4:00 pm.

Present: Chair; Ben Calabretta, Phil Cook, Joel Hamilton, Brian Johnson, Mike McGahan, Mary DuPree, Michael Kyte, Bob Sanders

Absent: Vice Chair Don Meyer, Council Liaison Gina Taruscio, Jared Hopkins-ITD

Staff: Les MacDonald, Public Works Director
Bill Belknap, Community Development Director
Sandra Collins, Administrative Assistant / Deputy City Clerk

1. Approval of minutes from April 12, 2018

ACTION: Hamilton moved to approve the minutes as presented, seconded by Johnson. Roll Call Vote: Ayes: All, Nays: None, Abstained: None. Minutes approved.

2. Commission Communications (Calabretta)

Kyte gave suggestions for future agenda items, which included planning for the upcoming year, reviewing the Multimodal Transportation Plan and Comprehensive Plan, discussion about the Highway 8 - Highway 95 intersection and its challenges with pedestrian crossings and crossing at the Identity on Main Development. Kyte also pointed out the new WWAMI Building at Gritman would also increase the need for another cross walk. Kyte asked if the Chairman could request items from commission members ahead of the agenda and asked about having two meetings a month. MacDonald said the meetings were changed to once a month because of lack of agenda items.

Hamilton talked about his Planning & Zoning Commission role and how the Planning & Zoning Commission had suggested a future joint meeting to discuss how responsibilities should be split between the Planning & Zoning and Transportation Commission, such as the recent Third Street project. Belknap said each commission has separate roles but there is overlap on some items. Historically the Transportation Commission has worked on long range planning issues and made recommendations to the Planning & Zoning Commission but some items were specifically for the Planning & Zoning Commission, per City Code or State Law.

DuPree said she liked the thought of setting a formal agenda for the year and would like to revisit the Moscow-Pullman transportation system.

Johnson talked about the University of Idaho Parking and Transportation Services moving forward with a Spin Bike Share program on campus and the desire to work with the City on this. He said this service included bikes and electric scooters. MacDonald said there have been discussions with the University and City and he has been doing research, including exploring a possible Memorandum of Understanding. Cook felt the Transportation Commission should be involved in the logistics of this kind of program. Cook said electric scooters have created a problem in other cities because there was no policy in place ahead of time and some cities had banned them from their streets. MacDonald said if the Transportation Commission wanted to research this program they could discuss it at the second meeting of this month or on July 12th. Then they could take it to City Council at the July 16th meeting. MacDonald said he would have to discuss the matter with Administration.

Belknap told the Commission the Urban Renewal Agency has been working on an updated flood plain study and has submitted a request for a map amendment to FEMA. During that process there was discussion with City Council about a potential pedestrian underpass underneath Highway 95 at the intersection of Highway 8 and Highway 95. Subsequently Alta has been retained to do a feasibility study and the resulting data may be used to apply for a TAP grant.

MacDonald reported on a visit by Idaho Walk Bike Alliance and said they were very complimentary on the work Moscow had done on their bike facilities. He also gave an overview of current construction projects going on this summer. Kyte asked about the current Third Street Corridor reconstruction. McGahan asked about the ITD Highway 95 Thorn Creek Project.

3. SMART Transit Route Revisions – Outcome of Public Input (Dan Gray)

Gray said he had underestimated the desire for expanded service hours during the public outreach project. SMART had sent out one survey for transit riders and one for community households and the undergraduate student population. On the rider survey, the request for expanded hours won by about 60 percent. At the SMART Transit Board meeting in May they made a decision to extend service hours to 6:40 a.m. to 7:00 p.m. on weekdays and to 8:00 a.m. to 4:00 p.m. on Saturday, beginning August 1st. They have hired new staff and have some extra buses. Gray said they were able to get rider surveys out to all students before school got out. The Commission thanked Gray for his update.

4. Third Street Corridor Assessment Report (MacDonald)

MacDonald gave an overview of the findings of Alta, the consultant hired to assess the Third Street corridor. MacDonald gave a report to City Council and asked how they wanted to proceed. City Council requested the Transportation Commission Subcommittee reform to review a couple of specific items and give direction back to City Council. The Transportation Commission Subcommittee will be meeting after this Transportation Commission Meeting to discuss these items. Kyte said he heard good things from the residents on Third Street about City Engineer Kevin Lilly and Assistant City Engineer Scott Bontrager, who have been working closely with residents about the Third Street Corridor improvements. MacDonald explained the two options Alta had presented for the city to consider. Option #1 takes the bike lanes to Washington Street which will require ITD's permission and Option #2 would stop the bike lanes at Jefferson Street. Kyte asked how that type of request would be presented to ITD and MacDonald explained the procedure. Kyte asked about the schedule for Third Street Bridge and the corridor improvements. MacDonald said the bridge is being advertised with two construction schedules. One bid would be for construction this year with what is left of the summer season and the alternate bid would be to construct next summer, which may be a more cost effective

choice. The Third Street Corridor east of Adams Street will be advertised this month. The other Third Street options will be discussed by the subcommittee tonight. Belknap suggested the Adams portion could possibly be added to the current Third Street Reconstruction contract work already underway. Kyte asked if the subcommittee decision will come back to the Transportation Commission. MacDonald said the City Council directed the subcommittee to report directly back to Council.

Adjourned: 5:31 pm

DRAFT