TRANSPORTATION COMMISSION

Ben Calabretta	**Regular Meeting**	Les MacDonald
Commission Chair	**~Agenda~**	Staff Liaison

http://www.ci.moscow.id.us/556/Transportation-Commission

Thursday	**4:00 PM**	**Council Chambers**
August 9, 2018		**206 E 3rd Street**

Call to Order

1. **Approval Of Minutes (Calabretta)**

   ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction

   Documents:

   DRAFT MINUTES 7.12.18.PDF

2. **Commission Communications (Calabretta)**

   ACTION: Receive reports and updates from the Commission

3. **Third Street Bridge And Corridor Report (MacDonald)**

   ACTION: Receive update on the Third Street Bridges and Corridor Improvements.

4. **Bike / Electric Scooter Share Program (MacDonald)**

   ACTION: Receive update on Spin Bike Program. Discuss electric scooters within City Limits.

5. **Future Agenda Items (Calabretta)**

   ACTION: Propose and discuss future agenda items

Adjourn

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accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

TRANSPORTATION COMMISSION

Ben Calabretta
Commission Chair

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~Meeting Minutes
July 12, 2018

Les MacDonald
Staff Liaison

208.883.7028

http://www.ci.moscow.id.us/556/Transportation-Commission

Thursday
July 12, 2018 **4:00 PM** **Council Chambers**
206 E. 3rd Street

The meeting was called to order at 4:01 pm.

Present: Chair; Ben Calabretta, Phil Cook, Joel Hamilton, Brian Johnson, Mike McGahan, Michael Kyte, Bob Sanders

Absent: Vice Chair Don Meyer, Council Liaison Gina Taruscio, Mary DuPree, Bill Belknap, Community Development Director

Staff: Les MacDonald, Public Works Director
Jared Hopkins-ITD
Sandra Collins, Administrative Assistant / Deputy City Clerk

1. Approval of minutes from June 14, 2018

ACTION: Johnson moved to approve the minutes as presented, seconded by Cook. Roll Call Vote: Ayes: All, Nays: None, Minutes approved.

2. Commission Communications (Calabretta)

Kyte asked what City Staff is considering to do about the bid results for Third Street Bridge. MacDonald said he would cover that in Agenda Item 5. Hopkins updated the Commission on current ITD jobs including the concrete grinding on State Highway 95 in Moscow and the seal coat work on Highway 8 from Moscow to Troy. He said CCTV would be installed on Jackson to assist ITD with signal maintenance. MacDonald talked about the Slurry Seal project, which has just been completed.

3. Downtown Medical District Parking (Dennis Cockrell)

MacDonald gave a recap of the Medical District Parking Map for the Commission. He also distributed copies of an email from Moscow Family Medicine expressing their support of three-hour parking as proposed by Gritman Medical Center. Cockrell said Gritman would like to move forward with adding three-hour parking on Main Street and Eighth Street only at this time. He said Gritman has been working on signage for their parking lots and has given out parking permits to contractors, students and employees. Cockrell expressed concern about pedestrians crossing from Gritman's parking lot to the main building across Jackson Street. Kyte asked about future expansion of the gravel parking lot. He also expressed concern about the need for a crosswalk especially as the medical clinics in that area get busier. He asked if the Commission could help make that request more formal to ITD. Hopkins suggested crossing at the signal, which ITD could amend with adding pedestrian buttons. Cook asked about the reconfiguration of the Intersection at State Highway 95 and if a crosswalk could be added at that time. Calabretta said he felt the crosswalk could be a discussion for another meeting once they have dealt with the parking proposal.

Cook said he had no objection to the extension of the three-hour parking zone and Hamilton agreed. This would not include any permits at this time. MacDonald showed a map of the current boundaries for three-hour parking. Cockrell said Gritman was not asking for the south side of Seventh Street to be changed to three-hour, but the Commission could choose to include that if they felt it appropriate. The Commission discussed this. Cook suggested recommending the three-hour parking proposal and returning at a later meeting to discuss crosswalks and possible permits. Cook moved to recommend to City Council the expansion of three-hour parking on the south end of Main Street, Eighth Street and the south side of Seventh Street (within the couplet), seconded by Hamilton. Roll call vote: Ayes, All; Opposed; None. Kyte asked what the process was to get ITD to add crosswalks to the intersection near Gritman and MacDonald explained. Cook said he would like to see it as a future agenda item so the public had chance for input.

4. City Bike Share Program (MacDonald)

MacDonald showed a presentation on the prospective bike share program with Spin Bike. Becky Couch, Director of Parking Services at the University of Idaho also joined the Commission. MacDonald said a draft Memorandum of Understanding (MOU) is being brought before the Public Works Finance Committee in two weeks. Kyte asked if there was any city code on electric scooters in bike lanes. Hopkins said he had contacted Idaho State Police to see what State Law was. MacDonald explained the difference between docked and dockless bike systems. The prospective bike share program with Spin Bike is a dockless system. The University of Idaho has already contracted with Spin Bike and will launch the program on August 15, 2018, with one hundred bikes. E Bikes and Scooters are not being launched yet until further discussion has been carried out. The boundary for the bikes would be limited to campus but discussion for the Commission is whether the boundary should be extended to include a City wide system. Spin would hire a local business or team to retrieve and redistribute bikes from where they have been left around the city and to perform needed maintenance. The Commission discussed scooters, speeding on campus, safety issues and accidents. MacDonald explained some of the issues pertaining to bikes in the city right of way, bike licenses, where they may be left or picked up, public education and GPS Fencing. Hamilton felt the Farmers Market area should be Geo-fenced to prevent riders leaving their bikes there. Calabretta asked if any Commission member was opposed to the program. Hamilton said he supported the bicycles but wasn’t sure about the electric scooters. MacDonald said he felt the program would be more successful if the bikes were allowed off campus. Johnson moved to advise City Council that the Transportation Commission supports the City’s exploration of the bike share program in partnership with the University of Idaho, Seconded by Sanders. Roll Call Vote: Ayes; All, Opposed; None.

5. Third Street Corridor Status Report (MacDonald)

MacDonald gave a report on the Third Street Corridor Project. He explained the Third Street Bridge bid opening came in over the engineer’s estimate of $598,906.00. The low bid was $920,957.00. Hopkins said ITD has also had very high bridge bids, which seems to be a current trend. The bid package will go to City Council on Monday and Staff is going to recommend rejection of the bids with a rebid in the fall. Staff will also examine why the bid was so high. MacDonald also gave an update on the Third Street reconstruction and raised pedestrian crossings at Adams Street. He showed a presentation of the raised pedestrian crossing at Adams

Street, which will be constructed in approximately two weeks and completed before school, begins. The remainder of the Third Street improvements east of Adams to Mountain View are still in the design phase. Kyte asked when the bike lanes may be done and when the submission to ITD will be made. MacDonald explained that Third Street from Adams to the west will include submitting a package to ITD to request the changes and will need to be accompanied by detailed plans, which are not ready at this time. MacDonald said the artwork, gateway, landscape and other details for the bridge are still being worked on. Linda Pike asked about the cost for other improvements on the corridor and when they will go out to bid. Calabretta asked about the pricing for the Adams Street improvements. MacDonald reminded the Commission about the Child Pedestrian Safety (CPS) Grant which will help with some of the improvements. Pike asked if there was an estimate done on just a pedestrian/bike bridge.

6. Fiscal Year 2019 Draft Budget Report (MacDonald)

Calabretta asked if this item should be moved to the next meeting due to time constraints. MacDonald said he had a five-minute overview and the Commission agreed to receive that now, rather than have a second meeting this month. Kyte asked some questions. Calabretta asked when would be a good time for the Commission to suggest items for the budget. MacDonald said the fall would be the best time while he is formulating the budget ideas for next year.

Adjourned: 6:07 pm